Willingboro Municipal Utilities Authority

Resolution 2026-10-21-01

Authorizing Payment of Bill List for October 2026

Whereas a Monthly Bill List, a copy of which is attached hereto, has been presented to the Willingboro Municipal Utilities Authority ("WMUA") Board of Commissioners by the Executive Director for payment; and

Whereas the WMUA Board of Commissioners has reviewed the Bill List and has authorized payment; and

Now, Therefore, Be It Resolved by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Certifying Director of Finance is hereby authorized to pay the items set forth on the Monthly Bill List which is attached hereto as Exhibit and made a part hereof.

3. A copy of this Resolution shall be available for public inspection at the offices of the WMUA.

4. This Resolution shall take effect immediately.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer		✓	✓			
Commissioner Kevin McIntosh			✓			
Commissioner William Weston	✓		✓			
Vice-Chair Diallyo Diggs			✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of October 2026.

Dated: 10/21, 2026

Sonya Butler, Acting Secretary

Resolution 2026-10-21-02

Authorizing Adjustment of Service Charges

Whereas Willingboro Municipal Utilities Authority ("WMUA") has been contacted by certain ratepayers questioning the validity of the service charges appearing on their quarterly billing; and

Whereas WMUA has investigated each inquiry and has determined that the following ratepayer accounts were overcharged as a result of WMUA meter malfunction, misread, improper installation, meter ID mismatch or other cause not being the responsibility or fault of the ratepayer; and

Whereas WMUA desires to correct the computerized billing system to reflect the necessary service charge adjustments needed; and

Whereas a list of account numbers, addresses and amounts is attached to this Resolution as Exhibit A;

Now, Therefore, Be It Resolved by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the request of the respective ratepayers for an abatement of a portion of the service charges as detailed above is hereby granted.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer		✓	✓			
Commissioner Kevin McIntosh			✓			
Commissioner William Weston	✓		✓			
Vice-Chair Diallyo Diggs			✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of October 2026.

Dated: October 21, 2026

Sonya Butler, Acting Secretary

Willingboro Municipal Utilities Authority

Resolution 2026-10-21-03
Authorizing Adjustment of Sewer Service Charges

Whereas Willingboro Municipal Utilities Authority ("WMUA") has been contacted by certain ratepayers questioning the validity of the service charges appearing on their quarterly billing; and

Whereas WMUA has investigated each inquiry and has determined that the following ratepayer accounts were overcharged as a result of plumbing failures such as with under-slab pipe failure and / or yard piping service leaks for which the ratepayer has provided invoices for completed repair and other evidence to support the conclusion by WMUA staff that the additional flow did not enter the sanitary sewer; and

Whereas Pursuant to the Water Leak and Sewer Bill Adjustment Policy set forth in Resolution 2026-07-15-18, the WMUA desires to correct the computerized billing system to reflect the necessary service charge adjustments needed; and

Whereas a list of account numbers, addresses and amounts is attached to this Resolution as Exhibit A;

Now, Therefore, Be It Resolved by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the request of the respective ratepayers for an abatement of a portion of the service charges as detailed above is hereby granted.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer		✓	✓			
Commissioner Kevin McIntosh			✓			
Commissioner William Weston	✓		✓			
Vice-Chair Diallyo Diggs			✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of October 2026.

Dated: 10/21, 2026

Sonya Butler, Acting Secretary

Willingboro Municipal Utilities Authority

Resolution 2026-10-21-04
Authorizing the Appointment of Director of Operations and Maintenance

Whereas, the Willingboro Municipal Utilities Authority ("WMUA"), acting under the direction of its Board of Commissioners ("Board"), pursuant to the applicable requirements of N.J.S.A. 40:14B-18 authorizing the appointment of full time managerial and professional employees; and

Whereas, the Board has determined that it is necessary and appropriate to appoint a Director of Operations and Maintenance; and

Whereas, Samantha Wittenberger has applied for the position of Director of Operations and Maintenance; and

Whereas, Samantha Wittenberger is a certified environmental authority supervisor and holds a Class W-2 Water Distribution System Operator License; and

Whereas, the Board has approved the appointment of Samantha Wittenberger to serve as Director of Operations and Maintenance at an annual salary of $135,000, effective October 13, 2026;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, as follows:

1. Samantha Wittenberger is hereby appointed to the position of Director of Operations and Maintenance at an annual salary of $135,000, effective October 13, 2026.

Be It Further Resolved that this resolution shall take effect immediately upon adoption.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer	✓		✓			
Commissioner Kevin McIntosh		✓	✓			
Commissioner William Weston			✓			
Vice-Chair Diallyo Diggs			✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sonya Butler, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of October 2026.

Dated: 10/21, 2026

Sonya Butler
Board Secretary

Willingboro Municipal Utilities Authority

Proclamation 2026-10-21-05
Recognizing the "Imagine a Day Without Water" Campaign

Whereas the annual "Imagine a Day Without Water" was held on October 15, 2026, which is an organized effort to highlight the critical importance of reliable access to clean water and the investment in infrastructure that is necessary to protect this valuable resource; and

Whereas the infrastructure that brings water and wastewater to and from homes and businesses is essential to the quality of life and economic vitality of the Township of Willingboro; and

Whereas the Willingboro Municipal Utilities Authority serves a number of Communities including the Township of Willingboro, Mt. Laurel Township, Edgewater Park and Westhampton Township with 240 miles of water and/or sewer mains, with a system that began in 1958;

Whereas crises throughout the United States show the severe impact of what can happen to the health and well-being of a community without access to clean drinking water; and

Whereas changes in weather patterns are causing epic drought and widespread flooding in regions throughout the United States putting pressure on aging water systems that are ill-equipped and ill-prepared to manage such extreme events; and

Whereas utilities nationwide are grappling with aging infrastructure and lack reliable revenue and funding to maintain systems, let alone upgrade their systems; and

Whereas one-fifth of the U.S. economy would grind to a halt without a reliable and clean source of water; and managing water responsibly is critical to our nation's environmental health and to a high quality of life through economic stability; and

Whereas investing in our drinking water and wastewater systems will secure a bright and prosperous future for generations to come; and innovation in water conservation and water reuse will drive job growth, economic development, and establish a 21st century paradigm of water management in the United States; and

Whereas each communities' access to clean water is different, the solution to strengthening the drinking water and wastewater systems must be community driven, while reinvestment in our water must be a national priority.

Now, Therefore, Be It Proclaimed by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that:

Continued . . .

The Willingboro Municipal Utilities Authority recognizes that water is essential to the quality of life and economic competitiveness and acknowledges the importance of educating the public about the value of water through the "Imagine a Day Without Water" campaign.

Be It Further Proclaimed, that the Willingboro Municipal Utilities Authority is dedicated to investing in water and wastewater infrastructure and calls on our federal and state partners to bring much-needed funding and innovation to protect and restore our critical water infrastructure.

Title, Name	Motion	Second	Aye	Nay	Not Voting	Absent
Chair, Commissioner Pat Lindsay-Harvey			✓			
Vice Chair, Commissioner Diallyo Diggs			✓			
Commissioner Kevin McIntosh	✓		✓			
Commissioner James Boyer		✓	✓			
Commissioner William Weston			✓			
Commissioner, 1st Alternate, Martin Nock						
Commissioner, 2nd Alternate, Kimbrali Davis						

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a Proclamation duly adopted by the Authority at the regular meeting held on the 21st of October 2026.

Dated: 10/21/26

Sonya Butler, Acting Secretary

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Resolution 2026-10-21-06

Adopting Amended Capital Budget For 2026

Whereas the Willingboro Municipal Utilities Authority adopted the 2026 Authority Capital Budget on November 20, 2025, and

Whereas the Willingboro Municipal Utilities Authority authorized debt service in the amount of $22,000,000 in June of 2025 for Well No. 6 Water Treatment Plant Upgrades; and

Whereas it has been determined that Willingboro Municipal Utilities Authority will incur additional costs related to Well No. 6 Water Treatment Plant Upgrades; and

Whereas the additional costs related to debt authorization of Well No. 6 will be funded through the reduction of debt authorized to Meribrook PFOS Facility and Well No. 1; and

Whereas the Willingboro Municipal Utilities Authority finds it necessary to adopt an amended 2026 Authority Capital Budget, as follows:

	2026 Budget As Amended	***2026 Budget As Originally Adopted***
CAPITAL FUNDING SOURCES		
Unrestricted Net Position Utilized	$ 4,740,232	$ 4,740,232
Renewal & Replacement Reserve	$ 2,305,448	$ 2,305,448
Debt Authorization	$ 58,980,000	$ 58,980,000
TOTAL CAPITAL FUNDING SOURCES	$ 66,025,680	$ 66,025,680

Now, Therefore Be It Resolved by the Board of Commissioners of the Willingboro Municipal Utilities Authority that the Fiscal Year 2026 Adopted Capital Budget is hereby amended as detailed above; and

Be It Further Resolved that this complete amendment be filed forthwith with the Director of the Division of Local Government Services for her certification of the Authority Budget so amended.

Continued...

Resolution 2026-10-21-06
Adopting Amended FY2026 Capital Budget For Execution

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer	✓		✓			
Commissioner Kevin McIntosh			✓			
Commissioner William Weston		✓	✓			
Vice-Chair Diallyo Diggs			✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Dated: October 21, 2026

Willingboro Municipal Utilities Authority

_____

Patricia Lindsay-Harvey, Chairperson

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st of October 2026.

Dated: October 21, 2026

_____

Sonya Butler
Acting Secretary

Willingboro Municipal Utilities Authority

Resolution 2026-10-21-07
Introducing and Approving the Authority Budget for FY 2027
FISCAL YEAR: January 01, 2027, to December 31, 2027

Whereas the Annual Budget for Willingboro Municipal Utilities Authority for the fiscal year beginning January 01, 2027, and ending December 31, 2027, has been presented before the governing body of the Willingboro Municipal Utilities Authority at its open public meeting of October 21, 2026; and

Whereas the Annual Budget as introduced reflects Total Revenues of $21,652,772.00, Total Appropriations including any Accumulated Deficit, if any, of $21,952,772.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of $300,000.00; and

Whereas the Capital Budget as introduced reflects Total Capital Appropriations of $71,660,500.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of $3,609,265.00; and

Whereas the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

Whereas the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or by other means provided by law.

Now, Therefore Be It Resolved, by the governing body of the Willingboro Municipal Utilities Authority, at an open public meeting held on October 21, 2026, that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Willingboro Municipal Utilities Authority for the fiscal year beginning January 01, 2027, and ending December 31, 2027, is hereby approved; and

Be It Further Resolved that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms, and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

Be It Further Resolved that the governing body of the Willingboro Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on November 19, 2026.

Governing Body Recorded Vote

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer	✓		✓			
Commissioner Kevin McIntosh		✓	✓			
Commissioner William Weston			✓			
Vice-Chair Diallyo Diggs				✓		
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st of October 2026.

Dated: 10/21/26

Sonya Butler
Acting Secretary

Willingboro Municipal Utilities Authority

Resolution 2026-10-21-08

Authorizing Salary Increases For Certain Employees Effective January 1, 2027

Whereas the Willingboro Municipal Utilities Authority ("WMUA") recognizes that employees' acquisition and maintenance of professional licenses promotes regulatory compliance, operational continuity, public health and safety, and the efficient administration of WMUA facilities, systems, and services; and

Whereas WMUA policy authorizes additional compensation for employees who obtain and maintain licenses that are required for, beneficial to, or otherwise utilized in the performance of their respective positions, duties, and responsibilities; and

Whereas the Executive Director, after review and verification of the applicable licensure information, has determined that the employees identified herein have obtained licenses relevant to WMUA operations and are eligible for licensing incentive compensation; and

Whereas WMUA previously adopted Resolution 2026-08-19-12, authorizing incentive compensation effective January 1, 2026; and

Whereas WMUA thereafter adopted Resolution 2026-09-16-06, which amended Resolution 2026-08-19-22 to provide for a one-time stipend in lieu of a retroactive salary increase to January 1, 2026; and

Whereas the Board of Commissioners ("Board") has determined that the employees listed below shall receive salary increases in the amount of $3,500.00, effective January 1, 2027, prior to the application of any cost-of-living adjustment or other salary adjustment; and

Whereas for purposes of employee retention, equitable compensation, and continued operational effectiveness, the Executive Director has recommended that the Board authorize the salary increases set forth herein; and

Whereas the Board finds that the salary increases authorized by this Resolution are appropriate and in the best interests of WMUA, its employees, and the public it serves;

Now, Therefore, Be It Resolved by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the Board hereby authorizes and approves salary increases for the following officials and employees, in the amounts set forth below, effective January 1, 2027:

1. Water Treatment Plant Superintendent William Lake, Jr. (T3): salary increase in the amount of $3,500.00;
2. Chief Water Treatment Plant Operator Eddie Morant, Jr. (W3): salary increase in the amount of $3,500.00; and

3. Sewage Plant Superintendent Anthony Allen, Jr. (C3): salary increase in the amount of $3,500.00; and
4. This Resolution shall take effect immediately upon adoption and supersede all prior resolutions in conflict herewith.

Be It Further Resolved that the authorized salary increases shall be implemented beginning January 1, 2027, subject to all applicable taxes, withholdings, deductions, payroll procedures, budgetary appropriations, and any other requirements imposed by applicable law, regulation, collective negotiations agreement, employment policy, or WMUA directive.

Be It Further Resolved that the Executive Director, Director of Human Resources, payroll personnel, and all other appropriate WMUA officials are hereby authorized and directed to take any and all actions necessary or appropriate to implement and effectuate the intent and purpose of this Resolution, consistent with applicable law and WMUA policy.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			✓			
Commissioner Kevin McIntosh	✓		✓			
Commissioner William Weston		✓	✓			
Vice-Chair Diallyo Diggs			✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of October 2026.

Dated: 10/21, 2026

Sonya Butler, Acting Secretary

Willingboro Municipal Utilities Authority

Resolution 2026-10-21-09

Authorizing and Ratifying Execution of an Agreement for Emergency Services with the Cinnaminson Fire Department for Confined Space Rescue

WHEREAS, the Willingboro Municipal Utilities Authority ("WMUA") requires the services of a qualified local emergency services agency capable of timely responding to confined-space and/or technical rescue incidents at locations serviced by WMUA, and possessing the training, proficiency, and equipment necessary to perform rescue-related tasks and safely extricate entrants from confined-space locations; and

WHEREAS, the Cinnaminson Fire Department ("CFD") maintains a confined-space rescue team comprised of career staff and volunteers that satisfies applicable Federal OSHA standards, includes members who are Emergency Medical Technicians and/or CPR/AED certified, and is equipped with rescue equipment specifically designed and designated for confined-space entry and rescue operations; and

WHEREAS, CFD is willing to provide, and WMUA desires to accept, confined-space entry and rescue services pursuant to the terms and conditions of the agreement attached hereto; and

WHEREAS, the cost of the services to be provided under the agreement shall not exceed Fifteen Thousand Dollars ($15,000.00) which may be supplemented in accordance with the terms of the contract; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in an amount not to exceed Fifteen Thousand Dollars ($15,000.00) from the following budget line item(s): 01-200-7270 and 01-300-7270, as evidenced by the certification attached hereto as Exhibit A; and

WHEREAS, to preserve and safeguard the health, safety, and welfare of WMUA employees and members of the public, the Chairperson of the Board of Commissioners of WMUA has executed the agreement attached hereto as Exhibit B; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the execution of the agreement for emergency confined-space rescue services with the Cinnaminson Fire Department is hereby authorized, ratified, confirmed, and approved, as set forth herein:

1. The agreement attached hereto as Exhibit B, and the prior execution thereof, are hereby ratified, confirmed, approved, and authorized in an aggregate amount not to exceed Fifteen Thousand Dollars ($15,000.00) per annum, the amount of which may be

supplemented in accordance with the terms of the contract, subject to the certification and continued availability of funds identified in Exhibit A or such other funds as may be identified by the Director of Finance.

2. The Executive Director, or the Executive Director's designee, is hereby authorized and directed to execute and deliver any and all supplemental instruments, documents, certificates, or other writings, and to take all such further actions as may be necessary, appropriate, or desirable to carry out the intent and purposes of this Resolution, including the processing and payment of amounts due for the services described herein, subject to applicable law, the availability and appropriation of funds, and the terms and conditions of the supporting documentation.

3. This Resolution shall take effect immediately upon adoption according to law.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Pat Lindsay-Harvey			✓			
Commissioner Kevin McIntosh			✓			
Commissioner William Weston		✓	✓			
Commissioner James Boyer	✓		✓			
Commissioner Diallyo Diggs			✓			
Commissioner, 1st Alternate, Martin Nock						
Commissioner, 2nd Alternate, Kimbrali Davis						

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21 day of OCTOBER, 2026.

Dated: 10/21, 2026

Sonya Butler, Acting Secretary

Willingboro Municipal Utilities Authority

Resolution 2026-10-21-10

Establishing and Implementing a Fair and Open Process for the Board Selection of Various Professional Service Providers

Whereas the Willingboro Municipal Utilities Authority ("WMUA") requires the services of various professional service providers; and

Whereas professional services are exempt from the requirement of public bidding pursuant to N.J.S.A. 40A:11-5; and

Whereas the WMUA continues to find it advisable to select professionals primarily on the basis of qualifications including qualifications uniquely suited to the needs of the WMUA; and

Whereas the WMUA has determined that it is appropriate to implement a fair and open process for the awarding of professional service contracts; and

Whereas to receive statements of qualifications in a manner that fosters a fair and open process it is necessary and advisable to establish in advance general criteria and specific minimum requirements for those appointments; and

Whereas the WMUA has determined that a fair and open process requires public advertisement of professional appointments in a manner and with sufficient time to provide notice in advance of the contemplation of the appointment and the criteria to be considered in making the appointment; and

Whereas the WMUA will publicly open and announce each entity submitting a proposal and thereafter that all appointments shall be made at a public meeting of the WMUA and then published in accordance with N.J.S.A.40A:11-5.

Now, Therefore, Be It Resolved, that the Board of Commissioners of the Willingboro Municipal Utilities Authority, in Willingboro Township, County of Burlington, State of New Jersey, approves the following:

1. All professional service appointments hereinafter listed as Attorney (Solicitor), Conflict/Special Counsel, Bond Counsel, Labor Counsel, Energy/Rate Counsel, Financial Advisor(s), Independent Auditor, Special Projects Auditor, Consulting Engineer(s), Special Projects Engineer(s), Physician, Insurance Broker/Risk Manager* (*insurance broker/risk manager meet the extraordinary unspecifiable services requirements of the Local Public Contracts Law) shall be subject to the fair and open process as set forth below. Noting, Consulting Engineer and Special Projects Engineer in the sole discretion of the Board of Commissioners may be combined into one appointment.

2. The Executive Director shall cause a legal notice to be published on the WMUA's official website, stating that a full listing of all professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualifications will be posted on Bidnet and the WMUA's Internet website in compliance with LFN 2026-1.

Continued . . .

3. The criteria for each position shall be disclosed on Bidnet, together with the posting of these positions on the WMUA's internet website as set forth above. The website posting shall inform potential applicants that all submissions must be made to the WMUA and received not later than 10 am on November 19, 2026.

4. Commencing at 10:01 a.m. on November 19, 2026, or as soon thereafter as may be possible, the WMUA's Qualified Purchasing Agent shall publicly open on Bidnet and announce all submissions by the name of the entity.

5. The Board of Commissioners shall thereafter have the opportunity to review all submissions and may group the awards and appointments in a manner that creates panels or pools, makes individual appointments and may otherwise revise the titles of the applicable categories of the selected professionals for WMUA's purposes, provided that the advertised criteria for qualifications is not changed. Noting, Consulting Engineer and Special Projects Engineer may in the sole discretion of the Board of Commissioners be combined into one appointment.

6. Interviews of candidates may be held at the sole discretion of the Board of Commissioners as may be requested.

7. Appointments shall thereafter be made at a public meeting of the Commissioners.

8. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5 in compliance with Legal Notice Publication requirements set out in LFN 2026-1.

Be It Further Resolved that those positions listed in this Resolution are those which the WMUA reasonably believes will be subject to appointment for the year 2027 ending in year 2028. However, all such appointments are subject to the availability of funds and the needs of the WMUA. Accordingly, the listing of a position is not a representation or warranty that such position will be filled, but that if filled it will be subject to the process contained herein.

Be It Further Resolved that the Board of Commissioners of the Willingboro Municipal Utilities Authority have determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			✓			
Commissioner Kevin McIntosh		✓	✓			
Commissioner William Weston	✓		✓			
Vice-Chair Diallyo Diggs			✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Resolution 2026-10-21-10
Establishing And Implementing a Fair and Open Process for the Selection of Various Professional Service Providers:

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st of October 2026.

Dated: 10/21/26

Sonya Butler, Acting Secretary

Willingboro Municipal Utilities Authority

Resolution 2026-10-21-11

Extending CC# 24R-07 Office Lease

Whereas there continues to be a need for the leasing of Office Space for the daily operations of the Willingboro Municipal Utilities Authority ("Authority"); and

Whereas the Authority duly advertised for public receipt of public bids providing the required 10 days prior to receipt for Bid 24R-07 Office space Lease Re-Bid, in a fair and open manner, consistent with N.J.S.A.19:44A-20.5 et. Seq., and

Whereas the Authority received one (1) bid for office space lease from LEVCO Enterprises LLC, 800 Jessup Road Suite 802, West Deptford, New Jersey, 08086; and

Whereas the bid was reviewed for base bid plus alternate bids; and

Whereas the Authority awarded the bid for suite 304, for a term of two years, at the rate of $18.00/ sqft or $1,765.50/ month plus triple net lease cost of $700.00, for a total of $2,465.50/ month; and

Whereas the Authority wishes to extend the lease by an additional five (5) years upon such terms and costs associated with the attached First Amendment To Lease (Exhibit A); and

Whereas the costs of said lease extension are set out below: and

	MONTHLY	ANNUALLY	MONTHLY FIXED OPERATING EXPENSES
January 1, 2027 – December 31, 2027	$1,815.38	$21,784.56	$725.00
January 1, 2028 – December 31, 2028	$1,869.84	$22,438.08	$725.00
January 1, 2029 – December 31, 2029	$1,925.93	$23,111.16	$725.00
January 1, 2030 – December 31, 2030	$1,983.71	$23,804.52	$725.00
January 1, 2031 – December 31, 2031	$2,043.22	$24,518.64	$725.00

Whereas the Director of Finance has certified that unencumbered and available funds in the amount of $159,156.96 are available for the contract under budget line item: 01-100-7200

Continued . . .

and no amount shall be chargeable or payable until such time as goods or services are ordered or otherwise called for under NJAC 5:30-5.5(b)2 (Exhibit B);

Now, Therefore, Be It Resolved by the Board of Commissioners of the Willingboro Municipal Utilities Authority, Willingboro Township, County of Burlington, State of New Jersey, as follows:

1. The Authority authorizes the extension of the lease with LEVCO Enterprises LLC, 800 Jessup Road Suite 802, West Deptford, New Jersey, 08086; for a term of five (5) years for Suite 304, at the rate consistent with the above body of this Resolution under the tenets as contained within Bid # 24R-07 and the First Amendment To Lease.
2. The Executive Director or his designee(s) is hereby authorized to take the appropriate steps to extend the lease of the office space (Suite 304) in accordance Bid#24R-07 including the execution of a lease extension subject to the approval of the chief legal officer and substantially similar to the attached (Exhibit A).

Be It Further Resolved that this resolution shall take effect immediately upon adoption.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer	✓		✓			
Commissioner Kevin McIntosh			✓			
Commissioner William Weston		✓	✓			
Vice-Chair Diallyo Diggs			✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of October 2026.

Dated: 10/21, 2026

Sonya Butler, Acting Secretary

Willingboro Municipal Utilities Authority

Resolution 2026-10-21-12

Authorizing Emergency Repairs of a Sinkhole Between 2 Springfield Lane And 6 Springfield Lane in Accordance with N.J.S.A. 40A:11-6

Whereas, the Willingboro Municipal Utilities Authority ("WMUA") discovered an emergency condition involving a sinkhole approximately 5 x 28, between 2 Springfield Lane and 6 Springfield Lane, Willingboro Township thereby creating conditions affecting the public health, safety, and welfare; and

Whereas, immediate repair work was necessary to abate the emergency condition and to protect the public health, safety, and welfare; and

Whereas, River Front Recycling & Aggregate LLC was contacted and retained to perform emergency repair services, attached hereto as Exhibit A; and

Whereas, Superintendent Anthony Allen in conjunction with the Collections System Supervisor David Bewley, filed with the Executive Director and the Qualified Purchasing Agent a detailed report describing the facts and circumstances giving rise to the emergency, attached hereto as Exhibit B; and

Whereas, pursuant to N.J.S.A. 40A:11-6, the WMUA is authorized to procure goods or services without public bidding where an emergency affecting the public health, safety, or welfare requires the immediate delivery of goods or performance of services; and

Whereas, the Executive Director determined that the repair constituted an emergency procurement under N.J.S.A. 40A:11-6 and authorized River Front Recycling & Aggregate LLC, the WMUA's emergency contractor, to perform the necessary services in an amount not to exceed $15,000, as set forth in Exhibit A; and

Whereas, the Director of Finance has certified the availability of funds for the emergency procurement in the amount of $15,000 from line item no. 03-200-6870, as set forth in Exhibit C.

Now, Therefore, Be It Resolved by the Board of Commissioners of the Willingboro Municipal Utilities Authority, Township of Willingboro, County of Burlington, State of New Jersey, as follows:

1. The Executive Director's emergency retention of River Front Recycling & Aggregate LLC is hereby ratified and approved in an amount not to exceed $15,000, pursuant to N.J.S.A. 40A:11-6 and subject to the certification and availability of funds.

2. The Executive Director, Qualified Purchasing Agent, Director of Finance, and other appropriate WMUA officials are hereby authorized and directed to execute any documents, issue any approvals, and take any actions necessary to implement this Resolution, including authorizing payment for the emergency services described herein.

3. This Resolution shall take effect immediately upon adoption.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer	✓		✓			
Commissioner Kevin McIntosh			✓			
Commissioner William Weston		✓	✓			
Vice-Chair Diallyo Diggs			✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21 day of OCTOBER, 2026.

Dated: 10/21, 2026

Sonya Butler, Acting Secretary

Willingboro Municipal Utilities Authority

Resolution 2026-10-21-13

Salary Adjustment of Certain Employees

Whereas the Willingboro Municipal Utilities Authority ("WMUA") has established the positions of Personnel Technician and Senior Laboratory Technician; and

Whereas the WMUA Personnel Committee conducted a review of the duties, responsibilities, and performance of certain WMUA officials and employees and presented its findings and recommendations to the Board of Commissioners; and

Whereas the WMUA Personnel Committee determined that the aforementioned employees have performed their duties in an exemplary manner and, in addition to their regular responsibilities, have undertaken duties outside the scope of their respective titles to address and cover responsibilities associated with certain vacant positions; and

Whereas based upon the foregoing review and for purposes of retention and equitable compensation, the WMUA Personnel Committee recommends that the Board authorize one-time stipend payments to the Personnel Technician and Senior Laboratory Technician, as set forth herein; and

Now Therefore Be It Resolved by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the Board hereby authorizes and approves the payment of one-time stipends to the following officials and employees in the amounts set forth below:

1. Personnel Technician JoAnna Walker — one-time stipend in the amount of ~~$4,000~~ $4,397.48; and
2. Senior Laboratory Technician Karla Otero — one-time stipend in the amount of ~~$1,000.~~ $1,641.56

Be It Further Resolved that the authorized one-time stipend payments shall be processed and paid during the next applicable payroll period, subject to all applicable withholdings, deductions, and payroll requirements.

Be It Further Resolved that this Resolution shall take effect immediately upon adoption and shall remain subject to all applicable laws, rules, regulations, policies, and procedures governing WMUA compensation and payroll administration.

Resolution 2026-10-21-13
Salary Adjustment of Certain Employees

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			✓			
Commissioner Kevin McIntosh			✓			
Commissioner William Weston		✓	✓			
Vice-Chair Diallyo Diggs	✓		✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sony Butler, Acting Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of October 2026.

Dated: 10/21, 2026

Sonya Butler, Acting Secretary

Willingboro Municipal Utilities Authority

Resolution 2026-10-14

Adopting A Non-Union Water & Wastewater Professional Licensing Salary Adjustment Policy And Repealing the Non-Union Water & Wastewater Professional Licensing Incentive Policy

Whereas Willingboro Municipal Utilities Authority (WMUA) has a need for a Policy Manual with updated and revised policies; and

Whereas WMUA in conjunction with its professional advisors, has been compiling its policies spanning both the old and new; and

Whereas it is necessary and appropriate to codify these policies and incorporate them into the WMUA Policy Manual; and

Whereas the Executive Director is responsible for assigning each policy an arrangement and compilation number to enable the Board of Commissioners to properly track, approve, and revise the policies; and

Whereas the WMUA previously adopted the "Non-Union Water & Wastewater Professional Licensing Incentive Policy" by Resolution 2026-07-15-17 and incorporated that policy into the WMUA Policy Manual in the order designated by the Executive Director; and

Whereas the "Non-Union Water & Wastewater Professional Licensing Incentive Policy" will be superseded by the "Non-Union Water and Wastewater Professional Licensing Salary Adjustment Policy," attached hereto as Exhibit A, effective January 1, 2027; and

Whereas upon adoption of the "Non-Union Water and Wastewater Professional Licensing Salary Adjustment Policy," attached hereto as Exhibit A, the "Non-Union Water & Wastewater Professional Licensing Incentive Policy" shall be repealed and deemed null and void; and

Whereas this Policy Manual and policies therein, where applicable, shall not supersede or affect any term or condition of employment that may exist in any collective negotiations agreement and if any part of any policy included in the Policy Manual conflicts with any term or condition of employment expressly set forth in a collective negotiations agreement, that part of the policy will be null and void as it applies to the affected group of employees, and

Whereas nothing in the policy included in Exhibit A, where applicable, is intended to restrict or impede employees from exercising protected rights under the Employer-Employee Relations Act, Fair Labor Standards Act, or other law; and

Whereas the WMUA reserves the right (on an individual basis or generally) to make any revisions, modifications, exceptions, interpretations or deletions to the policy stated herein or to any other WMUA policies, procedures, benefits or other programs, with or without notice at the sole discretion of the Board of Commissioners of the Willingboro Municipal Utilities Authority;

Resolution 2026-10-21-14
Adopting Non-Union Water and Wastewater Professional Licensing Salary Adjustment Policy

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in Willingboro Township, County of Burlington, State of New Jersey, on this 21st day of October 2026 that it hereby:

1. repeals the Non-Union Water & Wastewater Professional Licensing Incentive Policy and authorizes its removal from the WMUA Policy Manual.
2. adopts the Non-Union Water and Wastewater Professional Licensing Salary Adjustment Policy, attached hereto as Exhibit A.
3. authorizes the Executive Director to assign the appropriate arrangement and compilation numbers to the Non-Union Water and Wastewater Professional Licensing Salary Adjustment Policy, attached hereto as Exhibit A, and to incorporate the Policy into the WMUA Policy Manual.

BE IT FURTHER RESOLVED that the Executive Director and such other WMUA personnel as determined appropriate by the Executive Director may, with legal approval of Board Counsel, amend any typographical error which may be found in the policy after adoption, provided same does not represent a material change.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon adoption.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			✓			
Commissioner Kevin McIntosh	✓		✓			
Commissioner William Weston			✓			
Vice-Chair Diallyo Diggs		✓	✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sonya Butler, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of October 2026.

Resolution 2026-10-21-14
Adopting Non-Union Water and Wastewater Professional Licensing Salary Adjustment Policy

Dated: 10/21, 2026

Sonya Butler, Secretary

Resolution 2026-10-21-15

Authorizing Executive Session

Whereas N.J.S.A. 10:4-13 allows for a Public Body to go into closed session after adopting a resolution during a Public Meeting; and

Whereas the Board of the Willingboro Municipal Utilities Authority ("WMUA") has deemed it necessary to go into closed session to discuss certain matters which are exempt from the Public; and

Whereas the regular meeting of this Board will reconvene at the conclusion of closed session.

Now, Therefore, Be It Resolved by the WMUA, in the Township of Willingboro, County of Burlington, State of New Jersey, that the Board of Commissioners will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12b:

☐1 Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from the provisions of subsection a of NJSA 10:4-12; and

☐ 2 Any matter in which the release of information would impair a right to receive funds from the Government of the United States; and

☐ 3 Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by an institution or program, including but not limited to, information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress, or condition of any individual, unless the individual concerned (or, in the case of a minor or an incapacitated individual, the individual's guardian) shall request in writing that the material be disclosed publicly; and

☐ 4 Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body; and

☐ 5 Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; and

☐ 6 Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair that protection, or investigations of violations or possible violations of the law; and

☒ 7 Any pending or anticipated litigation or contract negotiation, excluding collective bargaining, in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

☒ 8 Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected in writing that such matter or matter be discussed at public meeting; and

☐ 9 Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party of the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

Be it further resolved that the Commissioners hereby declare that its discussion of the aforementioned subject(s) may be made public at a time when the Solicitor advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the WMUA or any other entity with respect to said discussion.

Be it further resolved that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion or the meeting during which the above discussion shall take place and hereby directs the WMUA to take the appropriate action to effectuate the terms of this resolution.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer		✓	✓			
Commissioner Kevin McIntosh	✓		✓			
Commissioner William Weston			✓			
Vice-Chair Diallyo Diggs			✓			
Chairwoman Patricia Lindsay-Harvey			✓			
Commissioner Martin Nock, 1st alt.						
Commissioner Kimbrali Davis 2nd alt.						

Certification By Secretary

I, Sonya Butler, Acting Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st of October 2026.

Dated: October 21, 2026

Sonya Butler, Acting Secretary