

**RATES, RULES AND REGULATIONS
OF THE
WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

II. SCHEDULE OF RATES

A. Residential Water and/or Sewer Service

WATER:

1. Quarterly MINIMUM charge for water service is \$92.94.
2. Water Allowance for the quarterly minimum charge of \$92.94 is 10,000 gallons.
3. Usage charge for consumption exceeding the gallonage allowance is as follows:
 - a) \$7.77 per 1,000 gallons from 10,001 to 13,000 gallons.
 - b) \$9.09 per 1,000 gallons over 26,000 gallons.
4. Separately metered swimming pools, irrigation systems, lawn watering systems or similar facilities shall be charged for actual usage each quarter at the rate of \$5.81 per thousand gallons with no minimum charge or minimum allowance.

SEWER:

1. Quarterly MINIMUM charge for SEWER service is \$89.50
2. Sewer allowance based on metered water usage for the quarterly minimum charge of \$89.50 is 10,000 gallons.
3. Usage charge for consumption exceeding the gallonage allowance based on metered water usage is as follows:
 - a) \$7.40 per 1000 gallons over 10,001 to 26,000 gallons.
 - b) \$8.63 per 1000 gallons over 26,000 gallons

B. Commercial Water and/or Sewer Service

WATER:

1. Quarterly MINIMUM charge for water service is \$154.07.
2. Water Allowance for the quarterly minimum charge of \$154.07 is 10,000 gallons.
3. Usage charge for consumption exceeding the gallonage allowance is as follows:
 - a) \$10.54 per 1,000 gallons from 10,001 to 26,000 gallons.
 - b) \$12.71 per 1,000 gallons over 26,000 gallons.
4. Separately metered swimming pools, irrigation systems, lawn watering systems or similar facilities shall be charged for actual usage each quarter at the rate of \$5.81 per thousand gallons with no minimum charge or minimum allowance.

SEWER:

1. Quarterly MINIMUM charge for SEWER service is \$108.08.
2. Sewer allowance based on metered water usage for the quarterly minimum charge of \$108.08 is 10,000 gallons.
3. Usage charge for consumption exceeding the gallonage allowance based on metered water usage is as follows:
 - a) \$9.52 per 1000 gallons from 10,001 to 26,000 gallons.
 - b) \$12.10 per 1000 gallons over 26,000 gallons

C. Bulk Water Rate

1. \$3.78 per 1,000 gallons

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D. Schedule III – Fire Service

<u>1. Private Fire Service Lines</u>	<u>Quarterly Charge</u>
a. < 2" Fire Line	\$47.00
b. 2" Fire Line	\$47.00
c. 3" Fire Line	\$80.00
d. 4" Fire Line	\$95.00
e. 6" Fire Line	\$190.00
f. 8" Fire Line	\$379.00
g. 10" Fire Line	\$760.00
h. 12" Fire Line	\$1,519.00
i. Multiple Sizes	\$569.00
j. Fire Service	\$2,162.00
k. Hydrant	\$29.00

E. Schedule IV – Charges For Service Availability

All properties where a service line or lateral has been provided shall pay a quarterly charge of \$19 for the availability of water and a quarterly charge of \$30 for the availability of a sewer. Such fees are to be determined by calculating the proportionate amount of outstanding debt on water and sewer respectively divided by the total number of retail Authority connections. New water and sewer connections, where service has not been initiated, are exempted from paying this service availability charge until such time as they are initially connected and occupied. Service availability charges that remain unpaid for 30 days or more past the billing date shall be deemed to be delinquent under the terms of Section III F 6 of these rules and regulations.

F. Schedule V - Water and/or Sewer Connection Fees

The initial fees for the right to connect into the sanitary sewer system and the public water system, under the control and ownership of the Willingboro Municipal Utilities Authority, shall include a connection charge or fee per unit, as well as fees for Application, Review and Inspection of work to be accomplished by the applicant, in keeping with the Authority's Rules and Regulations.

CLASS 1

Residential

Sewerage connection fee	\$5,785.00
Water connection fee	\$5,693.00

CLASS 2

Non-Residential Hotel or Motel

Sewerage connection fee	\$2,892.50
Water connection fee	\$2,846.50

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CLASS 3

Non-Residential: General

Sewerage connection fee	\$5,785.00
Sewer @ Gallon	\$39.01
Water connection fee	\$5,693.00
Water @ Gallon	\$38.39

CLASS 4

Affordable Housing

Sewerage connection fee	50%
Water connection fee	50%

CLASS 5

Irrigation, Lawn Sprinklers or Swimming Pools

1 Inch	\$7,100.00
1 1/2 Inch	\$11,400.00
2 Inch	\$18,200.00
3 Inch	\$36,500.00
4 Inch	\$57,000.00

CLASS 6

Fire Service Public or Private	N/C
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EDGEWATER PARK

Cost per Equivalent Dwelling Unit	\$4,649.00
Cost per Gallon	\$31.41

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**3. GENERAL REQUIREMENTS
APPLICABLE TO WATER AND SEWER CONNECTION FEES**

A. THE AUTHORITY requires that connection fees be paid before the Authority will endorse NJDEP Treatment Works Approval (TWA) and Bureau of Safe Drinking Water (BSDW) permit applications.

B. If connection fee rates increase between the time the APPLICANT/DEVELOPER initially pays the fee and the time of physical connection to the Authority's water or sewer systems, the APPLICANT/DEVELOPER is required to pay the difference between the rates previously paid and new connection fee rates in effect at the time of connection. If connection fee rates decrease the APPLICANT/DEVELOPER will receive a refund.

C. If the number of connections or the type of use changes from the time the connection fees are initially paid, either of which results in a change in the calculation of the connection fees and amounts due, the fees due will be recalculated using the rates currently in effect.

D. If a TWA, BSDW or other NJDEP permit is not required the connection fees must be paid prior to final approval by the Authority (consulting engineer). Recalculation of connection fees shall be in accordance with paragraphs B and C above.

E. An application for additional capacity shall be made by any existing non-residential user whenever there is an increase in the estimated, projected usage for any existing building or unit resulting from an increase in size in the building or unit. A connection fee shall be charged to the non-residential user based upon the increase in estimated usage associated with the aforesaid increase in size.

F. In the event that an application is made to reinstate service to a residential structure that was previously abandoned or terminated when the prior structure was demolished or substantially totally destroyed, no additional connection fee shall be due provided that the application for service is made within three (3) years of the date of the prior termination of service.

G. In the event that an application is made to reinstate service to a non-residential structure that was previously abandoned or terminated when the prior structure was demolished or substantially totally destroyed, no additional connection fee shall be due, provided that: (1) the applicant has continued to pay all service charges for the property on a quarterly basis as those charges become due, and (2) there is no change in the estimated usage of the building. In the event that condition (1) herein has been satisfied, but there will be an increase in the estimated usage of the building, then the applicant shall pay a connection fee only on the amount of the increase in the estimated usage.

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F. Schedule VI - Water and/or Sewer Application, Review and Inspection Fees

1. Conditions: The owner of the property and/or his Representative making Application for approval of a connection to the Willingboro Municipal Utilities Authority System agrees to the following conditions, should his application be approved:
 - a. To comply with the provisions of the Willingboro rates as outlined herein and include the latest Revisions as on file in the office of the Authority.
 - b. To convey by deed to the Willingboro Municipal Utilities Authority, Easements to all areas on the Final Plan showing Water and Sanitary Sewer installation and all rights to the system(s).
 - c. To pay all legal and engineering fees for the securing of Easements, whether secured by Applicant or the Authority and for all charges incurred to expedite the approval of this Application.
 - d. To post performance bonds in the amount covering the cost of construction as estimated by the Authority's Consulting Engineer.
 - e. To pay an Application for Conceptual Approval fee of \$50.00 at the time of Application for a single residence connection and to pay the Connection Fee as delineated in Schedule V plus an Inspection Fee of \$30.00 when approval of the application is received.
 - f. Escrow review fees will be based on the following fee schedule:

Major Subdivisions:

Residential Connections:	Amount per Lot
Single Family	\$100.00/Lot
Condominiums	\$100.00/Lot
Townhouses	\$100.00/Lot
Apartments	\$200.00/Lot
Commercial Connections	
Box Stores	\$2,000.00/Lot
Strip Stores	\$2,000.00/Lot
Food Services	\$2,000.00/Lot
Offices	\$2,000.00/Lot
Industrial Connections	
Warehousing	\$2,000.00/Lot
Manufacturing	\$2,000.00/Lot

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Site Plans:	Amount Per Square Feet	of Building Area
Residential Connections:		\$100.00/1,500 SF
Commercial Connections		
Box Stores		\$100.00/2,000 SF
Strip Stores		\$100.00/2,000 SF
Food Services		\$100.00/350 SF
		of Non-Kitchen Area
Offices		\$100.00/2,000 SF
Industrial Connections		\$100.00/2,000 SF
Other		\$100.00/2,000 SF

- g. To pay an Application for Final Approval fee of \$200. at the time of submittal of each W-3/S-3 Application.
- h. To pay all fees as estimated by the Authority's Consulting Engineer on the basis of expected gallonage. Applicant will furnish Consulting Engineer with support data relative to type of use, construction, estimated water consumption, etc.
- i. For any proposed connection where the tenant/use is not known upon completion of construction, the Applicant/Owner and/or prospective tenant must secure approval from the Authority before occupancy. This will enable the Authority to make the necessary adjustment in fees in accordance with Schedule V. Certificate of Occupancy will not be granted unless this adjustment is made. The Applicant has a right to appeal to the Authority's Commissioners for a review of the Connection Charges. The Board may in its full discretion, authorize a use evaluation period of one to two (1-2) years, depending on the type of installation, at the end of which the charges may be adjusted, based on actual use. It should be noted that the charges may increase or decrease as a result of the Review.
- j. In the case of Multiple-family residential, Commercial and Industrial Applications, if the Tenant is not known and not cleared by the Authority for occupancy upon completion of construction, the Applicant and/or Owner must notify the Prospective Tenant to secure clearance before occupancy. This will enable the Authority to make the necessary adjustment in the Customer's charges from that which was estimated to that which should be charged, based on actual expected use. Certificate of Occupancy will not be granted unless this adjustment is made. The Applicant has a right to appeal to the Full Board for a review of the Connection Charges. If favorably received, the Board will authorize a time-use period of one to two (1 – 2) years, depending on the type of installation. At the end of the time period, the charges will be adjusted, based on actual use. It should be noted that the charges may increase or decrease as a result of the Review.

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- k. To furnish ten (10) sets of Preliminary Plans (minimum scale 1 inch = 50 feet) along with the Application for Conceptual Approval of Water/Sewer Plans (W-1/S-1) in triplicate. Plans are to be corrected and updated per the advice of the Authority and/or the Authority's Engineer, and to submit ten (10) copies as revised until approval is obtained.
- l. Industrial and Commercial establishments making Application for Sanitary Sewerage Service, in addition to making written Application for such services, shall furnish a description of type and size of buildings, the nature of the business to be conducted in each structure, the number and type of fixtures to be served, the type, volume, and chemical characteristics of waste to be discharged. The Plan for such applications shall also show:
 - 1) The boundaries of the property.
 - 2) The location within the property of the structures to be served.
 - 3) The location and profile, with respect to finished grade of the services.
 - 4) Details of the proposed connections to the sewerage system, and arrangements and details of meter installation (if required).
- m. To provide plumbing plans for all proposed structures.
- n. To furnish a listing of all the plans and other material, documentation, etc., submitted with the application.
- o. To furnish six (6) copies of an itemized list and a description of the proposed construction and appurtenances indicated on the plans and other material submitted with the application as well as the estimated cost.
- p. To notify the Authority as to when construction is to begin.
- q. To provide three (3) sets of "As-Built" drawings upon completion of construction. The submission of as-built requirements is required for all developments where water or sanitary sewer improvements are proposed. They are to be included as a line item in the performance bond estimate, and the performance guarantee shall not be released until the as-built drawings have been reviewed and approved. When "As-Built" drawings have been received and approved by the Authority's Engineer, the Authority will notify the Applicant that the Performance Bond will be released upon receipt of a two (2) year Maintenance Bond in the amount equal to 15 percent of the original performance bond amount, with a minimum of \$1,000.00.

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- 1) The as-built plan should include both the proposed information (crossed out where it has changed, but remaining legible) and the as-built information shown clearly and underlined
- 2) The applicant must also provide a disk or CD in AutoCAD format of the submitted plans. The plans must be submitted on a 24" x 36" sheet and at a scale of 1" = 100'. All text must be drawn clearly, and at a minimum size of 0.07" and a maximum size of 0.10".
- 3) The following information, where applicable, shall each be drawn on its own individual layer:
 - Water mains
 - Water services/curb stops
 - Hydrants/valves/blow-offs/etc.
 - Water main text
 - Sanitary sewer mains
 - Sanitary sewer laterals/clean-outs
 - Sanitary sewer manholes
 - Sanitary sewer text
- 4) The plans must include that portion of the existing systems where the new system connects.
- 5) The plans must be signed and sealed by a New Jersey licensed land surveyor.
- 6) All elevations must be on the 1929 datum (a/k/a NGVD 29, NJGCS, USGCS, and SC & G datum).
- 7) As a minimum, the following survey information is required depicting all proposed facilities and as-built information.

Water Mains:

- a) Pipe lengths between bends.
- b) Pipe diameter and pipe material
- c) All bend angles.
- d) The lid and top of nut elevation for all water valves.
- e) All hydrants and valves.

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- f) All valve sizes shall be shown and valves and blow-offs shall be located using three (3) tie-down dimensions (i.e., measurement from a permanent object; catch basin, manhole, hydrant, edge of pavement, etc.).
- g) All curb stops for water service. Provide a station from the nearest downstream manhole to each curb stop and provide an offset from the curb to each curb stop. If this cannot be accomplished, then tie down similar to valve location method. Each curb stop shall be clearly identified denoting the townhouse, condominium, house, office, store, etc., that it services.
- h) All concrete cradles and encasements.
- i) Location of all easements and location of utility within that easement.
- j) The as-built pipe length between bends.
- k) All the above information shall be shown on a plan drawing.

Sewer Mains:

- a) As-built manhole rim and invert elevations and invert elevation of all pipes penetrating the manhole.
- b) As-built pipe diameter, pipe material, pipe lengths (measured from manhole centerline to manhole centerline), pipe slope, and flow direction arrows.
- c) All cleanouts for sewer laterals. Provide a station from the nearest downstream manhole to each lateral or cleanout. Provide an offset from the main to each cleanout.
- d) Any lateral left for a future connection shall have the pipe cover and three (3) tie-down dimensions taken at the end of the lateral (i.e., measurements from a permanent object; corner of house, catch basin, manhole, hydrant, edge of pavement, etc.).
- e) All as-built concrete encasements and concrete cradles shall be noted.
- f) Location of all easements and location of utility within that easement. Provide a minimum of two (2) tie dimensions from the utility to the easement line. A tie dimension shall be provided for all changes in direction and bends with stationing.
- g) All the above information shall be shown on a plan drawing.

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- h) A television investigation of all sewer mains shall be performed by the developer and witnessed by the Municipal/Authority Engineer.

Force Mains:

- a) Locate the force main using tie dimensions from the face of curb/edge of paving to the force main. A tie dimension shall also be provided for all changes in direction and bends with stations from nearest manhole.
- b) Location of all easements and location of utility within that easement. Provide a minimum of two (2) tie dimensions from the utility to the easement line. A tie dimension shall be provided for all changes in direction and bends with stationing.
- c) The as-built pipe length between bends.
- d) Approximate elevations at each bend and high point.
- e) As-built pipe diameter and pipe material.
- f) Manufacturer's data on air relief valves, gauges, and all valves.
- g) Location of all easements and location of utility within that easement. Provide a minimum of two (2) tie dimensions from the utility to the easement line. A tie dimension shall be provided for all changes in direction and bends with stationing.
- h) All the above information shall be shown on plan drawing.

Pumping Stations:

- a) As-built plans shall be submitted and should include both the proposed information (crossed out where changed, but remaining legible) and the as-built information shown clearly. Show all valves, curb stops, yard hydrants, underground sewer manholes, wet-well, dry well elevations and water piping, gates, etc. All valves and curb stops must be tied down as described above for water valves.
- b) Ten (10) copies of manufacturer's operation and maintenance information shall be submitted for all installed equipment.
- c) All the above information shall be shown on plan drawing.

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- r. To notify the Authority or its designated representative at least forty-eight (48) hours in advance as to when inspection may be made by our Representative before work is covered. Failure to do so may require the Applicant to excavate in order for proper inspections to be made.
- s. To make all checks payable to: The Willingboro Municipal Utilities Authority (WMUA).
- t. The Applicant will, at his own expense, provide all necessary information required to complete this Application.
- u. Each Application must be executed by the Executive Director of the Authority.

2. Escrow Fees

Escrow fees shall be posted by the applicant in the amount specified in these Rules and Regulations and Rate Schedule. The funds so posted shall be held by the Authority in an escrow account. The Authority shall, from time to time, withdraw funds from this escrow account to reimburse itself for costs incurred by the Authority for inspection, engineering review, and legal review or for other services provided to applicant by the Authority. In the event that the escrow fund is depleted or in deficit, the applicant shall post additional escrow funds with the Authority in accordance with the Escrow Agreement. Any funds held in the escrow account shall be held in accordance with the provisions of N.J.S.A. 40: 14B-20.1. The applicant may request the refund of any unused portion of the escrowed funds upon completion or termination of construction and after the Authority has accepted all improvements, and after final release of all maintenance guarantees.

3. Escrow and Lien Agreement

The Applicant and Property Owner are required to enter into an Escrow And Lien Agreement as outlined in Appendix G.

G. Schedule VII - Miscellaneous Fees for Special Services

1.	Meter Reading & Property Ownership Transfer	\$35.00
2.	Water Meter Certification Test Fee (Including removal, testing and replacement	
	a. Up to 1" diameter	95.00
	b. 1 ½" to 2" diameter	115.00
	c. 3" or larger (on site testing – all types)	300.00
3.	Water Service Off/On Fee/Restoration Fee	50.00
4.	Water Meter Removal/Replacement Fee	45.00
5.	Weekly Temporary Water Service Fee	60.00
6.	Fee for returned checks including bank charges	55.00
7.	Initial Plumbers Yearly Access Permit	240.00
8.	Renewal Plumbers Access Permit	150.00
9.	Sewer Lateral Permits (including inspection)	35.00

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10.	Labor charges for MUA personnel per hour	
	a. Regular business hours	50.00
	b. After regular hours and weekends	75.00
	c. Holidays	100.00
11.	WMUA Equipment (per hour including labor)	
	a. Sewer Jet Truck (truck only)	235.00
	b. Backhoe	235.00
	c. Support vehicles i.e. pickup trucks, vans, cars	105.00
	(All portable equipment, ex. pumps, generators, lights, tools, safety equipment, barricade, etc. are included in above)	
12.	Parts and Supplies	Cost plus 25% administrative overhead charge.
13.	Bacteria tests by MUA lab (wells only)	1000.00
14.	Violations/fines - plumbers/customers	50.00 to 1,000.00
15.	Copy of rules and regulations	15.00
16.	Copy of WMUA specifications	25.00
17.	Bid Packets as specified, minimum charge	25.00
18.	Administrative Labor (per hour)	35.00

The following exemptions are applicable to these fees:

The Willingboro Municipal Utilities Authority reserves the right to exempt any building owned and/or operated by the Township of Willingboro and the Willingboro Municipal Utilities Authority from the Miscellaneous Fee Schedule.

This Miscellaneous Fee Schedule does not apply to inter-municipal and municipal shared services agreements.

H. Schedule VIII - Leachate Treatment Charges

1. BULK DELIVERIES (Containing less than or equal to 2% Solids)

Subject to the availability of capacity and by prior Agreement, leachate containing less than 2% Total Solids, will be accepted at the Authority's plant for \$0.0144 per gallon delivered or, \$0.0144 per gallon times the volume of the vehicle, whichever is greater.

2. BULK DELIVERIES (Containing greater than 2.1% solids)

For deliveries containing total solids of 2.1% or more the per gallon charge shall be in proportion to charges in paragraph 1 above.

3. The Executive Director shall have authority to adjust trucked-in waste prices on a case by case basis.

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I. Covenants Applicable to All Rates and Metering Requirements

Each customer of the Authority shall be required to pay the quarterly minimum charge established in the foregoing rate schedule in advance. The stated quarterly minimum charges shall be paid for each property serviced by the Authority, provided that where a property houses more than one family or more than one business or commercial use, the stated quarterly or business use, except where the same occupies the premises both as a living and business or commercial unit.

J. Enforcement of Rules and Regulations

1. In the event of any violation of the Rules and Regulations of this Authority or of any improper or unauthorized use of any portion of the water system or sewer system by any user, then the user shall, in the discretion of the Authority, be fined for each violation or improper or unauthorized use. Each action constituting a violation of improper or unauthorized use, as well as each property affected by the violation or improper or unauthorized use, as well as each day that the violation of improper or unauthorized use exists, shall be counted as separate violations for the purposes of determining the fine to be imposed.
2. All fines shall be paid within 15 days from the date that the owner is notified in writing of the violations charged and the fine to be imposed. In the event that any person wishes to contest the violation of the fine imposed, the person aggrieved must file with the Authority within 15 days of receipt of notification of the violation and fine imposed, a written notice that the violation and fine be contested. A hearing shall thereafter be scheduled before the Authority at which time the executive director or his designee as well as the person aggrieved or his attorney may present evidence regarding either the violation or the fine imposed. The fine, if any that is imposed by the Authority after the hearing shall be paid within 15 days after the person aggrieved receives written notice of the decision of the Authority.
3. In the event that the fine is not paid as required under these rules, then the and may declare all agreements or contracts with the user null and void and of no force and effect.
4. The penalties imposed in this section shall be cumulative to the penalties described in other sections of these Rules and Regulations and to the other remedies afforded to the Authority by statute.
5. Plumbers, contractors or builders, working in Willingboro Municipal Utilities Authority are subject to fines and penalties as described in the WMUA Rules and Regulations; if said Rules and Regulations are not adhered to, subsequent violations can result in the loss of permission to do work in said township for a minimum period of thirty (30) days to an indefinite period of time.

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6. Any person found guilty of violating any provision of the Rules and Regulations shall be subject to a maximum fine of:
 - a. \$ 50.00 for the first offense
 - b. \$ 100.00 for the second offense
 - c. \$ 500.00 for the third offense
 - d. \$1,000.00 for the fourth offense