

# Willingboro Municipal Utilities Authority

## Resolution 2026-01-21-

### Authorizing Payment of Bill List for January 2026

**Whereas** a Monthly Bill List, a copy of which is attached hereto, has been presented to the Willingboro Municipal Utilities Authority (“WMUA”) Board of Commissioners by the Executive Director for payment; and

**Whereas** the WMUA Board of Commissioners has reviewed the Bill List and has authorized payment; and

**Now, Therefore, Be It Resolved** by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Certifying Director of Finance is hereby authorized to pay the items set forth on the Monthly Bill List which is attached hereto as Exhibit and made a part hereof.
3. A copy of this Resolution shall be available for public inspection at the offices of the WMUA.
4. This Resolution shall take effect immediately.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			X			
Commissioner Kevin McIntosh						X
Commissioner Carl Turner	X		X			
Vice-Chair Diallyo Diggs		X	X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 <sup>st</sup> alt.			X			
Commissioner Kimbrali Davis 2 <sup>nd</sup> alt.						X

#### Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of January 2026.

Dated: January 21, 2026

  
Bernadette Green, RMC  
Board Secretary

# Willingboro Municipal Utilities Authority

## Resolution 2026-01-21-02

### Authorizing Adjustment of Service Charges

**Whereas** Willingboro Municipal Utilities Authority (“WMUA”) has been contacted by certain ratepayers questioning the validity of the service charges appearing on their quarterly billing; and

**Whereas** WMUA has investigated each inquiry and has determined that the following ratepayer accounts were overcharged as a result of WMUA meter malfunction, misread, improper installation, meter ID mismatch or other cause not being the responsibility or fault of the ratepayer; and

**Whereas** WMUA desires to correct the computerized billing system to reflect the necessary service charge adjustments needed; and

**Whereas** a list of account numbers, addresses and amounts is attached to this Resolution as Exhibit A;

**Now, Therefore, Be It Resolved** by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the request of the respective ratepayers for an abatement of a portion of the service charges as detailed above is hereby granted.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			X			
Commissioner Kevin McIntosh						X
Commissioner Carl Turner	X		X			
Vice-Chair Diallyo Diggs		X	X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 <sup>st</sup> alt.			X			
Commissioner Kimbrali Davis 2 <sup>nd</sup> alt.						X

### Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of January 2026.

Dated: January 21, 2026

  
Bernadette Green, RMC  
Board Secretary

# Willingboro Municipal Utilities Authority

## Resolution 2026-01-21-03

### Authorizing Adjustment of Sewer Service Charges

**Whereas** Willingboro Municipal Utilities Authority (“WMUA”) has been contacted by certain ratepayers questioning the validity of the service charges appearing on their quarterly billing; and

**Whereas** WMUA has investigated each inquiry and has determined that the following ratepayer accounts were overcharged as a result of plumbing failures such as with under-slab pipe failure and / or yard piping service leaks for which the ratepayer has provided invoices for completed repair and other evidence to support the conclusion by WMUA staff that the additional flow did not enter the sanitary sewer; and

**Whereas** WMUA desires to correct the computerized billing system to reflect the necessary service charge adjustments needed; and

**Whereas** a list of account numbers, addresses and amounts is attached to this Resolution as Exhibit A;


**Now, Therefore, Be It Resolved** by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the request of the respective ratepayers for an abatement of a portion of the service charges as detailed above is hereby granted.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			X			
Commissioner Kevin McIntosh						X
Commissioner Carl Turner	X		X			
Vice-Chair Diallyo Diggs		X	X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 <sup>st</sup> alt.			X			
Commissioner Kimbrali Davis 2 <sup>nd</sup> alt.						X

### Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of January 2026.

Dated: January 21, 2026

  
Bernadette Green, RMC  
Board Secretary

# Willingboro Municipal Utilities Authority

## Resolution 2026-01-21-04

### **Granting Authority for Approval of Certain Purchases To the Qualified Purchasing Agent Through the New Jersey State Contracts & Purchasing Cooperatives For 2026**

**Whereas** pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and N.J.S.A. 52:34-6.2 (P.L.2011, c.139) , the Board of Commissioners of the Willingboro Municipal Utilities Authority (Board), as the governing body, may delegate the power to award purchases, contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Willingboro Municipal Utilities Authority (WMUA) is a member; and

**Whereas** in the interest of streamlining WMUA operations and improving efficiency, it is the desire of the Board to authorize the Purchasing Officer/Qualified Purchasing Agent (QPA) upon direction of the Executive director or Director of Finance to approve purchases, contracts and agreements through New Jersey State Contracts and/or Purchasing Cooperatives, subject to provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and N.J.S.A. 52:34-6.2 (P.L.2011, c.139) below the \$53,000.00 threshold in individual purchases and the aggregate as defined by N.J.S.A. 40A:11-2(19) consistent with Local Finance Notice 2012-10;

**Now, therefore, be it resolved** by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, as follows:

1. The Qualified Purchasing Agent (QPA) upon receipt of an identified need and direction from the Executive Director or Director of Finance is hereby authorized to approve purchases under the bid threshold, made under contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the WMUA is a member without further action from the Board, provided that funds are available to cover the expenditure.
2. Purchase approvals made by the Qualified Purchasing Agent (QPA) by virtue of the adoption of this Resolution shall be subject to the provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and that no amount of any contract shall be in excess of the bid threshold in a single purchase or the aggregate without express individual resolutions authorizing such cooperative purchases by contract number.

Continued . . .

Resolution 2026-01-21-04

Granting Authority for Approval of Certain Purchases to the QPA through the NJ State Contracts & Purchasing Cooperative for 2026

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			X			
Commissioner Kevin McIntosh		X	X			
Commissioner Carl Turner						X
Vice-Chair Diallyo Diggs	X		X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner, 1st Alternate, William Weston			X			
Commissioner, 2nd Alternate, Kimbrali Davis						X

**Certification By Secretary**

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21<sup>st</sup> day of January, 2026.

Dated: January 21, 2026

  
Bernadette Green, RMC  
Board Secretary

# Willingboro Municipal Utilities Authority

## Resolution 2026-01-21-05

### Authorizing the Issuance of a Request for Bids for the Location of Cellular Antennas on the Authority's Edge Lane Water Storage Tank Facility

**WHEREAS**, the Willingboro Municipal Utilities Authority (“WMUA”) owns and operates a water supply, treatment, storage and distribution system serving the residents and businesses of Willingboro Township, the residents and businesses of Westampton Township and bulk water customers Mount Laurel Township MUA and Evesham Township MUA (the “System”); and

**WHEREAS**, the System includes a water storage tank facility known as the Edge Lane Tank (the “Tank”); and

**WHEREAS**, over the years, the WMUA has leased space to cellular communication carriers (“Carriers”) for the location of cellular antennas on the Tank; and

**WHEREAS**, the WMUA has received inquiries from Carriers interested in leasing space on the Tank; and

**WHEREAS**, the WMUA is authorized to issue a request for bids for long-term leases for the Tank for the location of cellular antennas (“RFB”); and

**WHEREAS**, the WMUA desires to issue an RFB to solicit bids from Carriers for long-term leases for the Tank; and

**WHEREAS**, the WMUA desires to set a minimum lease payment for the RFB; and

**NOW, THEREFORE, BE IT RESOLVED** by the Willingboro Municipal Utilities Authority Board of Commissioners as follows:

1. That the Executive Director, in conjunction with Board Counsel and the Qualified Purchasing Agent, is hereby authorized and directed to develop and administer an RFB to solicit bids from Carriers for leases for the location of cellular antennas on the Edge Lane Tank.
2. That the Executive Director is hereby directed to include a minimum lease payment in the RFB equal to \$4,500 per month.
3. That the Qualified Purchasing Agent through the Executive Director is hereby authorized and directed to report the Bid results to the Board and recommend the award of one or more long-term leases for the installation of cellular antennas on the Tank.
4. That this Resolution of the Authority shall take effect immediately.

Continued . . .

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Resolution 2026-01-21-05

Authorizing the Request for Bids for the Location of Cellular Antennas on Edge Lane Water Storage Tank Facility

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer		X	X			
Commissioner Kevin McIntosh	X		X			
Commissioner Carl Turner						X
Vice-Chair Diallyo Diggs			X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 <sup>st</sup> alt.			X			
Commissioner Kimbrali Davis 2 <sup>nd</sup> alt.						X

**Certification By Secretary**

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21<sup>st</sup> day of January 2026.

Dated: January 21, 2026

  
Bernadette Green, RMC  
Board Secretary

# Willingboro Municipal Utilities Authority

## Resolution 2026-01-21-06

### Authorizing Approval of Cooperative Purchasing Contract A.C. Schultes Through North Jersey Wastewater Cooperative Pricing System Contract B454-17 – Well 9A

**Whereas**, the Willingboro Municipal Utilities Authority (WMUA), may procure goods and services without competitive bidding through North Jersey Wastewater Cooperative Pricing System under the authority of N.J.S.A. 40A:11-11; and

**Whereas** there is a need for discharge piping, electrical and site work services through A.C. Schultes Inc. 664 South Evergreen Avenue, Woodbury Heights, NJ 08097, holder of contract through North Jersey Wastewater Cooperative Pricing System Contract B-454-17 in the amount of \$413,843.00; and

**Whereas** AC Schultes Inc. has submitted the attached proposal (Exhibit A) which meets the plans and specifications as provided by the WMUA or its agents, the Alaimo Group for New Well No. 9A-Phase 2, Contract No. 2025-2, dated November 2025; and

**Whereas** the plans and specifications are available for public review at the WMUA through the Secretary to the Board; and

**Whereas** North Jersey Wastewater Cooperative Pricing System Contract B-454-17 is on file with the WMUA for public viewing as may be requested; and

**Whereas** the Director of Finance has provided a certification of availability of funds indicating that adequate funds have been appropriated in line 03-300-6109 in the amount of \$413,843.00 (Exhibit B)

**Now Therefore Be It Resolved**, by the Board of Commissioners of the Willingboro Municipal Utilities Authority, as follows: the Executive Director is authorized to enter into a contract for service with A.C. Schultes Inc. 664 South Evergreen Avenue, Woodbury Heights, NJ 08097, holder of contract through North Jersey Wastewater Cooperative Pricing System Contract B-454-17 in the amount of \$413,843.00, consistent with the tenets as bid within the cooperative purchasing award through the North Jersey Wastewater Cooperative Pricing System and plans and specifications developed by the WMUA along with the attached proposal (Exhibit A)

**Be It Further Resolved** that the additional sum of \$4,500/year for a two year period totaling \$9,000 shall be paid to A.C. Schultes Inc to procure and maintain a two year maintenance bond.

Resolution 2026-01-21-06


Authorizing Approval of Cooperative Purchasing Contract AC Schultes through North Jersey  
Wastewater Cooperative Pricing System Contract B454-17 – Well 9A

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer		X	X			
Commissioner Kevin McIntosh	X		X			
Commissioner Carl Turner						X
Vice-Chair Diallyo Diggs			X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 <sup>st</sup> alt.			X			
Commissioner Kimbrali Davis 2 <sup>nd</sup> alt.						X

**Certification By Secretary**

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21<sup>st</sup> day of January 2026.

Dated: January 21, 2026

  
Bernadette Green, RMC  
Board Secretary

# Willingboro Municipal Utilities Authority

## Resolution 2026-01-21-07

### Authorizing the Purchase of a John Deere Compact Track Loader & Tiltrotator through the Sourcewell Cooperative Contract #011723-JDC

**Whereas** the Willingboro Municipal Utilities Authority (WMUA) is a member of the Sourcewell Purchasing Cooperative; and

**Whereas** Jesco, Inc., 118 St. Nicholas Ave., South Plainfield, NJ. has been awarded the Sourcewell Purchasing Cooperative approved Contract #011723-JDC which expires on April 14, 2027; and

**Whereas** the Willingboro Municipal Utilities Authority (“WMUA”) wishes to enter into a contract with Jesco, Inc. with a maximum dollar value of \$171,919.82 for the purchase of a new John Deere Compact Track Loader and Tiltrotator; and

**Whereas** Jesco, Inc. has provided a quote for the purchase that is attached as Exhibit A; and

**Whereas** the purchase of goods and services by local contracting units without bidding is authorized by the applicable sections of the Local Public Contracts Law; and

**Whereas** the Executive Director recommends the utilization of this contract on the grounds that it best suits the needs of the WMUA; and

**Whereas** the funds are available for this purpose as indicated in the Certification of Availability of Funds executed by the Director of Finance that is attached hereto as Exhibit B; and

**Now, Therefore, be it Resolved** by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the WMUA, its Executive Director and appropriate officers, employees and agents are authorized to execute an agreement through the Sourcewell Cooperative with Jesco, Inc., that is consistent with this resolution for the purchase of (1) new John Deere Track Loader and (1) Tiltrotator with a maximum expenditure not to exceed \$171,919.82.

**Be it Further Resolved** that a copy of this resolution and supporting documents be made a part of the minutes of this public meeting.

**Be it Further Resolved** that certified copies of this Resolution shall be provided to Jesco, Inc. and the Director of Finance for their information and attention.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer	X		X			
Commissioner Kevin McIntosh			X			
Commissioner Carl Turner						X
Vice-Chair Diallyo Diggs		X	X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 <sup>st</sup> alt.			X			
Commissioner Kimbrali Davis 2 <sup>nd</sup> alt.						X

**Certification By Secretary**

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21<sup>st</sup> day of January 2026.

Dated: January 21, 2026

*Bernadette Green*  
 Bernadette Green, RMC  
 Board Secretary

# Willingboro Municipal Utilities Authority

## Resolution 2026-01-21-08

### Authorizing Executive Session

**Whereas** N.J.S.A. 10:4-13 allows for a Public Body to go into closed session after adopting a resolution during a Public Meeting; and

**Whereas** the Board of the Willingboro Municipal Utilities Authority (“WMUA”) has deemed it necessary to go into closed session to discuss certain matters which are exempt from the Public; and

**Whereas** the regular meeting of this Board will reconvene at the conclusion of closed session.

**Now, Therefore, Be It Resolved** by the WMUA, in the Township of Willingboro, County of Burlington, State of New Jersey, that the Board of Commissioners will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12b:

- 1 Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from the provisions of subsection a of NJSA 10:4-12; and
- 2 Any matter in which the release of information would impair a right to receive funds from the Government of the United States; and
- 3 Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by an institution or program, including but not limited to, information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress, or condition of any individual, unless the individual concerned (or, in the case of a minor or an incapacitated individual, the individual’s guardian) shall request in writing that the material be disclosed publicly; and
- 4 Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body; and
- 5 Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; and

Continued . . .

6 Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair that protection, or investigations of violations or possible violations of the law; and

X 7 Any pending or anticipated litigation or contract negotiation, excluding collective bargaining, in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

X 8 Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected in writing that such matter or matter be discussed at public meeting; and

9 Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party of the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**Be it further resolved** that the Commissioners hereby declare that its discussion of the aforementioned subject(s) may be made public at a time when the Solicitor advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the WMUA or any other entity with respect to said discussion.

**Be it further resolved** that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion or the meeting during which the above discussion shall take place and hereby directs the WMUA to take the appropriate action to effectuate the terms of this resolution.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer		X	X			
Commissioner Kevin McIntosh	X		X			
Commissioner Carl Turner						X
Vice-Chair Diallyo Diggs			X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 <sup>st</sup> alt.			X			
Commissioner Kimbrali Davis 2 <sup>nd</sup> alt.						X

**Certification By Secretary**

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21<sup>st</sup> day of January 2026.

Dated: January 21, 2026

  
Bernadette Green, RMC  
Board Secretary