

**Willingboro Municipal Utilities Authority
Reorganization Meeting Minutes
February 2, 2026**

The reorganization meeting of the Willingboro Municipal Utilities Authority was held in person at the Willingboro Public Library and via ZOOM Webinar on Monday, February 2, 2026. Board secretary, Bernadette Green called the meeting to order at 6:14 PM and led the pledge of allegiance.

The board secretary acknowledged receipt of Resolution 2026-7 from the Township of Willingboro appointing William Weston and Martin Nock as members of the Willingboro Municipal Utilities Authority for terms beginning February 1, 2026 to January 31, 2031.

Councilwoman Kaya McIntosh administered the Oath of Allegiance to Commissioner William Weston and Commissioner Martin Nock.

Board Secretary administered the Roll Call

Title, Name	Present	Absent
Commissioner James Boyer	X	
Commissioner Diallo Diggs	X	
Commissioner Patricia Lindsay-Harvey	X	
Commissioner Kevin McIntosh	X	
Commissioner William Weston	X	
Alternate #1, Commissioner Martin Nock	X	
Alternate #2, Commissioner Kimberly Davis		X

Others Attending

Emmanuel Stuppard, Executive Director
Bernadette Green, Board Secretary
Aisha Manners, Board Treasurer
Jason Holt, Solicitor
Steve Graham, PCH Technologies

The Secretary read the Open Public Meetings Act:

This meeting, which conforms with the provisions of the Senator Byron M. Baer Open Public Meetings Act, P.L. 1975, Chapter 231 is an official regular meeting of the Willingboro Municipal Utilities Authority. Adequate notice has been given to the public in excess of forty-eight hours prior to this meeting in the following manner:

- A. Notice was posted on the official bulletin board of the Authority building, and on the WMUA website.
- B. Notice was mailed to the Municipal Clerks of Willingboro and Westampton Townships, the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Township Municipal Utilities Authority.
- C. Public Notice was published in the designated official newspapers - the Burlington County Times and Courier-Post.

The Board Secretary is directed at entering this public announcement into the minutes of this meeting.

Motion to open Nominations for Board Chair

Motion: Commr McIntosh Seconded: Commr Diggs Discussion: None

Voice Vote - Unanimous none opposed -- Motion passes

Nomination -- Commr Lindsay-Harvey by Commr McIntosh 2nd -- Commr Boyer

No other nominations

Motion to close Nominations for Board Chair

Motion: Commr McIntosh Seconded: Commr Diggs Discussion: None

Voice Vote - Unanimous none opposed -- Motion passes

Motion to select Commissioner Lindsay-Harvey as the Board Chair

Roll Call Vote by name -- Commr. Boyer -- Lindsay-Harvey; Commr. Diggs -- Lindsay-Harvey; Commr. McIntosh -- Lindsay-Harvey; Commr. Weston -- Lindsay-Harvey; Commr. Lindsay-Harvey -- Lindsay-Harvey 5-affirmative:0-negative Motion passed, Commr. Lindsay-Harvey accepts nomination as Board Chair for the 2026 year.

Chairwoman Lindsay-Harvey to preside the remainder of the meeting.

Chairwoman Lindsay-Harvey Acceptance Remarks

Chairwoman Lindsay-Harvey thanked the Commissioners for their vote of confidence and expressed that it is a profound privilege to accept the role of Chair once again. She described her approach as servant leadership, emphasizing that the board exists to serve the ratepayers first, with decisions rooted in sound fiscal responsibility, long-term infrastructure health, and reliable service delivery. She further stated that her vision for the utility will be shared, not dictated, and that the integrity of the commission is derived from all seven seats at the table. Her commitment is to foster an environment of transparency, vigorous debate, and due diligence, ensuring that all

votes on budgets, contracts, and capital projects reflect the most accountable solution for consumers.

Motion to open Nominations for Board Vice-Chair

Motion: Commr Boyer Secoded: Commr McIntosh Discussion: None

Voice Vote - Unanimous none opposed -- Motion passes

Nomination -- Commr Diggs by Commr Boyer 2nd -- Commr McIntosh

No other nominations

Motion to close Nominations for Board Vice-Chair

Motion: Commr Boyer Secoded: Commr McIntosh Discussion: None

Voice Vote - Unanimous none opposed -- Motion passes

Motion to select Commissioner Diggs as the Board Vice-Chair

Roll Call Vote by name -- Commr. Boyer -- Diggs; Commr. Diggs -- Diggs; Commr. McIntosh -- Diggs; Commr. Weston -- Diggs; Chair Lindsay-Harvey -- Diggs 5-affirmative:0-negative Motion passed, Commr. Diggs accepts nomination as Board Vice-Chair for the 2026 year.

Public Comment - Agenda Items Only - None

Resolution 2026-02-02-01: Designating Official Newspapers for the Willingboro Municipal Utilities Authority

Motion: Commr Boyer Secoded: Commr Diggs

Discussion: Question raised regarding which papers are designated as official newspapers. Ans. Burlington County Times and Courier-Post. Note: The designation will be revisited at the February 18, 2026 meeting in light of new publication law effective March 1, 2026.

Roll Call Vote -- Commr. Boyer -- yes; Commr. McIntosh -- yes; Commr. Weston -- yes; Vice-Chair Diggs -- yes; Chair Lindsay-Harvey -- yes 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-02: Holidays to be Observed in 2026

Motion: Commr Boyer Secoded: Commr McIntosh

Discussion: Secretary read the list of 2026 holidays. A correction was noted: the November Thanksgiving holiday dates should reflect November 26th and 27th, with November 27th applicable only to the Administration (Department 100). Motion was rescinded and restated as amended.

Roll Call Vote (as amended) -- Commr. Boyer -- yes; Commr. Diggs -- yes; Commr. McIntosh -- yes; Commr. Weston -- yes; Chair Lindsay-Harvey -- yes 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-03: Establishing the Regular Meetings of the Willingboro Municipal Utility Authority

Motion: Commr Boyer

Seconded: Commr Diggs

Discussion: Meetings will continue to be held online until further notice. It was noted that the November meeting will be held on Thursday, November 19th, due to the AEA and NJLM Conventions.

Roll Call Vote -- Commr. Boyer -- yes; Commr. McIntosh -- yes; Commr. Weston -- yes; Vice-Chair Diggs -- yes; Chair Lindsay-Harvey -- yes 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-04: Professional Services Appointment for Independent Auditor

Appointee: PKF O'Connor Davies LLP (formerly Bowman & Company)

Motion: Commr Boyer Seconded: Commr McIntosh

Discussion: The firm formerly known as Bowman & Company is now operating as PKF O'Connor Davies LLP. The same staff will continue working with the Authority.

Roll Call Vote by company name -- Commr. Boyer -- PKF O'Connor Davies LLP; Commr. McIntosh -- PKF O'Connor Davies LLP; Commr. Weston -- PKF O'Connor Davies LLP; Vice-Chair Diggs -- PKF O'Connor Davies LLP; Chair Lindsay-Harvey -- PKF O'Connor Davies LLP 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-05: Professional Services Appointment for Financial Advisory Services

Nominees (Pool): NW Financial, Phoenix Advisors LLC, and FSL Public Finance

Motion: Commr Boyer Seconded: Commr Diggs Discussion: Board elected to use a pool of three financial advisory firms.

Roll Call Vote by company name -- Commr. Boyer -- NW Financial, Phoenix Advisors LLC, and FSL Public Finance; Commr. McIntosh -- NW Financial, Phoenix Advisors LLC, and FSL Public Finance; Commr. Weston -- NW Financial, Phoenix Advisors LLC, and FSL Public Finance; Vice-Chair Diggs -- NW Financial, Phoenix Advisors LLC, and FSL Public Finance; Chair Lindsay-Harvey -- NW Financial, Phoenix Advisors LLC, and FSL Public Finance 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-06: Professional Services Appointment for Insurance Broker

Nomination: Corporate Employee Benefits, LLC

Motion: Commr McIntosh Seconded: Commr Boyer Discussion: None

Roll Call Vote by company name -- Commr. Boyer -- Corporate Employee Benefits, LLC; Commr. McIntosh -- Corporate Employee Benefits, LLC; Commr. Weston -- Corporate Employee Benefits, LLC; Vice-Chair Diggs -- Corporate Employee Benefits, LLC; Chair Lindsay-Harvey -- Corporate Employee Benefits, LLC 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-07: Professional Services Appointment for Attorney (Solicitor)

Nomination: Chiesa Shahinian & Giantomasi, PC (CSG PC)

Motion: Commr McIntosh Seconded: Commr Boyer Discussion: Two firms were presented. Board voted to reappoint current solicitor.

Roll Call Vote by company name -- Commr. Boyer -- Chiesa Shahinian & Giantomasi, PC; Commr. McIntosh -- Chiesa Shahinian & Giantomasi, PC; Commr. Weston -- Chiesa Shahinian & Giantomasi, PC; Vice-Chair Diggs -- Chiesa Shahinian & Giantomasi, PC; Chair Lindsay-Harvey -- Chiesa Shahinian & Giantomasi, PC 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-08: Professional Services Appointment for Bond Counsel

Nomination: McManimon, Scotland & Baumann

Motion: Commr Boyer Seconded: Commr McIntosh

Discussion: Two firms were considered. Discussion regarding prior experience with McManimon, Scotland & Baumann and feedback on Parker McKay. No members had prior experience with Parker McKay.

Roll Call Vote by company name -- Commr. Boyer -- McManimon, Scotland & Baumann; Commr. McIntosh -- McManimon, Scotland & Baumann; Commr. Weston -- McManimon, Scotland & Baumann; Vice-Chair Diggs -- McManimon, Scotland & Baumann; Chair Lindsay-Harvey -- McManimon, Scotland & Baumann 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-09: Professional Services Appointment for Conflict/Special Counsel

Nominees (Pool): McManimon, Scotland & Baumann and The Platt Group

Motion: Commr Boyer Seconded: Commr McIntosh

Discussion: Solicitor Holt advised that conflict counsel should ideally be a firm not serving in another capacity to avoid potential conflicts. Board elected to designate a pool of two firms to ensure full coverage in any conflict scenario.

Roll Call Vote by company name -- Commr. Boyer -- McManimon, Scotland & Baumann and The Platt Group; Commr. McIntosh -- McManimon, Scotland & Baumann and The Platt Group; Commr. Weston -- McManimon, Scotland & Baumann and The Platt Group; Vice-Chair Diggs -- McManimon, Scotland & Baumann and The Platt Group; Chair Lindsay-Harvey -- McManimon, Scotland & Baumann and The Platt Group 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-10: Professional Services Appointment for Labor Counsel

Nomination: The Platt Group

Motion: Commr Boyer Seconded: Commr McIntosh Discussion: Neither candidate firm had served as labor counsel in recent years. Board selected The Platt Group.

Roll Call Vote by company name -- Commr. Boyer -- The Platt Group; Commr. McIntosh -- The Platt Group; Commr. Weston -- The Platt Group; Vice-Chair Diggs -- The Platt Group; Chair Lindsay-Harvey -- The Platt Group 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-11: Professional Services Appointments for Consulting Engineer

Motion to open Nominations for Consulting Engineer

Motion: Commr Boyer Seconded: Commr McIntosh Discussion: None

Nominations for Consulting Engineer (pool) -- CME, ERI, Pennoni Associates, and T&M Associates

Discussion: Extensive discussion was held regarding the number of firms in the pool and the process for assigning projects to panel engineers. The Executive Director recommended a pool of five firms for competition and quality; discussion concluded with a pool of four. A question was raised regarding the distinction between consulting and special project engineers, and the Executive Director noted that a merger of the two categories is planned for the 2027 reorganization. The RFP process and selection criteria were explained. Solicitor Holt noted that professional services are governed by NJSA 40A:11-5.

Motion to close Nominations -- Commr Boyer Seconded: Commr McIntosh Discussion: None

Roll Call Vote -- Commr. Boyer -- yes; Commr. McIntosh -- yes; Commr. Weston -- yes; Vice-Chair Diggs -- yes; Chair Lindsay-Harvey -- yes 5-affirmative:0-negative Motion passed

Motion to appoint CME, ERI, Pennoni Associates, and T&M Associates as the Consulting Engineers

Motion: Commr Boyer Secoded: Commr McIntosh Discussion: None

Roll Call Vote by company name -- Commr. Boyer -- CME, ERI, Pennoni Associates, and T&M Associates; Commr. McIntosh -- CME, ERI, Pennoni Associates, and T&M Associates; Commr. Weston -- CME, ERI, Pennoni Associates, and T&M Associates; Vice-Chair Diggs -- CME, ERI, Pennoni Associates, and T&M Associates; Chair Lindsay-Harvey -- CME, ERI, Pennoni Associates, and T&M Associates 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-12: Professional Services Appointments for Special Projects Engineer

Motion to open Nominations for Special Projects Engineer

Motion: Commr Boyer Secoded: Commr McIntosh Discussion: None

Roll Call Vote -- Commr. Boyer -- yes; Commr. McIntosh -- yes; Commr. Weston -- yes; Vice-Chair Diggs -- yes; Chair Lindsay-Harvey -- yes 5-affirmative:0-negative Motion passed

Nominations: ERI, Pennoni Associates, and Suburban Consulting

Motion: Commr Boyer Secoded: Commr McIntosh

Discussion: The Executive Director confirmed that all three firms have produced satisfactory work and noted no issues with any of the nominees. Board elected to appoint all three firms to the special projects pool.

Motion to close nominations -- Commr Boyer Secoded: Commr McIntosh Discussion: None

Roll Call Vote -- Commr. Boyer -- yes; Commr. McIntosh -- yes; Commr. Weston -- yes; Vice-Chair Diggs -- yes; Chair Lindsay-Harvey -- yes 5-affirmative:0-negative Motion passed

Motion to appoint ERI, Pennoni Associates, and Suburban Consulting as Special Projects Engineers

Motion: Commr Boyer Secoded: Commr McIntosh Discussion: None

Roll Call Vote by company name -- Commr. Boyer -- ERI, Pennoni Associates, and Suburban Consulting; Commr. McIntosh -- ERI, Pennoni Associates, and Suburban Consulting; Commr. Weston -- ERI, Pennoni Associates, and Suburban Consulting; Vice-Chair Diggs -- ERI, Pennoni Associates, and Suburban Consulting; Chair Lindsay-Harvey -- ERI, Pennoni Associates, and Suburban Consulting 5-affirmative:0-negative Motion passed

Resolution 2026-02-02-13: Revising Cash Management Plan

Motion: Commr McIntosh Seconded: Commr Weston

Discussion: Commissioner Nock raised questions regarding the use of banks with branches located within Willingboro for the convenience of residents and ratepayers, and to ensure funds are credited to the local community. The Treasurer and Chair noted that the Authority has been banking with Fulton Bank (formerly Republic) and is in the process of transitioning to Chase Bank. It was agreed that further consideration of banking institutions would be revisited at a future meeting. The resolution was approved as presented.

Roll Call Vote -- Commr. Boyer -- yes; Commr. McIntosh -- yes; Commr. Weston -- yes; Vice-Chair Diggs -- yes; Chair Lindsay-Harvey -- yes 5-affirmative:0-negative Motion passed

Public Comment

Councilwoman McIntosh - Extended congratulations to the WMUA on its reorganization. The speaker praised the board's commitment to transparency, accountability, and service to residents, and acknowledged the board's work in preserving community ownership of the water supply. The speaker read a statement from the Mayor expressing confidence that the reorganization will foster stronger leadership and more effective service delivery.

Resolution 2026-02-02-14: Authorizing Executive Session -- not needed

Commissioner Comments

Commr. Nock -- Thanked the Township Council for his appointment. Stated his commitment to working collaboratively with the board. Noted his long familiarity with the Authority and his focus on the board's core mission of ensuring quality drinking water and reasonable pricing for Willingboro residents. Indicated he leans toward the fiscal side of the Authority's mission.

Commr. Weston -- Expressed appreciation for the public attending in person, noting how infrequently in-person meetings have been held during his prior term. Congratulated former Mayor Nock on his appointment as full Commissioner. Extended thanks to WMUA employees and retirees. Encouraged greater community engagement and expressed a desire to see the meeting room full at future in-person meetings.

Commr. Boyer -- Expressed strong interest in the infrastructure of the WMUA, particularly aging and outdated systems. Noted his background working in architecture and his intention to focus on the Authority's building and infrastructure needs in collaboration with the Executive Director. Thanked Commissioner Weston for becoming a full Commissioner and acknowledged former Commissioner Turner for his years of service. Welcomed Commissioner Nock to the board.

Commr. McIntosh -- Wished the community a Happy New Year. Expressed excitement about working with new Commissioner Nock and acknowledged his long relationship with him. Praised efforts to build out strong teams across finance, operations, and human resources. Expressed appreciation for Solicitor Holt's guidance and confidence in the Authority's direction.

Vice-Chair Diggs -- Thanked the public for attending. Welcomed Commissioner Nock, noting his decades-long involvement with the WMUA. Expressed that everyone on the board genuinely loves Willingboro and wants to see it thrive. Acknowledged Chair Lindsay-Harvey as a strong partner. Noted upcoming innovative projects and increased use of technology. Thanked former Commissioner Turner for 11 years of service, particularly on operations. Noted the Executive Director's heavy workload and pledged support to help address staffing needs.

Chair Lindsay-Harvey -- Thanked the three members of the public in attendance. Announced that committee assignments would be distributed via email the following day. Outlined the preferred order of committee meetings as: Policy, then Operations, then Personnel, then Finance. Noted that Policy may convene again depending on outcomes of other committees. Identified the following ad hoc committees: Training Committee, Facilities Committee, Master Plan Committee, and Lateral Committee. Directed that all committee reports be submitted to the Board Secretary by 12:00 noon on the Wednesday of the week prior to the board meeting. Stated that board packets will be distributed on Thursdays and that no supplements will be accepted.

Motion to Adjourn

Moved: Commr. Weston Seconded: Commr. Boyer

Voice vote: Unanimous.

Meeting Adjourned 7:29 pm

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of February 2, 2026, Reorganization Meeting of the Willingboro Municipal Utilities Authority.

Bernadette Green

Bernadette Green
Secretary to the Board

Approved By The Board: March 18, 2026