

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2025-07-16-01

AUTHORIZING THE USE OF THE PURCHASING PROCEDURES MANUAL AND VENDOR MANUAL

WHEREAS, the WMUA has appointed Sean P. Canning as the WMUA's Qualified Purchasing Agent in accord with *N.J.S.A.* 40A:11-9; and

WHEREAS, the QPA has prepared for the WMUA a purchasing procedures manual and vendor manual to be utilized in the public bidding and procurement process; and

WHEREAS, the Executive Director has reviewed and has recommended the use of these documents and has requested the Governing Body approves use for the daily operations to maintain purchasing compliance with applicable New Jersey and Federal Law.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the WMUA, County of Burlington, State of New Jersey, that it approves the purchasing procedures manual as updated, to be used in the public bidding and procurement process and hereby directs all procurement in the WMUA to be in accord with said regulations, laws and authorizes departments and personnel to use same and to conduct bid openings and procurement in accord with New Jersey and Federal Law

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			X			
Commissioner Kevin McIntosh	X		X			
Commissioner Carl Turner			X			
Vice-Chair Diallyo Diggs		X	X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 st alt.						
Commissioner Kimbrali Davis 2 nd alt.						

Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 16th day of July 2025.

Dated: July 26, 2025



Bernadette Green, RMC
Board Secretary

Willingboro Municipal Utilities Authority

Resolution 2025-07-16-02

Authorizing Payment of Bill List for July 2025

Whereas a Monthly Bill List, a copy of which is attached hereto, has been presented to the Willingboro Municipal Utilities Authority (“WMUA”) Board of Commissioners by the Executive Director for payment; and

Whereas the WMUA Board of Commissioners has reviewed the Bill List and has authorized payment; and

Now, Therefore, Be It Resolved by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, as follows:


1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Certifying Director of Finance is hereby authorized to pay the items set forth on the Monthly Bill List which is attached hereto as Exhibit and made a part hereof.
3. A copy of this Resolution shall be available for public inspection at the offices of the WMUA.
4. This Resolution shall take effect immediately.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer	X		X			
Commissioner Kevin McIntosh			X			
Commissioner Carl Turner		X	X			
Vice-Chair Diallyo Diggs			X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 st alt.						
Commissioner Kimbrali Davis 2 nd alt.						

Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 16th day of July 2025.

Dated: July 25, 2025


Bernadette Green, RMC
Board Secretary

Check #	Check Date	Vendor Name	Amount
97327	6/24/2025	DOCTA PRODUCTIONS	600.00
97328	6/24/2025	FLAVOUR CARIBBEAN LLC	2,351.00
97329	7/17/2025	BORN LEADERS ACTIVATING COMMUN	1,820.00
97330	7/17/2025	ABS ELECTRIC INC	339.70
97331	7/17/2025	A C SCHULTES INC	22,600.00
97332	7/17/2025	ADVANCED AUTO PARTS INC	65.94
97333	7/17/2025	AGWAY OF BURLINGTON	171.47
97334	7/17/2025	ALAIMO ASSOC,RICHARD A	40,996.50
97335	7/17/2025	ARROYO ALCIDES	1,110.00
97336	7/17/2025	ALS GROUP USA, CORP	6,035.00
97337	7/17/2025	AMERICAN WATER	408.50
97338	7/17/2025	A M MASONRY INC	6,500.00
97339	7/17/2025	ATLANTIC ANALYTICAL LABORATORI	2,070.00
97340	7/17/2025	AUTOZONE, INC	0.00
97341	7/17/2025	AUTOZONE, INC	2,001.71
97342	7/17/2025	BERNADETTE'S JANITORIAL LLC	4,350.00
97343	7/17/2025	BERNADETTE DAVIS-GREEN	2,000.00
97344	7/17/2025	TELESYSTEM	2,268.25
97345	7/17/2025	BRAKE POINT LLC	2,805.00
97346	7/17/2025	BRENT W LEE & CO LLC	230.00
97347	7/17/2025	BUCKLEY,VINCENT	555.00
97348	7/17/2025	BURLINGTON COUNTY BOARD O	12,453.45
97349	7/17/2025	COURIER TIMES,INC, BURLINGTON	715.65
97350	7/17/2025	THE CANNING GROUP	1,250.00
97351	7/17/2025	CHEMSEARCH FE DIVISION	2,291.45
97352	7/17/2025	CHIESA SHAHINIAN & GIANTOMASI	10,529.50
97353	7/17/2025	CINTAS CORPORATION NO 2	0.00
97354	7/17/2025	CINTAS CORPORATION NO 2	8,515.89
97355	7/17/2025	COMCAST	142.89
97356	7/17/2025	COMCAST	234.84
97357	7/17/2025	COMCAST	289.05
97358	7/17/2025	COMCAST	270.49
97359	7/17/2025	COMCAST	149.94
97360	7/17/2025	COMCAST	144.89
97361	7/17/2025	COMCAST	144.89
97362	7/17/2025	COMCAST	144.89
97363	7/17/2025	COMCAST	396.07
97364	7/17/2025	COMCAST	242.32
97365	7/17/2025	COMCAST	277.32
97366	7/17/2025	COMCAST	260.83
97367	7/17/2025	COMCAST	179.89
97368	7/17/2025	COMCAST	149.89
97369	7/17/2025	COMCAST	179.89

97370	7/17/2025 COMCAST	1,370.51
97371	7/17/2025 COMPLETE CONTROL SERVICES INC	995.00
97372	7/17/2025 CONCEPT PRINTING INC	3,545.00
97373	7/17/2025 CORPORATE EMPLOYEE BENEFI	416.66
97374	7/17/2025 CORT Business Services	585.82
97375	7/17/2025 COURIER POST	109.53
97376	7/17/2025 COYNE CHEMICAL CO INC,	12,557.46
97377	7/17/2025 CRAMER JR, DONALD A	555.00
97378	7/17/2025 CYRUS NIMROUZI	125.00
97379	7/17/2025 DECOTIIS FITZPATRICK & COL	14,905.85
97380	7/17/2025 DEMAISE,VICTOR	1,110.00
97381	7/17/2025 DAI REPAIR	104.48
97382	7/17/2025 DK ELECTRICAL SOLUTIONS, INC.	847.00
97383	7/17/2025 DONOVAN,THOMAS J	1,110.00
97384	7/17/2025 EDMUNDS & ASSOCIATES INC	11,824.48
97385	7/17/2025 EDUCATION & OUTREACH COMPANY	1,885.00
97386	7/17/2025 ELECTRONIC MEASUREMENT LABS	511.50
97387	7/17/2025 EMR POWER SYSTEMS,LLC	3,441.32
97388	7/17/2025 ENVIRONMENTAL RESOLUTIONS, INC	8,143.75
97389	7/17/2025 EVANS,WEBSTER	1,110.00
97390	7/17/2025 EVANS, ROBERT	2,220.00
97391	7/17/2025 FABER INDUSTRIAL TECHNOLOGIES	17,260.91
97392	7/17/2025 FASTSIGNS OF MAPLE SHADE	829.00
97393	7/17/2025 FIRSTLINE LOCKSMITH LLC	249.00
97394	7/17/2025 FOX FENCE ENTERPRISES, INC	6,740.00
97395	7/17/2025 FP FINANCE	174.89
97396	7/17/2025 FRANC ENVIRONMENTAL OF NE	2,036.46
97397	7/17/2025 CMRS-FP	4,000.00
97398	7/17/2025 GARDEN STATE LABS, INC	3,200.00
97399	7/17/2025 W.W. GRAINGER INC,	99.50
97400	7/17/2025 H2O SOLUTIONS, LLC	418.30
97401	7/17/2025 HACH COMPANY	4,118.21
97402	7/17/2025 HA DEHART & SONS INC	566,185.00
97403	7/17/2025 HAYES TECHNOLOGY LLC	150.00
97404	7/17/2025 CORE & MAIN LP	6,865.50
97405	7/17/2025 HERMAN'S TRUCKING, INC.	407.77
97406	7/17/2025 HOME DEPOT CREDIT SERVICE	2,114.01
97407	7/17/2025 JCI JONES CHEMICALS INC	20,832.90
97408	7/17/2025 JOE FLEMING	125.00
97409	7/17/2025 JOHNSON CONTROLS, FIRE PROCTEC	1,160.00
97410	7/17/2025 KARA WEEKLY	83.35
97411	7/17/2025 KROGULSKI,JOHN	555.00
97412	7/17/2025 LECONEY, STEVEN L	1,110.00
97413	7/17/2025 LEVCO ENTERPRISES, LLC	2,462.50

97414	7/17/2025 LEVEL 1 CONSTRUCTION INC	32,355.43
97415	7/17/2025 LOWTHER'S,GEORGE	523.50
97416	7/17/2025 JOHNSON FORD	1,191.53
97417	7/17/2025 MACKEL,RUSSELL	1,110.00
97418	7/17/2025 MCMANIMON & SCOTLAND	40,331.76
97419	7/17/2025 MCMASTER-CARR SUPPLY COMPANY	684.89
97420	7/17/2025 METLIFE-GROUP BENEFITS	11,475.54
97421	7/17/2025 MUNICIPAL MAINTENANCE CO	28,142.25
97422	7/17/2025 MYERS,BARBARA	1,110.00
97423	7/17/2025 NATIONAL TIME SYSTEM	429.00
97424	7/17/2025 OFFICE OF WATER PROGRAMS	500.00
97425	7/17/2025 ONE CALL CONCEPTS, INC.	3,009.60
97426	7/17/2025 PSE&G	10,031.04
97427	7/17/2025 PSE&G	2,375.16
97428	7/17/2025 PSE&G	1,993.04
97429	7/17/2025 PSE&G	56.03
97430	7/17/2025 PSE&G	56.19
97431	7/17/2025 PSE&G	5,045.76
97432	7/17/2025 PSE&G	40.76
97433	7/17/2025 PSE&G	28.64
97434	7/17/2025 PSE&G	18,958.86
97435	7/17/2025 PSE&G	243.97
97436	7/17/2025 PARKER,LLOYD	1,110.00
97437	7/17/2025 PARK PUMPS & CONTROLS INC	12,654.81
97438	7/17/2025 PC HELPERS INC	13,157.86
97439	7/17/2025 PENNONI ASSOCIATES INC	6,739.95
97440	7/17/2025 PHOENIX SECURITY SYSTEMS	790.00
97441	7/17/2025 THE PLATT LAW GROUP, P.C.	1,610.69
97442	7/17/2025 RARITAN GROUP INC.	3,440.30
97443	7/17/2025 RFS COMMERCIAL, INC	22,560.00
97444	7/17/2025 RICH TREE SERVICE, INC	3,200.00
97445	7/17/2025 RIGGINS INC	2,537.05
97446	7/17/2025 RINGCENTRAL, INC	1,834.12
97447	7/17/2025 RUSH ORDER TEES	939.50
97448	7/17/2025 RUTGERS THE STATE UNIVERSITY	944.00
97449	7/17/2025 RUTGERS THE STATE UNIVERSITY	750.00
97450	7/17/2025 SAM'S CLUB	1,257.91
97451	7/17/2025 SHANNON CHEMICAL CORPORAT	5,236.00
97452	7/17/2025 GREENTHUMB LAWN SERVIC, GTGS	1,150.00
97453	7/17/2025 SHI INTERNATIONAL CORP	2,025.72
97454	7/17/2025 SKOW, SANDRA	555.00
97455	7/17/2025 STATE OF NJ-PWT	5,048.95
97456	7/17/2025 STEVENSON & SON INC, C	1,850.00
97457	7/17/2025 STEVENSON SUPPLY CO INC	1,072.92

97458	7/17/2025	TALIAFERRO,JOERETHA	1,110.00
97459	7/17/2025	TAPPER, SHARON	555.00
97460	7/17/2025	TERMINIX COMMERCIAL	98.28
97461	7/17/2025	THE METER GUY LLC	1,580.00
97462	7/17/2025	TRAP ROCK INDUSTRIES LLC	1,192.15
97463	7/17/2025	TREASURER STATE OF NJ	235.00
97464	7/17/2025	ULINE SHIPPING SUPPLIES	1,045.29
97465	7/17/2025	UNITED POSTAL SERVICE	9,000.00
97466	7/17/2025	UNIVAR SOLUTIONS USA INC	2,723.40
97467	7/17/2025	USA BLUE BOOK	16,465.51
97468	7/17/2025	VERIZON WIRELESS	2,981.85
97469	7/17/2025	VERIZON CONNECT FLEET USA LLC	604.50
97470	7/17/2025	VIRTUA MEDICAL GROUP, P.A.	695.00
97471	7/17/2025	WALKER, JOANNA	24.11
97472	7/17/2025	WM CORPORATE SERVICES, INC	915.50
97473	7/17/2025	WAWA FLEET WEX BANK	125.00
97474	7/17/2025	WB MASON CO., INC.	1,151.58
97475	7/17/2025	WHARTON HARDWARE	95.96
97476	7/17/2025	Y-pers, Inc.	1,941.95
97477	7/17/2025	MULLINGS, EURIA	1,110.00
97478	7/17/2025	STATE OF NJ HLTH-BENF (ACTIVE)	96,229.67
97479	7/17/2025	STATE OF NJ HLTH-BENF (RETIRE)	24,802.95
	6/19/2025	PAYROLL 6/19/25	153,736.42
	7/3/2025	PAYROLL 7/3/25	161,236.76

1,576,706.37

JUNE EFT TRANSACTIONS

ACH	6/6/2025	NJ WEB PMT	5,405.95	PAYROLL
ACH	6/6/2025	IRS USATAXPYMT	33,814.78	PAYROLL
ACH	6/11/2025	DEP PAYMENT NJWEB30301	900.00	OPERATING
ACH	6/11/2025	DEP PAYMENT NJWEB30301	46,362.54	OPERATING
ACH	6/17/2025	WILLINGBORO MUA PAYROLL	98,022.85	PAYROLL
ACH	6/17/2025	DIV OF PENS&BENE TEPS HEAL	22,264.53	OPERATING
ACH	6/17/2025	DIV OF PENS&BENE TEPS HEAL	89,644.51	OPERATING
ACH	6/20/2025	IRS USATAXPYMT	35,044.83	PAYROLL
ACH	6/23/2025	NJ WEB PMT	5,615.34	PAYROLL
ACH	6/25/2025	GAN NY NJ LOCALI	396.39	OPERATING
ACH	6/26/2025	COMCAST	142.89	OPERATING
ACH	6/26/2025	COMCAST	144.89	OPERATING
ACH	6/26/2025	COMCAST	149.89	OPERATING
ACH	6/26/2025	COMCAST	159.89	OPERATING
ACH	6/26/2025	COMCAST	179.89	OPERATING
ACH	6/26/2025	COMCAST	179.89	OPERATING
ACH	6/26/2025	COMCAST	242.32	OPERATING

ACH	6/26/2025 COMCAST	277.32 OPERATING
ACH	6/26/2025 COMCAST	396.07 OPERATING
ACH	6/26/2025 COMCAST	144.89 OPERATING
ACH	6/26/2025 COMCAST	144.89 OPERATING
ACH	6/26/2025 COMCAST	149.94 OPERATING
ACH	6/26/2025 COMCAST	234.84 OPERATING
ACH	6/26/2025 COMCAST	259.90 OPERATING
ACH	6/26/2025 COMCAST	270.49 OPERATING
ACH	6/26/2025 COMCAST	300.98 OPERATING
ACH	6/26/2025 GAN PA LOCALIQ A	40.46 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	2,972.15 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	12,433.00 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	31.56 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	32.91 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	34.38 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	35.25 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	58.71 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	243.28 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	244.61 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	1,170.09 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	1,258.76 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	1,406.03 OPERATING
ACH	6/26/2025 PUBLIC SERVICE PSEG	11,291.77 OPERATING
JUNE EFT TRANSACTIONS		372,103.66

Willingboro Municipal Utilities Authority

Resolution 2025-07-16-03

Authorizing Adjustment of Service Charges

Whereas Willingboro Municipal Utilities Authority (“WMUA”) has been contacted by certain ratepayers questioning the validity of the service charges appearing on their quarterly billing; and

Whereas WMUA has investigated each inquiry and has determined that the following ratepayer accounts were overcharged as a result of WMUA meter malfunction, misread, improper installation, meter ID mismatch or other cause not being the responsibility or fault of the ratepayer; and

Whereas WMUA desires to correct the computerized billing system to reflect the necessary service charge adjustments needed; and

Whereas a list of account numbers, addresses and amounts is attached to this Resolution as Exhibit A;

Now, Therefore, Be It Resolved by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the request of the respective ratepayers for an abatement of a portion of the service charges as detailed above is hereby granted.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			X			
Commissioner Kevin McIntosh		X	X			
Commissioner Carl Turner	X		X			
Vice-Chair Diallyo Diggs			X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 st alt.						
Commissioner Kimbrali Davis 2 nd alt.						

Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 16th day of July 2025.

Dated: July 16, 2025


Bernadette Green, RMC
Board Secretary

Resolution 2025-07-16-03
Authorizing Adjustment of Service Charges
Exhibit A Page 1 of 2

Billing Corrections		
NO FAULT		
ACCOUNT NUMBER	ADDRESS	AMOUNT
1055420-0	11 Granite Ln.	\$169.74

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Resolution 2025-07-16-05

Adopting Amended Capital Budget for FY2025

Whereas the Willingboro Municipal Utilities Authority adopted the 2025 Authority Capital Budget on December 18, 2024, and

Whereas the Willingboro Municipal Utilities Authority expects to incur additional costs for Water Plant Upgrades and Sewer Plant Upgrades; and

Whereas the Willingboro Municipal Utilities Authority expects to incur additional costs related to debt authorization of Well 6 which will be funded through the reduction of debt authorized to Well 1; and

Whereas the Willingboro Municipal Utilities Authority finds it necessary to adopt an amended 2025 Authority Capital Budget, as follows:

	<u>2025 Budget As Amended</u>	<u>2025 Budget As Originally Adopted</u>
CAPITAL FUNDING SOURCES		
Unrestricted Net Position Utilized	\$ 4,727,494	\$ 2,582,494
Renewal & Replacement Reserve	\$ 2,663,506	\$ 2,663,506
Debt Authorization	<u>\$ 73,800,000</u>	<u>\$ 73,800,000</u>
TOTAL CAPITAL FUNDING SOURCES	<u>\$ 81,791,000</u>	<u>\$ 79,046,000</u>

Now, Therefore Be It Resolved by the Board of Commissioners of the Willingboro Municipal Utilities Authority that the Fiscal Year 2025 Adopted Capital Budget is hereby amended as detailed above; and

Be It Further Resolved that two certified true copies of this complete amendment be filed forthwith with the Director of the Division of Local Government Services for her certification of the Authority Budget so amended.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			X			
Commissioner Kevin McIntosh		X	X			
Commissioner Carl Turner	X		X			
Vice-Chair Diallyo Diggs			X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 st alt.						
Commissioner Kimbrali Davis 2 nd alt.						

CERTIFICATION

Date July 16, 2025

It is hereby Certified that this is a true copy of a resolution amending the capital budget, adopted by the governing body on the 16th day of July 2025

Approved _____ . 2025

Director, Division of Local Government Services

Bernadette Green
Recording Secretary

Dated: July 16, 2025

Willingboro Municipal Utilities Authority

Patricia Lindsay-Harvey, Chairperson

Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 16th of July 2025.

Dated: July 16, 2025

Bernadette Green

Bernadette Green, RMC
Board Secretary

Willingboro Municipal Utilities Authority

Resolution 2025-07-16-06

Authorizing the Award of CC# 25-09 NJDEP Certified Contract Laboratory to Perform Water and Wastewater Testing Services Through the Competitive Contracting Process in a Fair and Open Manner

Whereas there is a need for Laboratory Testing Services for the daily operations of the Authority; and

Whereas the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) allows the use of competitive contracts (N.J.S.A. 40A:11-4.1 et seq) approved by resolution of the Board of Commissioners of the Willingboro Municipal Utilities Authority; and

Whereas the Willingboro Municipal Utilities Authority (WMUA) duly advertised for public receipt of competitive contracts providing the required 20 days prior to receipt for CC#25-09 in a fair and open manner, consistent with N.J.S.A.19:44A-20.5 et. Seq., and

Whereas the WMUA received competitive contracts for Laboratory Testing Services on May 28, 2025; and

Whereas, the rating committee has reviewed the submittals and rated the submittals according to the direction of the Qualified Purchasing Agent pursuant to competitive contracting guidelines as required within N.J.A.C. 5:34-4 et. seq., and

Whereas, Garden State Laboratories, 410 Hillside Ave., Hillside, New Jersey, 07205, has provided the response most advantageous to the WMUA (Exhibit A), under the demands of price and other factors considered in accordance with N.J.S.A. 40A:11-4.1 et seq; and

Whereas, the process was administered as required by law by the Qualified Purchasing Agent who has concurred with the legality of the purchase in accord with the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

Whereas, the term of contract is allowable for up to five (5) years as authorized under N.J.S.A.40A:11-4.1 et. Seq., and

Whereas, subject to the approval of future budgets by the Board of Commissioners of the Willingboro Municipal Utilities Authority, it is the recommendation of the Rating Committee to appoint Garden State Laboratories for a period of five (5) years at a not to exceed amount of \$918,455; and

Whereas the Director of Finance has certified that unencumbered and available funds in the amount of \$75,635 are available for the contract in the current budget year under budget line item: 01-200-7310 and 01-300-7310, the balance being available subject to future budgets or further action of the Board of Commissioners and no amount shall be chargeable or payable until

such time as goods or services are ordered or otherwise called for under NJAC 5:30-5.5(b)2 (Exhibit B);

Now, Therefore, Be It Resolved by the Board of Commissioners of the Willingboro Municipal Utilities Authority, Township of Willingboro, County of Burlington, State of New Jersey, as follows:

1. The WMUA awards a contract to Garden State Laboratories, 410 Hillside Ave., Hillside, New Jersey, 07205 for a five (5) year term in accord with CC# 25-09 for Laboratory Testing Services to the Authority in the amount of \$918,455 as attached (Exhibit A); and
2. This Resolution shall take effect upon adoption.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			X			
Commissioner Kevin McIntosh		X	X			
Commissioner Carl Turner	X		X			
Vice-Chair Diallyo Diggs			X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 st alt.						
Commissioner Kimbrali Davis 2 nd alt.						

Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 16th day of July 2025.

Dated: July 25, 2025

Bernadette Green
Bernadette Green, RMC
Board Secretary

Willingboro Municipal Utilities Authority

Resolution 2025-07-16-06

Amending Resolution 2025-06-18-09 to Authorize Certain Emergency Repairs at Well # 9 in Accordance with N.J.S.A. 40A:11-6

Whereas the Willingboro Municipal Utilities Authority (Authority) experienced an emergency failure of Well # 9, requiring an emergency contractor to conduct emergency repairs, affecting the public health, safety and welfare; and

Whereas the Authority may procure goods and services in emergency situations without public bidding in accordance with the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-6; and

Whereas the Executive Director previously determined the repair as an emergency by procuring AC Shultes Inc. by quote in the amount of \$20,000.00 as approved by Resolution 2025-06-18-09; and

Whereas the cost of the necessary emergency services provided equals \$22,600 (Exhibit A) which exceeded the amount previously authorized by \$2,600; and

Whereas the Executive Director has notified the Qualified Purchasing Agent of the emergency, need for performance of a contract, the nature of emergency, date and time of its occurrence along with the need to invoke the emergency provisions of the Local Public Contracts Law: and

Whereas the Director of Finance has certified that unencumbered and available funds in the amount of \$22,600.00 are available for the contract under budget line item: 03-300-6109 (Exhibit B).

Now, Therefore, Be It Resolved by the Board of Commissioners of the Willingboro Municipal Utilities Authority, Township of Willingboro, County of Burlington, State of New Jersey, as follows:

1. that Resolution 06-18-09 is hereby amended to authorize the Executive Director to procure AC Schultes Inc., in the amount of \$22,600.00 (Exhibit A), under the provisions of N.J.S.A. 40A:11-6 which correspond to available funding, for emergency repair of Well #9.
2. This resolution shall take effect immediately upon adoption.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			X			
Commissioner Kevin McIntosh			X			
Commissioner Carl Turner	X		X			
Vice-Chair Diallyo Diggs		X	X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 st alt.						
Commissioner Kimbrali Davis 2 nd alt.						

Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 16th day of July 2025.

Dated: July 25, 2025


Bernadette Green, RMC
Board Secretary

Willingboro Municipal Utilities Authority

Resolution 2024-07-16-07

Authorizing Execution of Competitive Contract 24R-08 IT Services Agreement with PCH Technologies

Whereas, the Willingboro Municipal Utilities Authority (WMUA), publicly advertised and received competitive contract submittals in a fair and open manner (N.J.S.A. 19:44A-20.5) for CC #24R-08 IT Consultant Services, on February 13, 2025, at 10:00A.M.; and

Whereas the WMUA received submittals by interested firms; and

Whereas, the competitive contract process was administered by the Qualified Purchasing Agent in accordance with applicable law; and

Whereas, the proposal submitted by PCH Technologies, 11 Enterprise Court, Sewell, New Jersey, 08080 was determined by the Rating Committee to be the most advantageous, price and other factors considered in accordance with N.J.S.A. 40A:11-4.1; and

Whereas PCH Technologies has been acquired as of April 1, 2025, by Evergreen; and

Whereas PCH Technologies will continue to operate independently under the Lyra Technology Group, Evergreen's portfolio of managed IT service providers, and

Whereas PCH Technologies will continue to operate as an independent company with the current management team and staff; and

Whereas, the attached contract (Exhibit A-Managed Services Master Agreement inclusive of the Scope of Services and Rates) has been drafted to retain the services of PCH Technologies in accordance with Resolution 04-16-012 which included a certification of availability of funds from the Director of Finance.

Now Therefore Be It Resolved, by the Board of Commissioners of the Willingboro Municipal Utilities Authority, that pursuant to the competitive contract proposal in response to CC#24R-08, submitted by PCH Technologies, 11 Enterprise Court, Sewell, New Jersey, 08080 is hereby awarded for a period of five (5) years, in accordance with N.J.S.A 40A:11-4.1 the Chair Executive Director is authorized to execute the attached Managed Services Master Agreement inclusive of the Scope of Services and Rates) subject to agreed upon modifications by the Executive Director.

Continued . . .

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Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer		×	×			
Commissioner Kevin McIntosh			×			
Commissioner Carl Turner			×			
Vice-Chair Diallyo Diggs			×			
Chairwoman Patricia Lindsay-Harvey	×		×			
Commissioner William Weston, 1 st alt.						
Commissioner Kimbrali Davis 2 nd alt.						

Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 16th day of July 2025.

Dated: July 18, 2025

Bernadette Green

Bernadette Green, RMC

Board Secretary

Willingboro Municipal Utilities Authority

Resolution 2025-07-16-08

Authorizing Executive Session

Whereas N.J.S.A. 10:4-13 allows for a Public Body to go into closed session after adopting a resolution during a Public Meeting; and

Whereas the Board of the Willingboro Municipal Utilities Authority (“WMUA”) has deemed it necessary to go into closed session to discuss certain matters which are exempt from the Public; and

Whereas the regular meeting of this Board will reconvene at the conclusion of closed session.

Now, Therefore, Be It Resolved by the WMUA, in the Township of Willingboro, County of Burlington, State of New Jersey, that the Board of Commissioners will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12b:

- 1 Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from the provisions of subsection a of NJSA 10:4-12; and
- 2 Any matter in which the release of information would impair a right to receive funds from the Government of the United States; and
- 3 Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by an institution or program, including but not limited to, information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress, or condition of any individual, unless the individual concerned (or, in the case of a minor or an incapacitated individual, the individual’s guardian) shall request in writing that the material be disclosed publicly; and
- 4 Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body; and
- 5 Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; and

Continued . . .

6 Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair that protection, or investigations of violations or possible violations of the law; and

7 Any pending or anticipated litigation or contract negotiation, excluding collective bargaining, in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

8 Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected in writing that such matter or matter be discussed at public meeting; and

9 Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party of the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

Be it further resolved that the Commissioners hereby declare that its discussion of the aforementioned subject(s) may be made public at a time when the Solicitor advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the WMUA or any other entity with respect to said discussion.

Be it further resolved that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion or the meeting during which the above discussion shall take place and here by directs the WMUA to take the appropriate action to effectuate the terms of this resolution.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner James Boyer			X			
Commissioner Kevin McIntosh	X		X			
Commissioner Carl Turner		X	X			
Vice-Chair Diallyo Diggs			X			
Chairwoman Patricia Lindsay-Harvey			X			
Commissioner William Weston, 1 st alt.						
Commissioner Kimbrali Davis 2 nd alt.						

Certification By Secretary

I, Bernadette Green, Secretary of the Willingboro Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 16th day of July 2025.

Dated: July 25, 2025



Bernadette Green, RMC
Board Secretary