



# **Willingboro Municipal Utilities Authority**

**433 John F. Kennedy Way  
Willingboro, New Jersey 08046-2119  
(609) 877-2900, Fax (609) 835-4645  
[www.wmua.info](http://www.wmua.info)**

## **Commissioners**

**Patricia Lindsay-Harvey, Chair  
Diallo H. Diggs, JD, MBA, Vice Chair  
Carl Anthony Turner  
Kevin M. McIntosh, MBA  
James Boyer  
William A. Weston, Alt. 1  
Kimbrali Davis, Alt. 2**

## **Executive Director**

**Emmanuel Stuppard**

## **Board Secretary**

**Bernadette Green, RMC**

## **CERTIFICATION OF RESOLUTIONS**

I, Bernadette Green, do hereby certify that the Resolutions that follow are a true and correct copy of the resolutions approved by the Board of Commissioners at the regular meeting of the Willingboro Municipal Utilities Authority on February 21, 2024

*Bernadette Green*

Bernadette Green, RMC  
Board Secretary

# Willingboro Municipal Utilities Authority

**Resolution 2024-02-21-01**

## **Authorizing Payment of Bill List for February 2024**

**Whereas** a Monthly Bill List, a copy of which is attached hereto, has been presented to the Willingboro Municipal Utilities Authority ("WMUA") Board of Commissioners by the Executive Director for payment; and

**Whereas** the WMUA Board of Commissioners has reviewed the Bill List and has authorized payment; and

**Whereas** funds for this purpose are available as set forth in the Certification of Funds of the Certifying Finance Officer.

**Now, Therefore, Be It Resolved** by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Certifying Director of Finance is hereby authorized to pay the items set forth on the Monthly Bill List which attached hereto as Exhibit A and made a part hereof.
3. A copy of this Resolution shall be available for public inspection at the offices of the WMUA.
4. This Resolution shall take effect immediately.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Chair, Commissioner Pat Lindsay-Harvey			X			
Vice Chair, Commissioner Kevin McIntosh		X	X			
Commissioner Carl Turner	X		X			
Commissioner James Boyer			X			
Commissioner Diallyo Diggs			X			
Commissioner, 1st Alternate, William Weston						
Commissioner, 2nd Alternate, Kimbrali Davis						

### **Certification By Secretary**

I, Sharon L. Anderson, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21<sup>st</sup> day of February 2024.

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
Sharon L. Anderson, Secretary

# Willingboro Municipal Utilities Authority

**Resolution 2024-02-21-02**

## **Authorizing Adjustment of Service Charges**

**Whereas** Willingboro Municipal Utilities Authority (“WMUA”) has been contacted by certain ratepayers questioning the validity of the service charges appearing on their quarterly billing; and

**Whereas** WMUA has investigated each inquiry and has determined that the following ratepayer accounts were overcharged as a result of WMUA meter malfunction, misread, improper installation, meter ID mismatch or other cause not being the responsibility or fault of the ratepayer; and

**Whereas** WMUA desires to correct the computerized billing system to reflect the necessary service charge adjustments needed; and

**Whereas** a list of account numbers, addresses and amounts is attached to this Resolution as Exhibit A;

**Now, Therefore, Be It Resolved** by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the request of the respective ratepayers for an abatement of a portion of the service charges as detailed above is hereby granted.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Chair, Commissioner Pat Lindsay-Harvey			X			
Vice Chair, Commissioner Kevin McIntosh			X			
Commissioner Carl Turner	X		X			
Commissioner James Boyer		X	X			
Commissioner Diallyo Diggs			X			
Commissioner, 1 <sup>st</sup> Alternate, William Weston						
Commissioner, 2 <sup>nd</sup> Alternate, Kimbrali Davis						

### **Certification By Secretary**

I, Sharon L. Anderson, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of February, 2024.

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
Sharon L. Anderson, Secretary

Resolution 2024-02-21-02  
Authorizing Adjustment of Service Charges  
Exhibit A

Account Number	Address	Amount
11412511-0	52 Nelsons Way	\$432.15
11412536-0	69 Nelsons Way	\$68.70
11412523-0	76 Nelsons Way	\$253.05
11412532-0	45 Nelsons Way	\$207.40
1067769-0	24 Edison Ln.	\$1,069.71

# Willingboro Municipal Utilities Authority

## Resolution 2024-02-21-04

### Establishing Non-Union Salaries, Wages, and Compensation for 2024

**Whereas** certain employees are not covered by the Collective Bargaining Agreement between the WMUA and Teamsters Local 676 (“non-union); and

**Whereas** the Board of Commissioners of the Willingboro Municipal Utilities Authority desires to confer upon non-union members an across the board salary increase effective January 1, 2024;

**Now, Therefore, Be It Resolved** by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that non-union employees who are in good standing shall receive a four percent (4%) raise retroactively effective January 1, 2024.

**Be It Further Resolved** that the Executive Director and the Director of Finance are authorized to take the appropriate steps to effectuate the salary increase.

**Be It Further Resolved** that this resolution shall take effect immediately upon passage.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Chair, Commissioner Pat Lindsay-Harvey			X			
Vice Chair, Commissioner Kevin McIntosh			X			
Commissioner Carl Turner	X		X			
Commissioner James Boyer			X			
Commissioner Diallyo Diggs		X	X			
Commissioner, 1st Alternate, William Weston						
Commissioner, 2nd Alternate, Kimbrali Davis						

### Certification By Secretary

I, Sharon L. Anderson, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21<sup>st</sup> day of February 2024.

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
Sharon L. Anderson, Secretary

# Willingboro Municipal Utilities Authority

**Resolution 2024-02-21-05**

## **Authorizing the Execution of the Collective Negotiations Agreement Between The Willingboro Municipal Utilities Authority And Teamsters Local 676**

**Whereas** Teamsters Local 676 (“Local 676” or “Union”) and the Willingboro Municipal Utilities Authority (“WMUA”) (collectively, the “Parties”) have long been parties to Successive Collective Negotiation Agreements, including the most recent prior agreement which expired December 31, 2021 (“Agreement” or “CNA”); and

**Whereas** the Parties have negotiated specific terms and conditions for a mutually agreeable Successor Agreement; and

**Whereas** it is expressly understood by the parties that the term of the successor Agreement shall be from January 1, 2022 through December 31, 2027; and

**Whereas** the WMUA finds that entering into this new CNA is in the public’s interests, the Board of Commissioners (“Board”) hereby authorizes the execution mutually acceptable Agreement on behalf of the Willingboro Municipal Utilities Authority, which is attached hereto and made a part hereof.

**Now, Therefore, Be It Resolved** by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the Board hereby authorizes entry into the Agreement as proposed and negotiated with Local 676, which is attached hereto in form and substance as Exhibit A.

**Be It Further Resolved** that the Executive Director and such other WMUA personnel as determined appropriate by the Executive Director are authorized to take all steps necessary to effectuate the purpose of this resolution including the execution of the attached agreement (Exhibit A).

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Chair, Commissioner Pat Lindsay-Harvey			X			
Vice Chair, Commissioner Kevin McIntosh			X			
Commissioner Carl Turner	X		X			
Commissioner James Boyer		X	X			
Commissioner Diallyo Diggs			X			
Commissioner, 1st Alternate, William Weston						
Commissioner, 2nd Alternate, Kimbrali Davis						

Continued . . .

Resolution 2024-02-21-05

Authorizing the C.N.A. Between the WMUA and Teamsters Local 676

Page 2 of 2

**Certification By Secretary**

I, Sharon L. Anderson, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of February, 2024.

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
Sharon L. Anderson, Secretary

# **Willingboro Municipal Utilities Authority**

**Resolution 2024-02-21-06**

## **Authorizing the Willingboro Municipal Utilities Authority To Enter A Contract For Digester Gas Testing**

**Whereas** Willingboro Municipal Utilities Authority (“WMUA”) has a need to contract for digester gas testing, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**Whereas** WMUA wishes to establish a not to exceed amount for Atlantic Analytical Laboratory, LLC, 291 Route 22 East, Salem Industrial Park, Bldg. #2, Lebanon, NJ08833 to provide for digester gas testing; and

**Whereas** the Executive Director has determined and certified in writing that the value of the contracted services needed for the duration of the 2024 contract year will exceed \$17,500 (Exhibit A); and

**Whereas** three formal quotes were solicited for digester gas testing; and

**Whereas** the Atlantic Analytical Laboratory, LLC quotation no. RC-011124-02 (Exhibit B) indicates that Atlantic Analytical Laboratory, LLC is immediately able to conduct the testing; and

**Whereas** the other vendors contacted for quotes, EMSL Analytical and Integrated Analytical Labs, do not perform all of the required analysis and testing; and

**Whereas** the WMUA has an immediate need requiring utilization of the digester gas testing; and

**Whereas** the provisions of N.J.S.A 40A:11-6.1. allow the governing body to award the contract to a vendor whose response is most advantageous, price and other factors considered; and

**Whereas** the quotation from Atlantic Analytical Laboratory, LLC all factors considered including the ability to conduct all of the required testing in a timely manner, was the most advantageous; and

**Whereas** accordingly the Executive Director has recommended contracting with Atlantic Analytical Laboratory, LLC based on the vendor responses and the needs of the WMUA; and

**Whereas** Atlantic Analytical Laboratory, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Township of Willingboro in the previous one year preceding this action and that it will not make any reportable contributions and in addition has submitted the C. 271 Political Contribution Disclosure Form; (Exhibits C & D); and

**Whereas** the contract will prohibit Atlantic Analytical Laboratory, LLC from making any reportable contributions through the term of the contract; and

Continued . . .



**Whereas** the Director of Finance has certified that unencumbered and available funds in the amount of \$23,880 are available for the contract under budget line item: 01-200-7310 and no amount shall be chargeable or payable until such time as goods or services are ordered or otherwise called for under NJAC 5:30-5.5(b)2 (Exhibit E); and

**Now, therefore, be it resolved** by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, on this 21<sup>st</sup> day of February 2024, authorizes the WMUA to enter into a contract with Atlantic Analytical Laboratory, LLC. for the purchase of digester gas testing in an amount not to exceed \$23,880.

**Be It Further Resolved that** the Executive Director and such other WMUA personnel as determined appropriate by the Executive Director are authorized to take all steps necessary to effectuate the purpose of this resolution.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Chair, Commissioner Pat Lindsay-Harvey			X			
Vice Chair, Commissioner Kevin McIntosh			X			
Commissioner Carl Turner		X	X			
Commissioner James Boyer	X		X			
Commissioner Diallyo Diggs			X			
Commissioner, 1st Alternate, William Weston						
Commissioner, 2nd Alternate, Kimbrali Davis						

#### Certification By Secretary

I, Sharon L. Anderson, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of February, 2024.

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
Sharon L. Anderson, Secretary

# **Willingboro Municipal Utilities Authority**

## **Resolution 2024-02-21-07**

### **Authorizing the Purchase of Parts & Equipment through the North Jersey Wastewater Cooperative Pricing System with Raritan Group Inc. a Contract Participant in the North Jersey Wastewater Cooperative Pricing System, Contract #B352-2**

**Whereas** the Willingboro Municipal Utilities Authority (“WMUA”) is a member of the North Jersey Wastewater Cooperative Pricing System; and

**Whereas** the Raritan Group, Inc. has been awarded the North Jersey Wastewater Cooperative Pricing System (“NJWCPS”) approved Contract #B352-2 which expires on January 31, 2024; and

**Whereas** the Purchasing Agent from the Passaic Valley Sewerage Commission has indicated that the NJWCPS will honor quotations that have been made prior to the expiration date of the contract and this quote was made on January 24, 2024 (Exhibit A); and

**Whereas** the WMUA wishes to enter into a contract with Raritan Group, Inc. with a maximum dollar value of \$37,555.16 for the purchase of a 24” J&S MJ Gate Valve, a 24 S/B411 Dip Coupling and a 24 MJ Megalug restraint; and

**Whereas** Raritan Group Inc. has provided a quote for the purchase that is attached (Exhibit A); and

**Whereas** the purchase of goods and services by local contracting units without bidding is authorized by the applicable sections of the Local Public Contracts Law; and

**Whereas** the Executive Director has determined and certified in writing that the value of the contract for the duration of the 2024 contract year will exceed \$17,500 (Exhibit B);

**Whereas** the Executive Director recommends the utilization of this contract on the grounds that it best suits the needs of the WMUA; and

**Whereas** the funds are available for this purpose in line Renewal and Replacement Fund 03-200-6300 as indicated in the Certificate of Availability of Funds executed by the Director of Finance that is attached hereto (Exhibit C); and

**Whereas** the purchase of the within parts and equipment became necessary due to exigent and emergent circumstances consistent with attached Certificate of Request for Emergency Purchase (Exhibit D); and

**Whereas** this resolution ratifies the purchase of the within parts and equipment consistent with the attached quotation (Exhibit A)

**Now, Therefore, be it Resolved** by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey,

Continued . . .

that the WMUA, its Executive Director and appropriate officers, employees and agents are authorized to execute an agreement North Jersey Wastewater Cooperative Pricing System with Raritan Group, Inc., that is consistent with this resolution for the ratification of the purchase of parts and equipment consistent with Exhibit A with a maximum expenditure not to exceed \$37,555.16.

**Be it Further Resolved** that a copy of this resolution and supporting documents be made a part of the minutes of this public meeting.

**Be it Further Resolved** that certified copies of this Resolution shall be provided to Raritan Group, Inc. and the Director of Finance for their information and attention.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Chair, Commissioner Pat Lindsay-Harvey			X			
Vice Chair, Commissioner Kevin McIntosh	X		X			
Commissioner Carl Turner			X			
Commissioner James Boyer		X	X			
Commissioner Diallyo Diggs			X			
Commissioner, 1st Alternate, William Weston						
Commissioner, 2nd Alternate, Kimbrali Davis						

#### Certification By Secretary

I, Sharon L. Anderson, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of February, 2024.

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
Sharon L. Anderson, Secretary

# **Willingboro Municipal Utilities Authority**

**Resolution 2024-02-21-08**

## **Awarding a Contract for the Water Filtration Plant Dehumidification Project To Level-1 Construction, Inc.**

**Whereas** the Willingboro Municipal Utilities Authority (“WMUA”) has complied with the applicable requirements of the Local Public Contracts Law and received sealed bids for the Water Filtration Plant Dehumidification Project on February 14, 2024; and

**Whereas** two (2) bids were received and the low bid in the amount of \$323,000.00 was submitted by and received from Level-1 Construction, Inc., 908 Coles Mill Road, Williamstown, NJ 08094 as indicated on the attached Bid Tabulation (Exhibit A); and

**Whereas** WMUA Engineer, Pennoni Associates, Inc. has reviewed all bid packages and has determined that the bid submitted by Level-1 Construction, Inc. was the lowest bid and contains no material defects and complies with the contract document requirements for bid submissions; and

**Whereas** funds are available for this purpose in line Capital Fund 03-300-6302 as indicated in the Certificate of Availability of Funds executed by the Director of Finance that is attached hereto (Exhibit B); and

**Whereas** the lowest bidder has submitted a contractor letter confirming its ability to complete the project at its current proposed price (Exhibit C).

**Now, Therefore, Be It Resolved**, by the Board of Commissioners of the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that the contract for the Water Filtration Plant Dehumidification Project is awarded to Level-1 Construction, Inc. in the total amount of \$323,000.00.

**Be It Further Resolved** that the WMUA’s Executive Director, or his designee, is authorized to execute a contract with Level-1 Construction, Inc. in the total amount of \$323,000.00 for the Water Filtration Plant Dehumidification Project and to take all necessary steps to effectuate the contract.

**Be It Further Resolved** that a copy of this resolution and supporting documents be made a part of the minutes of this public meeting.

Continued. . .

Resolution 2024-02-21-08

Awarding a Contract for the Water Filtration Plant Dehumidification Project

Page 2 of 2

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Chair, Commissioner Pat Lindsay-Harvey			X			
Vice Chair, Commissioner Kevin McIntosh		X	X			
Commissioner Carl Turner	X		X			
Commissioner James Boyer			X			
Commissioner Diallyo Diggs			X			
Commissioner, 1st Alternate, William Weston						
Commissioner, 2nd Alternate, Kimbrali Davis						

**Certification By Secretary**

I, Sharon L. Anderson, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21<sup>st</sup> day of February 2024.

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
Sharon L. Anderson, Secretary

# **Willingboro Municipal Utilities Authority**

**Resolution 2024-02-21-09**

## **Authorizing an Emergency Contract Pursuant to N.J.S.A. 40A:11-6 For Installation of Trickling Filter Center Columns And Influent Gate Valve at the Pollution Control Plant**

**Whereas** on May 12, 2023, Willingboro Municipal Utilities Authority (“WMUA”) discovered that one (1) primary and one (1) secondary trickling filter center column had experienced seal failures causing the water to short circuit the system through the center column rather than being evenly applied to the entirety of the circular filters by way of distribution arms; and

**Whereas** this failure is a cause for concern as the distribution arms may ultimately cease to rotate which would further reduce the Pollution Control Plant’s ability to adequately treat wastewater; and

**Whereas** this could result in the discharge of pollutants into the Rancocas Creek that are above the allowable limits which would pose a risk to health and safety of the environment and public; and

**Whereas** by attached letter dated July 10, 2023, from WMUA Consulting Engineer ERI, Inc. (Exhibit A), Benjamin R. Weller, PE addressed that the condition of the affected trickling filters constituted an emergency condition necessitating WMUA to expedite acquisition of components necessary to repair the trickling filters; and

**Whereas** currently, the WMUA, through prior emergency purchases due to extensive lead times, has now acquired one (1) refurbished 20” center column and one (1) new 20” center column, the latter delivered in January 2024, to repair and restore the units for use; and

**Whereas** the WMUA has ordered a 24” gate valve through cooperative purchasing to replace the failed influent gate valve to Primary Trickling Filter #2, which is a prerequisite for the emergency repair and for which delivery is anticipated by February 23, 2024; and

**Whereas** the attached recommendations (Exhibit B) indicate the reasons for the emergency which effects the health, safety and welfare of the WMUA customers; and

**Whereas** the foreseeability of the need for this service lies with the WMUA and action did not occur in time to prevent this emergent condition; and

**Whereas** such an emergency qualifies as an exception under the Local Public Contracts law, 40A:11-6, which authorizes the award of a contract without public bidding; and

**Whereas** notwithstanding the emergent need for the service, the price of the service falls below the bid threshold; and

**Whereas** the WMUA Consulting Engineer ERI, Inc. has solicited and received emergency cost proposals for the installation of each of the two (2) 20" center columns and influent gate valve; and

**Whereas** the proposal submitted by C. Stevenson & Son, Inc. in the amount of \$42,170 is the most advantageous proposal, price/availability and other factors considered (Exhibit C); and

**Whereas** funds are available for this purpose in the Renewal & Replacement Capital budget:

#03-200-6414 as indicated in the Certificate of Availability of Funds executed by the Director of Finance (Exhibit D).

**Now, Therefore, Be It Resolved**, by the Willingboro Municipal Utilities Authority, in the Township of Willingboro, County of Burlington, State of New Jersey, that hereby authorizes the contract of C. Stevenson & Son, Inc. in the total amount of \$42,170 for the installation of each of the two (2) 20" center columns and influent gate valve; and

**Further Be It Resolved That** this resolution shall take effect immediately upon passage.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Chair, Commissioner Pat Lindsay-Harvey			X			
Vice Chair, Commissioner Kevin McIntosh		X	X			
Commissioner Carl Turner	X		X			
Commissioner James Boyer			X			
Commissioner Diallyo Diggs			X			
Commissioner, 1st Alternate, William Weston						
Commissioner, 2nd Alternate, Kimbrali Davis						

**Certification By Secretary**

I, Sharon L. Anderson, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21st day of February, 2024.

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
Sharon L. Anderson, Secretary



# Willingboro Municipal Utilities Authority

**Resolution 2024-02-21-10**

## **Authorizing Executive Session**

**Whereas** N.J.S.A. 10:4-13 allows for a Public Body to go into closed session after adopting a resolution during a Public Meeting; and

**Whereas** the Board of the Willingboro Municipal Utilities Authority (“WMUA”) has deemed it necessary to go into closed session to discuss certain matters that are exempt from the Public; and

**Whereas** the regular meeting of this Board will reconvene at the conclusion of the closed session;

**Now, Therefore, Be It Resolved** by the WMUA, in the Township of Willingboro, County of Burlington, State of New Jersey, that the Board of Commissioners will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12b:

- ☐ 1 Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from the provisions of subsection a of NJSA 10:4-12; and
- ☐ 2 Any matter in which the release of information would impair a right to receive funds from the Government of the United States; and
- ☐ 3 Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by an institution or program, including but not limited to, information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress, or condition of any individual, unless the individual concerned (or, in the case of a minor or an incapacitated individual, the individual’s guardian) shall request in writing that the material be disclosed publicly; and
- ☐ 4 Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body; and
- ☐ 5 Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; and

Continued . . .



- ☐ 6 Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair that protection, or investigations of violations or possible violations of the law; and
- ☐ 7 Any pending or anticipated litigation or contract negotiation, excluding collective bargaining, in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and
- ☐ 8 Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected in writing that such matter or matter be discussed at public meeting; and
- ☐ 9 Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party of the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**Be It Further Resolved** that the Commissioners hereby declare that its discussion of the aforementioned subject(s) may be made public at a time when the Solicitor advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the WMUA or any other entity with respect to said discussion.

**Be It Further Resolved** that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion or the meeting during which the above discussion shall take place and hereby directs the WMUA to take the appropriate action to effectuate the terms of this resolution.

Title, Name	Motion	Second	Aye	Nay	Abstain	Absent
Chair, Commissioner Pat Lindsay-Harvey			X			
Vice Chair, Commissioner Kevin McIntosh		X	X			
Commissioner Carl Turner	X		X			
Commissioner Diallyo Diggs			X			
Commissioner James Boyer			X			
Commissioner, 1st Alternate, William Weston						
Commissioner, 2nd Alternate, Kimbrali Davis						

**Certification By Secretary**

I, Sharon L. Anderson, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on the 21<sup>st</sup> day of February 21, 2024.

Dated: \_\_\_\_\_, 2024

\_\_\_\_\_  
Sharon L. Anderson, Secretary