

**Willingboro Municipal Utilities Authority**  
**Special ~~Regular~~ Meeting Minutes**  
**October 12, 2023**

The meeting of the Willingboro Municipal Utilities Authority was held on Thursday, October 12, 2023, via Zoom Webinar. Chair Lindsay-Harvey called the meeting to order at 6:04 PM and requested that everyone pledge allegiance to the flag.

***Roll Call***

Title, Name	Present	Absent
Chair Patricia Lindsay-Harvey	X	
Vice Chair Kevin McIntosh	X	
Commissioner Carl Turner	X	
Commissioner Darvis Holley		X
Commissioner James Boyer	X	
Commissioner, 1 <sup>st</sup> Alternate, William Weston		X
Commissioner, 2nd Alternate, Diallyo Diggs		X

Commissioner Darvis Holley was not in attendance. He previously informed the Board Secretary that he would be traveling and could not attend. Commissioner, 2<sup>nd</sup> Alternate, Diallyo Diggs was not in attendance and had notified Chair Lindsay-Harvey. Commissioner, First Alternate, William Weston, was not in attendance.

**Others Attending as Panelists**

James Mackie, Executive Director  
 Sharon Anderson, Board Secretary  
 Rhonda Gigliotti, Director of Finance

Kara Weekly, WMUA Lab Manager  
 Steven Graham, PCH Technologies  
 Jason Holt, CSG Law

***Open Public Meetings Act Reading***

The Secretary read:

This meeting which conforms with the provisions of the Senator Byron M. Baer Open Public Meetings Act, P.L. 1975, Chapter 231, adequate notice having been given to the public, is an official regular meeting of the Willingboro Municipal Utilities Authority. Notices of this meeting have been filed, posted or published in excess of forty-eight hours prior to the meeting in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Township Municipal Utilities Authority.

C. Publishing a Public Notice in two newspapers - the Burlington County Times and Courier-Post.

D. Posting notice of the meeting on the WMUA website.

E. Directing the Secretary to enter this public announcement into the minutes of this meeting.

The public may participate at this meeting. Formal action may be taken by the WMUA.

### ***Chair's Statement Regarding Well 5A PFOS Status***

In compliance with the New Jersey Department of Environmental Protection, the WMUA is obligated to send their customers frequent notification regarding the same November 2021 incident, previously reported.

The notices received are only for the status at that time and not the current status since that incident.

Since the latest notification, there has been no additional findings of PFOS contamination above the New Jersey Maximum Contaminant Level in the water being delivered to customers.

### ***Public Comment - Agenda Items Only***

#### ***New Business***

#### **Resolution 2023-10-12-01: Budget Amendment for CY 2023**

Moved: Cmmr. Boyer                      Seconded: Cmmr. McIntosh      Discussion: None

**Roll Call:** Cmmr. Boyer: Yes; Cmmr. Holley: Yes; Cmmr. Turner: Yes; Vice Chair McIntosh: Yes; Chair Lindsay-Harvey: Yes. 5 4 affirmative, 0 negative. Resolution ~~Motion~~ passed.

#### **CY2024 Budget Discussion**

The Director of Finance noted that draft budget documents were distributed for discussion. The budget variances reflect the difference between the 2024 budget and the 2023 actual as amended. The 2023 actual expenses were under budget due to vacancies in positions that will be filled in 2024.

Mr. Mackie reported that revisions will be made to the Capital Projects budget. A revised version will be distributed.

#### ***Comments From the Public – none***

#### ***Commissioner Comments***

Cmmr. Boyer: Appreciate the hard work the Director and Finance and the Finance Committee put into the budget.

Cmmr. Turner: Thank the Administration for the effort

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As Prepared by Board Secretary, Sharon Anderson

Cmmr. McIntosh: Appreciate the detail in the budget. We are moving forward and on track to making the Authority a better situation.

Chair Lindsay-Harvey: Thank you for the Finance Committee and the yeoman's work that went into this meeting.

***Motion to Adjourn***

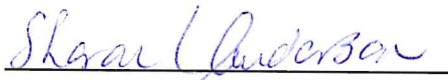
Moved: Cmmr. Turner Seconded: Cmmr. McIntosh Discussion: None

**Voice vote:** Unanimous.

***Meeting Adjourned 6:49 pm***

**Certification of Minutes**

I hereby certify the above to be a true and correct copy of the approved Minutes of the October 12, 2023, Regular Meeting of the Willingboro Municipal Utilities Authority.



Sharon L. Anderson  
Secretary to the Board

APPROVED BY THE BOARD: 10/18/2023