

# Willingboro Municipal Utilities Authority

## Special Meeting Minutes

### Wednesday, April 5, 2023

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, April 5, 2023, via Zoom Webinar. Chair Lindsay-Harvey called the meeting to order at 6:00 PM and requested that everyone pledge allegiance to the flag.

**Roll Call**

Title, Name	Present	Absent
Chair Patricia Lindsay-Harvey	x	
Vice Chair Kevin McIntosh	x	
Commissioner, Carl Turner	x	
Commissioner Darvis Holley	x	
Commissioner James Boyer	x	
Commissioner, First Alternate, William Weston		x
Commissioner, Second Alternate, Diallyo Diggs	x	

**Others Attending as Panelists**

James Mackie, Executive Director  
 Sharon Anderson, Board Secretary  
 Rhonda Gigliotti, Director of Finance  
 Steven Graham, PCH Technologies

Jason Holt, CSG Law  
 Mark Moore, PCH Technologies  
 Ryan Scerbo, Special Solicitor

**Open Public Meetings Act Reading**

The Secretary read:

This meeting which conforms with the provisions of the Senator Byron M. Baer Open Public Meetings Act, P.L. 1975, Chapter 231, adequate notice having been given to the public, is an official regular meeting of the Willingboro Municipal Utilities Authority. Notices of this meeting have been filed, posted or published in excess of forty-eight hours prior to the meeting in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Electronic distribution of notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Township Municipal Utilities Authority.
- C. Sending a Public Notice in two newspapers - the Burlington County Times and Courier-Post.
- D. Posting notice of the meeting on the WMUA website.
- E. Directing the Secretary to enter this public announcement into the minutes of this meeting.

The public may participate at this meeting. Formal action may be taken by the WMUA.

***Chair's Statement Regarding Well 5A PFOS Status***

In compliance with the New Jersey Department of Environmental Protection Agency, the WMUA is obligated to send their customers frequent notification regarding the same November, 2021 incident, previously reported.

The notices received are only for the status at that time and not the current status since that incident.

Since the latest notification, there has been no additional findings of PFOS contamination above the New Jersey Maximum Contaminant level in the water being delivered to customers.

***Public Comment - Agenda Items Only***

***Unfinished Business***

Cmmr. Boyer noted that an ED evaluation will be coming to the Commissioners after the ED has submitted a self-evaluation. ED Mackie confirmed that the self-evaluation will be completed by Thursday. Cmmr. Turner inquired whether there were changes to the form and whether they required Board review. Cmmr. Boyer said that the Personnel committee made minor changes to the form. Chair Lindsay-Harvey noted the instructions were added and that they were not significant. It was agreed that Mr. Holt would review the form to identify whether the form needed advance review.

***New Business***

**Resolution 2023-04-05-01 - Resolution Authorizing Executive Session**

Moved: Cmmr. Turner                      Seconded: Cmmr. McIntosh

Discussion: Mr. Holt identified the reason for the Executive Session as anticipated litigation and matters falling with the attorney-client privilege

**Roll Call:** Vice Chair McIntosh: Yes; Cmmr. Turner: Yes; Cmmr. Holley: Yes; Cmmr. Boyer: Yes; Chair Lindsay-Harvey: 5 affirmative, 0 negative, 0 not voting. Motion passed.

***Comments From the Public – none***

***Executive Session – Litigation and Lawyer Client Privilege***

Moved: Cmmr.                      Seconded: Cmmr.                      Discussion: None

**Roll Call:** Vice Chair McIntosh: Yes; Cmmr. Turner: Yes; Cmmr. Boyer: Yes; Cmmr. Weston: Yes; Chair Lindsay-Harvey: 5 affirmative, 0 negative, 0 not voting. Motion passed.

***Executive Session: 6:20 pm thru 8:25pm***

**Motion to Exit Executive Session**

Moved: Cmmr. Holley                      Seconded: Cmmr. Boyer                      Discussion: None

**Roll Call:** Vice Chair McIntosh: Yes; Cmmr. Turner: Yes; Cmmr. Boyer: Yes; Cmmr. Holley: Yes; Chair Lindsay-Harvey: 5 affirmative, 0 negative, 0 not voting. Motion passed.

**Commissioner Comments**

Cmmr. Diggs: No comment

Cmmr. Boyer: Appreciate the public and the support from our attorneys. We are doing the best we can to get to the bottom of the issue of PFOS.

Cmmr. Holley: Happy holiday and look forward to next meeting.

Cmmr. Turner: Happy Easter and whatever you celebrate.

Cmmr. McIntosh: Happy Holidays to all. Thank you to WMUA staff.

Chair Lindsay-Harvey: Thank everyone for coming.

**Motion to Adjourn**

Moved: Cmmr. McIntosh                      Seconded: Cmmr.                      Discussion: None

**Roll Call:** Vice Chair McIntosh: Yes; Cmmr. Turner: Yes; Cmmr. Boyer: Yes; Cmmr. Holley: Yes; Chair Lindsay-Harvey: 5 affirmative, 0 negative, 0 not voting. Motion passed.

**Meeting Adjourned 8:30pm**

**Certification of Minutes**

I hereby certify the above to be a true and correct copy of the approved Minutes of the April 5, 2023, Special Meeting of the Willingboro Municipal Utilities Authority.



Sharon L. Anderson  
Secretary to the Board

APPROVED BY THE BOARD: 4/19/23