

**Willingboro Municipal Utilities Authority
Special Meeting Minutes
November 30, 2022**

The meeting of the Willingboro Municipal Utilities Authority was held on November 30, 2022, via Zoom Webinar. Chair Turner called the meeting to order at 6:50 PM following the end of the Rate Hearing. Chair Turner requested that everyone pledge allegiance to the flag.

Roll Call

Title, Name	Present	Absent
Chair Carl Turner	X	
Vice Chair Darvis Holley	X	
Commissioner Webster Evans	X	
Commissioner Pat Lindsay-Harvey	X	
Commissioner Kevin McIntosh		X
Commissioner, First Alternate, James Boyer	X	
Commissioner, Second Alternate, William Weston		X

Voting Commissioner McIntosh was not in attendance. Chair Turner called upon First Alternate, James Boyer, to stand in as a voting member.

Others Attending as Panelists

James Mackie, Executive Director
Sharon Anderson, Board Secretary

Mark Moore, PCH Technologies
Mike Riley, Solicitor

Open Public Meetings Act Reading

The Secretary read:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Township Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter this public announcement into the minutes of this meeting.

Chair’s Statement Regarding Well 5A PFOS Status

Public Comment - Agenda Items Only - None

New Business

Resolution 2022-11-30-1 - Establishing and Implementing a Fair and Open Process for the Selection of Various Professional Service Agreements for the Following: Attorney (Solicitor), Conflict/Special Counsel, Bond Counsel, Labor Counsel, Energy/Rate Counsel, Financial Advisor, Independent Auditor, Special Projects Auditor, Consulting Engineer(s), Special Projects Engineer(s), Physician, Insurance Broker, Computer Network Administrator

Moved: Cmmr. Evans Seconded: Cmmr. Lindsay-Harvey

Discussion: The draft distributed in advance of the meeting needs to read consulting engineers, plural.

Roll Call: Cmmr. Evans: Yes; Cmmr. Holley: Yes; Cmmr. Lindsay-Harvey: Yes; Cmmr. Boyer: Yes; Chair Turner: Yes. 5 affirmative, 0 negative. Motion passed.

Motion to Accept the Payment of Bills

Moved: Cmmr. Evans Seconded: Cmmr. Lindsay-Harvey Discussion: None

Roll Call: Cmmr. Evans: Yes; Cmmr. Holley: Yes; Cmmr. Lindsay-Harvey: Yes; Cmmr. Boyer: Yes; Chair Turner: Yes. 5 affirmative, 0 negative. Motion passed.

Solicitor's Report - None

Comments From the Public - None

Executive Session – None

Commissioner Comments

Cmmr. Evans: Thank you to Mr. Fox and Mr. Scerbo for the Rate Hearing. Thank you to the public for participation. Staffing is low after COVID and with retirements. Disappointed with comments with EPSA in Rate Hearing. Now even more positive that we need our own meter. Concerned about any communication gap with EPSA. Recommended EPSA meet with WMUA Operations people.

Cmmr. Boyer: Appreciates the detail in the rate study and the expressions in public comment. Appreciate hard work by individuals on staff. Thank you to the public.

Cmmr. Lindsay-Harvey: Thanks for a job well done and explanation to the public. Thank you to the public and to EPSA representation. Looking forward to working together.

Cmmr. Holley: Encouraging residents to apply for open positions.

Chair Turner: The Rate Study explains where we are going and where we came from and how rates are increased, decreased or stay the same. Concerned about where these meetings are advertised. Not sure we are reaching everyone who should be reached to attend these meetings. Request the Executive Director look into broadening advertisement. Appreciate other authorities attending the meeting. Further communication should be put in place between meetings.

Motion to Adjourn

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Evans

Discussion: None

Voice vote: Unanimous.

Meeting Adjourned 7:08pm

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the November 30, 2022, Special Meeting of the Willingboro Municipal Utilities Authority.

Sharon L. Anderson
Secretary to the Board

APPROVED BY THE BOARD: _____