

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

March 16, 2022

The meeting of the Willingboro Municipal Utilities Authority was held on March 16, 2022 via Zoom. Chairman Turner called the meeting to order at 6:02 PM and requested that everyone pledge allegiance to the flag.

Chairman Turner stated that Commr McIntosh will Alternate Commr Boyer will be voting.

Roll Call: Alt. Cmmr. James Boyer (Present), Cmmr. Patricia Lindsay-Harvey (Present), Cmmr. Webster Evans (Present), Vice Chrmn Holley (Present), Cmmr. Carl Turner (Present), Alt. Cmmr. Will Weston (Present)

Others attending: James Mackie, Executive Director; Emmanuel Stuppard, Director of Operations and Maintenance; Lionel Galipot, Alaimo Engineering; Richard Alaimo, Alaimo Engineering; Tom Leise, Pennoni Associates; Bryan McGair, Schneider Electric; Darren MacLean, Schneider Electric; Mike Riley, Solicitor; Ryan Scerbo, Special Counsel

Open Public Meetings Act

The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

Chairman's Statement Regarding Well 5A PFOS Status

Introduction of New Executive Director

Chairman Turner introduced and welcomed new Executive Director James Mackie. Mr. Mackie stated he was previously employed by WMUA and has received warm welcomes from staff since starting his new position 2/28/22 and looks forward to leading the WMUA.

Public Comment (Agenda Items Only)

None

Motion to Approve February 2, 2022 Reorganization Meeting Minutes

Moved: Cmmr. Holley

Seconded: Cmmr. Evans

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Motion to Approve February 5, 2022 Special Meeting Minutes

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Discussion: Commr Boyer stated that the minutes should note the purpose of the special meeting since it went directly into executive session. Commrs Evans, Lindsay-Harvey and Holley concurred.

Roll Call: Cmmr. Boyer Yes with comments, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Motion to Approve February 7, 2022 Special Meeting Minutes

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Discussion: Commr Lindsay-Harvey stated the same issue applies regarding noting the purpose of the special meeting/executive session in the minutes.

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Motion to Approve February 16, 2022 Regular Meeting Minutes

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Discussion: Commr Turner stated he had 2 revisions regarding public comments: First, regarding the strategic plan, that Commr Lindsay-Harvey, not Turner, stated there was none. Second, regarding requested reports, that it would have to be OPRA'd considering the amount of paper and time it would take to produce such reports.

Roll Call: (with changes): Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Motion to Receive and File the Treasurer's Report

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Boyer

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Motion to Receive and File the Operations Maintenance Report

Moved: Cmmr. Holley

Seconded: Cmmr. Evans

Discussion: Cmmr Lindsay-Harvey had several status update requests to which ED Mackie and O&M Director Stuppard responded: Radius Air permit (portable units) is in progress; Redzone: ED Mackie is familiar with the prior study. TM-1 manhole (collection system resiliency) project must be rekindled; pH: the Magnesium Hydroxide system has been repaired and the pH is now compliant, ED Mackie has only heard a brief mention of potential use of peracetic acid; Rt 130 NJDOT shoulder excavation requires permanent pavement restoration per NJDOT specs; transducers would be further discussed at the O&M Committee meeting. ED Mackie stated the belt press was repaired 2 weeks ago and is functional. Much liquid sludge was hauled @ 17 cents per gallon at much expense. PCP has never had redundant dewatering processes and an alternate and/or redundant dewatering capability is needed; Regarding recent sewer blockages, Poplar was deteriorated pipe collapse, Barnwell was a grease problem; Commr Lindsay-Harvey stated customers must be educated about grease ; Redzone sewer improvements: ED Mackie stated from his prior involvement was that 20% of 8" pipe was unvideoed and 80% f 6" sewer was unvideoed. Typically, the last 3 runs of sewer are 6" in WMUA's system, meaning that much of the system has not been televised. The scope of work requires assessment and quantification of repair/replacement, which is needed on a case by case basis. Dir. Stuppard stated pins removed from the sewer map indicate those areas have been addressed. Inhouse capability to perform certain sewer work will be determined considering depth of sewer, length involved, conflicting utilities, crew safety, tree removal required and adjoining structures;

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Motion to Receive and File the Consulting Engineers Report

Moved: Cmmr. Holley

Seconded: Cmmr. Evans

Discussion: Commr Lindsay-Harvey inquired regarding the Dwyer Report. Engr Galipot stated it was completed a year ago. Special Counsel Ryan stated a meeting had been held with NJDEP regarding potential source(s) of WMUA's groundwater contaminants.

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Motion to Receive and File the Special Project Engineers Report

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Motion to Receive and File the Schneider Electric Water Meters & ESIP Report

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Evans

Discussion: Schneider representatives Bryan McGair and Darren MacLean synopsized their report. Chairman Turner inquired as to NJDEP delays having delayed advertisement of ESIP similarly to what is occurring with the Well 5A PFOS project. Cmmr Turner requested a presentation of the ESIP scope of work. Mr. McGair clarified that the lighting work was removed from the specific contract awaiting NJDEP approval but is still under the Schneider ESIP overall WMUA contract, using quotes.

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Old Business

Commr Lindsay-Harvey inquired as to status of staffing: ED Mackie stated he has read a proposed strategic staffing plan but is unaware of any resumes received.

Commr Evans inquired as to Windsor Park Pump Station Lighting: ED Mackie is not yet familiar.

Commr Turner requested ED Mackie to report on the 3/8/22 PFOS public notice letter and reverse 911 notification. ED Mackie stated 13,064 individually addressed mailings were sent to 100% of ratepayers and the WMUA's new RAVE system was utilized to follow up the mailings via phone, text and email. An estimated 8,000 distinct customer locations were contacted via RAVE, approximately 60% of the customer base.

O&M Director Stuppard reported on the actions taken to mitigate the PCP air quality violations. ED Mackie rated the status of primary and secondary clarifier sludge handling componentry as poor and enumerated the condition an extent of repair and replacement components required as units are being drained to assess their condition. ED Mackie stated WMUA cannot complete a sufficient extent of repairs to be minimally functional within a necessary timeline to ensure compliant PCP effluent quality and the work will need to be contracted out. Coordination of and specificity of clarifier downtime in contracts will be necessary to ensure a sufficient contractor workforce is engaged in expediting repair and minimizing individual tank unavailability to receive flow.

ED Mackie indicated the timeline associated with the previously authorized emergency repair of primary trickling filter #1 center column and the pending prerequisite influent valve replacement.

ED Mackie stated the auditor has received the OPEB data from NJ State and steps needed to finalize the FY2020 audit are underway.

ED Mackie stated he is not yet familiar with the magnitude of any needed masonry joint repairs at the administration building.

New Business

Resolution 2022-3-16-1 Participation in North jersey wastewater Cooperative Pricing System

Moved: Cmmr. Evans

Seconded: Cmmr. Holley

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Resolution 2022-3-16-2 Authorization to Advertise for Bids for Well 5A PFOS Treatment System Upgrade

Moved: Cmmr. Evans

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Motion to Accept the Payment of Bills - Revised Bill List

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Solicitors Report

Solicitor Riley stated he items to discuss in executive session.

Special Counsel Scerbo stated he also had items to discuss in executive session.

Comments From the Public

None

Motion to Enter Executive Session

Moved: Cmmr. Boyer

Seconded: Cmmr. Lindsay-Harvey

Discussion: purpose is for salary issues/contracts

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Executive Session: 8:02 pm thru 9:54 pm

Motion to Exit Executive Session

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

Commissioner Comments

Each Commissioner welcomed ED Mackie and thanked the public for attending.

Commr Weston was pleased with the rollout of the RAVE system and reinforced the need for a Board Secretary.

Commr Boyer looked forward to WMUA meeting regulatory requirements and improving operations.

Commr Lindsay -Harvey commented on getting information out to residents.

Commr Evans anticipates progress with the Redzone collection system improvements.

Commr Holley looks forward to changes and improvement to water and wastewater processes.

Commr Turner also thanked Board Members for their efforts in working for the betterment of WMUA and reiterated that those previously requested reports require an OPRA request considering the effort and time required to produce them. He noted WMUA has open positions for Board Secretary and licensed operators and to contact WMUA for more information.

Motion to Adjourn

Moved: Cmmr. Boyer

Seconded: Cmmr. Holley

Roll Call: Cmmr. Boyer Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Vice Chrmn Holley Yes, Chrmn Turner Yes

MEETING ADJOURNED 10:05 pm