

Items for Discussion at November 3, 2021

1. Rate Study Analysis from Finance Committee.
2. HR Letter
3. Hiring two (2) S2,C2 license holders.....increasing the cap
4. Update: last update indicated that ED comparing time.....Primo to send Riley FMLA form to be sent to be completed and returned.
5. ED Responsibilities review for solicitation sent again to each Commissioner for review and comment. Would like to finalize.
6. Update: ED Search Firm Update.... Mr. Stuppard indicated that November 29 is when RFQ to be returned.
7. PCP Violations Update (Manny)
8. Discussion:
  - a. Supervising Water Treatment Plant Operator
  - b. Sewer Maintenance Repairer One
  - c. Sewer Main Repairer One
  - d. Dep. Dir (Dir) – O&M
  - e. HR Coordinator position (Description, salary – backup material)
  - f. Lab Manager (civil service title, existing license, existing salary, verification of license(s) obtained, proposed salary increase)
  - g. Lab Assistant (civil service title, existing license, existing salary, verification of license(s) obtained, proposed salary increase)
  - h. System Maintenance Superintendant (civil service title, existing license, existing salary, verification of license(s) obtained, proposed salary increase)
  - i. Former System Maintenance Superintendant (civil service title, final license, final salary, final status of separation)
9. Discussion:
  - a. Salary Range (backup material for each position: existing position, existing compensation, proposed compensation, sources and reports (Bowman basis, League of Municipalities report showing neighboring area salaries)
10. Discussion: Additions to Employee Policy Handbook:
  - a. Administrative Office Contingency Plan (N/A)
11. Unsigned Resolutions
12. Dwyer Proposal.....PFOS (possibly having them do only the research)
13. Edmunds Report (setting up a meeting to discuss what the Board requires)
14. Audit Status

This meeting will require: Ryan Scerbo, Primo, Diallyo, Manny, Riley

To be riced: everyone under 8. (Discussion)

