

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Reorganization Meeting Minutes

February 3, 2021

The meeting of the Willingboro Municipal Utilities Authority was held on February 3, 2021 via Zoom. Chairman Evans called the meeting to order at 6:00 PM and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

Roll Call: Cmmr. Darvis Holley (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Patricia Lindsay-Harvey (Present), Cmmr. Carl Turner (Present), Cmmr. Webster Evans (Present), Alt. Cmmr. Kevin McIntosh (Present), Alt. Cmmr. James Boyer (Present)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Richard Alaimo, Engineer, Solicitor, Mike Riley

***Oath of Office of James Boyer**

Motion for 2021 Chair Nomination Carl Turner

Moved: Cmmr. Holley

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Abstain, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Abstain

Motion for 2021 Vice-Chair Nomination Darvis Holley

Moved: Cmmr. Evans

Seconded: Cmmr. Scott

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey No (Harvey), Cmmr. Turner No (Harvey), Cmmr. Evans Yes

Resolution 2021-2-3-1 Professional Service Appointments

Solicitor – Riley & Riley

1. Motion – Cmmr. Scott
2. Second – Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Labor Counsel - Malamut & Associates

1. Motion – Cmmr. Holley
2. Second – Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner No, Cmmr. Lindsay-Harvey No, Cmmr. Evans Yes

Special/Conflict Counsel – Platt & Riso

1. Motion – Cmmr. Lindsay-Harvey
2. Second – Cmmr. Turner

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Bond Counsel – Mcmanimon, Scotland & Baumann LLC

1. Motion – Cmmr. Holley
2. Second – Cmmr. Evans

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Rate Counsel – Decotiis

1. Motion – Cmmr. Lindsay-Harvey
2. Second – Cmmr. Holley

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Consulting Engineer – Alaimo

1. Motion – Cmmr. Scott
2. Second – Cmmr. Evans

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner No (ERI), Cmmr. Lindsay-Harvey No (ERI), Cmmr. Evans Yes

Special Project Engineer – Pennoni, ERI & PSNS

1. Motion – Cmmr. Lindsay-Harvey
2. Second – Cmmr. Turner

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Independent Auditor – Bowman & Company

1. Motion – Cmmr. Lindsay-Harvey
2. Second – Cmmr. Turner

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Special Project Auditor – Brent Lee

1. Motion – Cmmr. Lindsay-Harvey
2. Second – Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Insurance Broker of Record – Corporate Employee Benefits

1. Motion – Cmmr. Lindsay-Harvey
2. Second – Cmmr. Scott
3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Computer Network Administrator – Network Management

1. Motion – Cmmr. Lindsay-Harvey
2. Second – Cmmr. Holley
3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Financial Advisor – Phoenix Advisor

1. Motion – Cmmr. Holley
2. Second – Cmmr. Evans

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner No (NW Financial Advisors), Cmmr. Lindsay-Harvey No (NW Financial Advisors), Cmmr. Evans Yes

Motion to select Burlington County Times & Courier Post newspapers for publications in order to conform to the provisions of the Open Public Meetings Law.

Moved: Cmmr. Evans

Seconded: Cmmr. Holley

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Motion to set the date, time and location to hold all regular meetings of the Authority and authorize the Schedule of Meeting dates to be advertised in accordance with the provisions of the Open Public Meetings Law

Moved: Cmmr. Evans

Seconded: Cmmr. Holley

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Resolution 2021-2-3-2 Cash Management Plan January 1, 2021 to December 31, 2021

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Evans

Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Comments from the Public

Cynthia Coleman: What is the expected time for the notifications for the meetings? Are water bills public record?

Will Westin: I would like to know what information came to light & I also think its somethings wrong with bills and answer should be publicized better

Andy Weber: We are focusing on our communication with the public this year.

Our notice for meetings are announced at the previous reorg meeting but going forward we probably should announce when they are coming up.

Your water bill is public knowledge

Motion to Adjourn

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Scott

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes