

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

February 19, 2020

The meeting of the Willingboro Municipal Utilities Authority was held on February 19, 2020 at the John F. Kennedy Center. Chairman Evans called the meeting to order at 6:00 PM and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

Roll Call: Cmmr. Darvis Holley (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Patricia Lindsay-Harvey (Present), Cmmr. Carl Turner (Present), Cmmr. Webster Evans (Present), Alt. Cmmr. Kevin McIntosh (Present), Alt. Cmmr. Johnson Kolawole (Present)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Richard Alaimo, Engineer, Solicitor, Mike Riley

1. Solicitor – Riley & Riley

1. Motion – Cmmr. Scott
2. Second – Cmmr. Holley
3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner No, Cmmr. Lindsay-Harvey No, Cmmr. Evans Yes

2. Labor Counsel - Malamut & Associates

1. Motion – Cmmr. Holley
2. Second – Cmmr. Evans
3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner No, Cmmr. Lindsay-Harvey No, Cmmr. Evans Yes

3. Special/Conflict Counsel – Cooper Levenson

1. Motion – Cmmr. Turner
2. Second – Cmmr. Holley
3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

4. Bond Counsel – Mcmanimon, Scotland & Baumann LLC

1. Motion – Cmmr. Holley
2. Second – Cmmr. Lindsay-Harvey
3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

5. Rate Counsel – Decotiis

1. Motion – Cmmr. Lindsay-Harvey
2. Second – Cmmr. Holley
3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

6. Consulting Engineer – Alaimo

1. Motion – Cmmr. Scott
2. Second – Cmmr. Holley
3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner No, Cmmr. Lindsay-Harvey No, Cmmr. Evans Yes

7. Special Project Engineer - Pennoni

1. Motion – Cmmr. Scott
2. Second – Cmmr. Holley
3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner No, Cmmr. Lindsay-Harvey No, Cmmr. Evans Yes

8. Independent Auditor – Bowman & Associates

1. Motion – Cmmr. Holley
2. Second – Cmmr. Scott
3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

9. Special Project Auditor – Brent Lee

1. Motion – Cmmr. Scott
2. Second – Cmmr. Lindsay-Harvey

3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

10. **Insurance Broker of Record – Corporate Employee Benefits**

1. Motion – Cmmr. Holley

2. Second – Cmmr. Scott

3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

11. **Computer Network Administrator – Network Management**

1. Motion – Cmmr. Scott

2. Second – Cmmr. Holley

3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

12. **Financial Advisor – Phoenix Advisor**

1. Motion – Cmmr. Scott

2. Second – Cmmr. Evans

3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner No, Cmmr. Lindsay-Harvey No, Cmmr. Evans Yes

13. **WMUA Health Provider – Virtua Medical Group**

1. Motion – Cmmr. Scott

2. Second – Cmmr. Holley

3. Roll Call: Cmmr. Scott Yes, Cmmr. Holley Yes, Cmmr. Turner Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes

Motion to Approve December 30, 2019 Special Meeting Minutes

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Harvey Abstain, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Approve January 15, 2020 Regular Meeting Minutes

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Abstain, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Approve February 5, 2020 Reorganization Meeting Minutes

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Approve Treasurer's Report

Moved: Cmmr. Scott

Seconded: Cmmr. Holley

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Approve Yearly Treasurer's Report

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Receive Operations and Maintenance Report

Moved: Cmmr. Holley

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Resolution 2020-2-19-1 Authorizing Release of Performance Bonds for Chemical contract

Moved: Cmmr. Turner

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Resolution 2020-2-19-2 Authorizing Release of Performance Bonds Renal Care Facility Contract

Moved: Cmmr. Turner

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Resolution 2020-2-19-3 Authorizing Release of Performance Bonds for Lab Contract

Moved: Cmmr. Turner

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Resolution 2020-2-19-4 Authorizing Release of Coyne Chemical Co. Performance Bonds for Chemical Contract

Moved: Cmmr. Turner

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Resolution 2020-2-19-5 Authorizing Release of Miracle Chemical Co Performance Bonds for Chemical Contract

Moved: Cmmr. Turner

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Approve Operational Summary 2019

Moved: Cmmr. Holley

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to receive Engineers Report

Moved: Cmmr. Scott

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Table Executive Directors Report

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Scott

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Accept the Payment of Bills

Moved: Cmmr. Turner

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Extend Decotis not to Exceed Amount from \$60,000 to \$62,000

Moved: Cmmr. Turner

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Extend Bruce Ward not to Exceed Amount from \$25,000 to \$27,000

Moved: Cmmr. Turner

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Comments from the Public

T. Floyd: I would like to know the names of the people making these reports and answering questions. Give the people a little more information

Cmmr. Evans: All the paperwork is here

Motion to Adjourn

Moved: Cmmr. Holley

Seconded: Cmmr. Scott

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the February 19, 2020, Regular Meeting of the Willingboro Municipal Utilities Authority.

Andrew Weber, Secretary

