

# WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

## Regular Meeting Minutes

**December 18, 2019**

The meeting of the Willingboro Municipal Utilities Authority was held on December 18, 2019 at the Willingboro Municipal Utilities Authority building. Chairman Evans called the meeting to order at 4:30 PM and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

### **\*Oath of Office for Darvis Holley**

**Roll Call:** Cmmr. Darvis Holley (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Present), Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Present), Alt. Cmmr. Johnson Kolawole (Present)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Richard Alaimo, Engineer, Solicitor, Mike Riley

### **Motion to Approve November 6, 2019 Special Meeting Minutes**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Holley Abstain, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Abstain, Cmmr. Evans Yes

### **Motion to Approve November 13, 2019 Regular Meeting Minutes**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr. Holley Abstain, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

**Motion to Approve Treasurer's Report**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Holley Abstain, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

**Resolution 2019-12-18-1 Amending 2019 Budget**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Holley Abstain, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

**Motion to Receive Operations and Maintenance Report**

Moved: Cmmr. Sills

Seconded: Cmmr. Turner

**Roll Call:** Cmmr. Holley Abstain, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

**Resolution 2019-12-18-4 Award of Contract for Chemicals**

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Holley Abstain, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

**Resolution 2019-12-18-5 Authorizing Sale of Surplus Property**

Moved: Cmmr. Sills

Seconded: Cmmr. Turner

**Roll Call:** Cmmr. Holley Abstain, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

**Motion to receive Engineers Report**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr. Holley Abstain, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

**Resolution 2019-12-18-6 Authorizing RFQ for Professional Services 2020**

Moved: Cmmr. Turner

Seconded: Cmmr. Sills

**Roll Call:** Cmmr. Holley Abstain, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

**Motion to Accept the Payment of Bills**

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

**Roll Call:** Cmmr. Holley Abstain, Cmmr. Scott Yes to all except 89150 pertaining to me, Cmmr Sills Yes to all except 89154 pertaining to me, Cmmr. Turner Yes, Cmmr. Evans Yes to all except 89172 pertaining to me

**Comments from the Public**

P. Harvey: Can you have copies of resolutions at every meeting?

A. Weber: Apologize for not having resolutions we did expect this many people.

J. Coleman: How do you come up with the sewer amount?

A.Weber: Your question will be answered during the rate hearing presentation

J. Smith: My water bill is too high. I don't have any leaks and I don't understand why my bill is so high

A.Weber: When we install the smart meters you will be able to see your bill in real time.

M. Knox: The WMUA should partner with the township more.

W. Westin: The time of the meeting should be pushed back to accommodate public

A.Weber: That is a decision that has to be made by the full board.

J. Mack: I am also interested in how the allocation to the township is calculated?

T. Worthy: How was the \$200k allocation to the township calculated? Also what is the role of an alternate commissioner and how does an alternate commissioner move to commissioner?

A. Weber: There is a statutory procedure for that and we would love to sit down with the new council to go over that formula and how he come up with that number.

A. Weber: Who the commissioners are is determined by the township council. The roles of our alternate commissioners is that that are all active.

Resident of 138 Winsted: Voiced concerned about the time of the meeting and suggested that meeting should be held in Westampton.

### **\*Rate Hearing Presentation**

#### **Questions**

K. Macintosh: With the minimum usage, the upgrades are not required to eliminate those correct?

D. Diggs: We will be looking into it moving forward once the smart meters are in.

J. Abrams: When will the next increase be?

R. Scerbo: Each year we look at the rates to make determination.

R. Permone: Is there still an opportunity for the senior citizen discount?

R. Scerbo: Something that can be considered.

W. Westin: When will rates take effect?

D. Diggs: January 1, 2020

S. Whitfield: Why do we need 15% increase in the beginning?

D. Diggs: The 15% percent increase is benefiting residents in the long run.

M. Knox: Are we aloud to put the solar panels on the water tower?

R. Scerbo: The state changed the incentive program so its not likely for developers to do it.

S. Mcguire: Is the 15% locked in for a specific amount of time?

R. Scerbo: Only for one year then we revisit the rates.

K. Roberts: Can a meeting be held earlier in the year for resident input?

A. Weber: That will be taken into consideration

**Resolution 2019-12-18-2 Authorizing Revision to the Schedule of Rates, Rules & Regulations, User Fees**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Resolution 2019-12-18-3 2020 Adopted budget Resolution**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Motion to Enter Executive Session**

Moved: Cmmr. Sills

Seconded: Cmmr. Turner

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Motion to Exit Executive Session**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Motion to continue payments to particular individual until we revisit on December 30, 2019**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Motion to Adjourn**

Moved: Cmmr. Turner

Seconded: Cmmr. Sills

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Certification of Minutes**

I hereby certify the above to be a true and correct copy of the approved Minutes of the December 18, 2019, Regular Meeting of the Willingboro Municipal Utilities Authority.

---

**Andrew Weber, Secretary**