

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

September 18, 2019

The meeting of the Willingboro Municipal Utilities Authority was held on September 18, 2019 at the John F. Kennedy Center. Chairman Evans called the meeting to order at 7 PM and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

Roll Call: Cmmr. Jacqueline Jennings (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Present), Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Present), Alt. Cmmr. Johnson Kolawole (Absent)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Richard Alaimo, Engineer, Solicitor, Mike Riley

Executive Director Report

Executive Director Andy Weber gave a presentation on lateral sewers and explained the Orangeburg Piping throughout Willingboro. He explained that the Orangeburg Piping has a useful life expectancy of 50 years and has now reached its life expectancy. Executive Director Weber also gave Willingboro homeowners suggestions regarding lateral insurance and reviewing their homeowner's insurance. He also stressed the importance of having a pop ups.

Schneider Electric Smart Meter Presentation

Gave brief description of ESIP and what it means as well as an overview of what the conceptual project scope is for the WMUA.

Motion to Approve August 21, 2019 Regular Meeting Minutes

Moved: Cmmr. Sills

Seconded: Cmmr. Jennings

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Motion to Receive Treasurer's Report

Moved: Cmmr. Sills

Seconded: Cmmr. Jennings

Discussion

Cmmr. Turner: Can you give details on the Audit?

A.Weber: We had a clean audit with 1 minor item. It shows we have the adequate revenue and expenses are within the budget. The Audit will also be published on our website.

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Resolution 2019-9-18-1 Accepting 2018 Audit

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Resolution 2019-9-18-2 Approving Corrective Action Plan for 2018 Audit

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Motion to Receive Operations and Maintenance Report

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Resolution 2019-9-18-3 Authorizing RFP for Water Distribution Materials

Moved: Cmmr. Sills

Seconded: Cmmr. Jennings

Discussion

Cmmr. Turner: Can you give a brief explanation?

A.Weber: This is material that is required for our water plant. It's going out for RFP, will be coming back to the board with recommendation as to who we recommend.

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Resolution 2019-9-18-5 Authorizing Advertisement for the Purchase of 1 New Loader Backhoe

Moved: Cmmr. Jennings

Seconded: Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Resolution 2019-9-18-6 Authorizing the Purchase of Chain & Scraper Sludge Collector Parts

Moved: Cmmr. Jennings

Seconded: Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Motion to receive Engineers Report

Moved: Cmmr. Scott

Seconded: Cmmr. Jennings

Discussion

Cmmr. Evans: Whats the status of the lab and water treatment plant?

Lionel Galipot: We are waiting for the go ahead from the WMUA to continue work.

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Motion to Accept the Payment of Bills

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Comments from the Public

K. Macintosh: In resolution 2019-8-21-4 you referenced a different bill number. Was that a typo?

A.Weber: Yes

Jacquelyn Mack: Why don't I get a receipt with a check?

Cmmr. Evans: We will look into it

Ms. Brown of Glenview Lane: Request that you guys let people know when and where meetings will be

Cmmr. Jennings: Meetings are every third Wednesday of the month at 4:30.

Samantha Whitfield: Suggest that the WMUA should do a shared service agreement with the township to reach residents for meeting.

Will Westin: I think the meetings should be at a later time. Everyone can't make the regular scheduled time which is currently 4:30.

Motion to Enter Executive Session

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Motion to Exit Executive Session

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Motion to Approve Sale of SREC's

Moved: Cmmr. Jennings

Seconded: Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Resolution 2019-9-18-7 Approving Bulk Water Agreement

Moved: Cmmr. Scott

Seconded: Cmmr. Jennings

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

Motion to Adjourn

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes