

# WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

## Regular Meeting Minutes

June 19, 2019

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, June 19, 2019 at the Willingboro Municipal Utilities Authority building. Chairman Evans called the meeting to order at 4:30 PM and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

**Roll Call:** Cmmr. Jacqueline Jennings (initially absent), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Absent), Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Present), Alt. Cmmr. Johnson Kolawole (Present)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Richard Alaimo, Engineer, Solicitor, Mike Riley

### **Motion to Approve May 15, 2019 Regular Meeting Minutes**

Moved: Cmmr. Sills

Seconded: Cmmr. Green

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

### **Motion to Receive Treasurer's Report**

Moved: Cmmr. Sills

Seconded: Cmmr. Kolawole

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Motion to Receive Summer Superstars Report**

Moved: Cmmr. Sills

Seconded: Cmmr. Kolawole

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

\*Cmmr. Jennings Arrived

**Motion to Approve Resolution 2019-6-19-4 SREC Broker Resolution**

Moved: Cmmr. Scott

Seconded: Cmmr. Green

**Discussion**

Cmmr. Jennings: How old are the trucks that we are replacing?

M. Stuppard: One truck is a 2003 & the other is a 1998.

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Approve Resolution 2019-6-19-5 Energy Broker Resolution**

Moved: Cmmr. Green

Seconded: Cmmr. Sills

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Approve Resolution 2019-6-19-6 Accepting Rate Study Resolution**

Moved: Cmmr. Sills

Seconded: Cmmr. Green

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Receive Operations and Maintenance Report**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Approve Resolution 2019-6-19-1 Authorizing Purchase of Equipment that ss on NJ State Contract (PCP)**

Moved: Cmmr. Scott

Seconded: Cmmr. Green

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Approve Resolution 2019-6-19-2 Authorizing Purchase of Equipment that ss on NJ State Contract (WTP)**

Moved: Cmmr. Scott

Seconded: Cmmr. Green

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Approve Resolution 2019-6-19-3 Sale of Surplus Property**

Moved: Cmmr. Jennings

Seconded: Cmmr. Green

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to receive Engineers Report**

Moved: Cmmr. Scott

Seconded: Cmmr. Green

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to receive Executive Directors Report**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Discussion**

Cmmr. Jennings: I am still waiting on the form I requested which lets we know where we are with things

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Accept the Payment of Bills**

Moved: Cmmr. Sills

Seconded: Cmmr. Green

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Comments From the Public**

Joyce Abrams: Congrats on the Summer Superstars program. Will there be any awards, certificates, or ceremony at the end?

D. Diallyo: Yes, that is a great idea and will be definitely look into that.

P. Harvey: Are all the interns Willingboro Residents?

D. Diggs: Yes

**Motion to Enter Executive Session**

Moved: Cmmr. Sills

Seconded: Cmmr. Jennings

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Exit Executive Session**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Approve \$2500 for the Jazz Festival**

Moved: Cmmr. Sills

Seconded: Cmmr. Green

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Approve the salary for Executive Director Andy Weber with a base salary of \$154k + 3.5%, Executive Directors new salary will total \$159,390. The effective date is Feb. 1 which will also result in retro compensation.**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to approve reimbursements for Sherine T Reid in the amount of \$358.43 and Joseph S Dailey in the amount of \$119.00.**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Adjourn**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes