

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

December 19, 2018

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, November 28, 2018 at the Willingboro Municipal Utilities Authority building. Chairman Scott called the meeting to order at 4:30 PM and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

Roll Call: Cmmr. Jacqueline Jennings (Absent), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Absent), Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Absent), Alt. Cmmr. Johnson Kolawole (Present)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Russell Trice, Engineer, Solicitor

Motion to Approve November 28, 2018 Regular Meeting Minutes

Moved: Cmmr. Evans

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr Sills Yes, Cmmr. Scott Yes, Cmmr. Kolawole Yes

Resolution 2018-12-19-1 Adopting Budget for 2019

Moved: Cmmr. Evans

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr Sills Yes, Cmmr. Scott Yes, Cmmr. Kolawole Yes

Resolution 2018-12-19-2 Adopting Salaries for non-union employees for 2019

Moved: Cmmr. Kolawole

Seconded: Cmmr. Evans

Roll Call: Cmmr. Evans Yes, Cmmr Sills Yes, Cmmr. Scott Yes, Cmmr. Kolawole Yes

Motion to Receive Operations and Maintenance Report

Moved: Cmmr. Sills

Seconded: Cmmr. Kolawole

Roll Call: Cmmr. Evans Yes, Cmmr Sills Yes, Cmmr. Scott Yes, Cmmr. Kolawole Yes

Resolution 2018-12-19-3 Adopting Time Clock Policy

Moved: Cmmr. Sills

Seconded: Cmmr. Kolawole

Discussion

Cmmr. Evans: Is this the same time clock policy that the township is using?

M. Stuppard: Yes, I just tweaked it to make it fit ours.

Roll Call: Cmmr. Evans Yes, Cmmr Sills Yes, Cmmr. Scott Yes, Cmmr. Kolawole Yes

Motion to receive Engineers Report

Moved: Cmmr. Kolawole

Seconded: Cmmr. Evans

Roll Call: Cmmr. Evans Yes, Cmmr Sills Yes, Cmmr. Scott Yes, Cmmr. Kolawole Yes

*Cmmr. Jennings & Turner arrived

Resolution 2018-12-19-4 Approving the Collective Bargaining Agreement with the International Brotherhood of Teamsters Local 676

Moved: Cmmr. Evans

Seconded: Cmmr. Sills

Discussion

Cmmr. Evans: Is this within the guidelines of what we discussed?

Cmmr. Scott: Yes

Cmmr. Turner: Is this within the budget?

D. Diggs: Yes

Roll Call: Cmmr. Evans Yes, Cmmr. Turner Yes, Cmmr. Sills Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes

Resolution 2018-12-19-5 Adopting the WMUA Family and Medical Leave Act

Moved: Cmmr. Jennings

Seconded: Cmmr. Evans

Roll Call: Cmmr. Evans Yes, Cmmr. Turner Yes, Cmmr. Sills Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes

WMUA Deferred Payment Policy

Moved: Cmmr. Jennings

Seconded: Cmmr. Turner

Roll Call: Cmmr. Evans Yes, Cmmr. Turner No, Cmmr. Sills Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes

Resolution 2018-12-19-6 Adjustment of Public Bidding Threshold

Moved: Cmmr. Evans

Seconded: Cmmr. Jennings

Roll Call: Cmmr. Evans Yes, Cmmr. Turner Abstain, Cmmr. Sills Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes

Motion to Accept the Payment of Bills

Moved: Cmmr. Jennings

Seconded: Cmmr. Turner

Roll Call: Cmmr. Evans Yes, Cmmr. Turner Yes, Cmmr. Sills Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes

Comments from the Public

P. Harvey: When is the rate hearing?

Cmmr. Scott: December 31st at 10am. The notification was not handed out properly so this was the only available date.

Kevin Macintosh: Can you show me what the numbers are in each category?

D. Diggs: Its in the budget and you can come in and we can sit with the auditors.

Resident of 138 Winstead Dr: Thank you for communicating with our township officials. We hired a brand new township administrator James Brady and I would be nice to introduce yourselves to him.

Motion to Adjourn

Moved: Cmmr. Sills

Seconded: Cmmr. Turner

Roll Call: Cmmr. Evans Yes, Cmmr. Turner Yes, Cmmr. Sills Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes