

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

May 16, 2018

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, May 16, 2018 at the Willingboro Municipal Utilities Authority building. Chairman Scott called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Jacqueline Jennings (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Absent), Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Absent), Alt. Cmmr. Johnson Kolawole (Present)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Russell Trice, Engineer, Solicitor

Motion to Approve April 18, 2018 Regular Meeting Minutes

Moved: Cmmr. Jennings

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

Treasurers Report

Moved: Cmmr. Sills

Seconded: Cmmr. Jennings

Discussion:

Cmmr. Evans: The BOE Lab testing, are we still doing that in the schools?

D. Diggs: Whenever there is fixture they have to get it tested before they put it in service.

Cmmr. Jennings: We should send a letter out to other school districts letting them know that this is something that we have done and we are available and have our own lab for testing.

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

Motion to receive Operations and Maintenance Report

Moved: Cmmr. Jennings

Seconded: Cmmr. Kolawole

Discussion:

Cmmr. Evans: Can u bring up to date on the Chlorine tanks?

M. Stuppard: There was a hole in one of the tanks which as fixed. There is a leak which we reported to Alaimo, it is under warranty so when the weather gets nice the manufacturer will come out to assess the situation.

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

Motion to Receive Engineers Report Along with 1 Additional Change to the Well 5A Change Order

Moved: Cmmr. Jennings

Seconded: Cmmr. Evans

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

Resolution 2018-5-16-3 Contract Modification No.3 to Contract 2014-2A Water Pollution Control Plant Generator Replacement

Moved: Cmmr. Jennings

Seconded: Cmmr. Evans

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

**RESOLUTION 2018-05-16-3
CONTRACT MODIFICATION NO. 3 TO CONTRACT 2014-2A
WATER POLLUTION CONTROL PLANT GENERATOR REPLACEMENT**

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for the Water Pollution Control Plant Generator Replacement on January 9, 2015 and awarded such contract on January 21, 2015, and

WHEREAS, the contract was awarded to Municipal Maintenance Company (Contractor), and

WHEREAS, the contract provided allowances for the following bid items which were not used, which therefore must be deleted so that the total contract cost reflects the amount actually paid to the contractor:

<u>Bid Item</u>	<u>Description</u>	<u>Add/Deduct</u>	<u>Total</u>
A-3	Project Sign	(\$1,000.00)	(\$1,000.00)
A-5	Test Pits	(\$200.00)	(\$200.00)
A-9C	Remedial Investigation Report	(\$450.00)	(\$450.00)
A-9E	Excavation of Diesel Fuel Contaminated Soil	(\$1,500.00)	(\$1,500.00)
A-9F	Remove & Dispose of Diesel Fuel Contaminated Soil	(\$7,800.00)	(\$7,800.00)
A-9G	Groundwater Monitoring Wells	(\$3,900.00)	(\$3,900.00)
A-9H	Remedial Action Report Outcome	(\$1,000.00)	(\$1,000.00)
A-9I	Pump & Disposal of Groundwater	(\$2,250.00)	(\$2,250.00)
A-10	Provide Select Fill	(\$4,000.00)	(\$4,000.00)
			(\$22,100.00)

WHEREAS the Consulting Engineer is recommending that Contract Modification No. 3, which is a deduct in the amount (\$22,100.00) be approved, and

WHEREAS the original and adjusted contract amounts as a result of this contract modification and previous modifications are as follows:

- Original Contract Amount: \$611,450.00
- Total of Previous Contract Modifications 1 thru 2: \$9,176.25
- Contract Modification No. 3 (\$22,100.00)
- Total Contract Amount Including Modification No. 3: \$598,526.25 (-2.11%)

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 16th day of May 2018 that:

1. Contract Modification No. 3 in the amount of (\$22,100.00) is approved.
2. The Consulting Engineer and Executive Director are authorized to take all steps necessary to effectuate this change order.
3. A copy of this resolution be spread upon the minutes of this public meeting.

T. Wayne Scott, Chairman

CERTIFICATION BY SECRETARY

I, Andrew Weber, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday May 16, 2018.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 16^h day of May 2018.

Andrew Weber, Secretary

Resolution 2018-5-16- 4 Resolution Authorizing the Willingboro Municipal Utilities Authority Executive Director to Execute an Amendment to Shared Services Agreement with the Township of Willingboro for Truck and Vehicle Maintenance and Upkeep

Moved: Cmmr. Jennings

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

Resolution 2018-5-16-5 Retirement Resolution

Moved: Cmmr. Kolawole

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2018-5-16-5

RESOLUTION OF APPRCIATION TO MICHAEL DELUCA CHIEF POLLUTION CONTROL PLAN OPERATOR FOR HIS RETIREMENT FROM THE WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

WHEREAS, Michael DeLuca began his career with the Pemberton Township Municipal Utilities Authority in 1987; and

WHEREAS, the Willingboro Municipal Utilities Authority was fortunate that Michael DeLuca was accepted to the position “heavy laborer” for the WMUA in 1996; and

WHEREAS, Michael DeLuca has demonstrated exceptional knowledge in New Jersey utilities by obtaining numerous licenses including S-2; C-2 and C-3; and

WHEREAS, Michael DeLuca has also demonstrated significant skills to be promoted to the position of Chief Operator for the WMUA Pollution Control Plant and;

WHEREASS, Michael DeLuca will be retiring from the Willingboro Municipal Utilities Authority on June 1, 2018; and

WHERAS, Michael DeLuca will be dearly missed by his coworkers; Andrew Weber, WMUA Executive Director, Vic DeMaise, PCP Superintendent and the WMUA Commissioners for his dependability and hard work.

NOW, THEREFORE BE IT RESOLVED at its regular meeting held on May 16, 2018 that the Commissioners of the Willingboro Municipal Authority express their gratitude and appreciation to Michael DeLuca for his more than 25 years of dedicated service and wish him a very happy retirement.

BE IT FURTHER RESOLVED that the Executive Director of the Willingboro Municipal Utilities Authority is hereby authorized to present this resolution with the heart felt and genuine thanks from all the residents of Willingboro Township.

BY: _____

T. Wayne Scott, Chairman

ATTEST: _____

Andrew Weber, Secretary

Motion to Accept the Payment of Bills except 8447

Moved: Cmmr. Kolawole

Seconded: Cmmr. Evans

Discussion:

D.Diggs: #2525 from Well 5A is on the newer bill list

Cmmr. Jennings: Is this bill from Cooper Levenson an April Bill?

D. Diggs: Yes

Cmmr. Jennings: I would like to hold off on this bill to take a look at it.

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

Comments from The Public

M. Nock: Voices concerns about the bridge behind twin hills into Mt. Laurel

Motion to Enter Executive Session

Moved: Cmmr. Jennings

Seconded: Cmmr. Evans

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

Cmmr. Green arrived

Motion to Exit Executive Session

Moved: Cmmr. Jenings

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

Motion to Increase DeCotis not to Exceed amount by \$10k

Moved: Cmmr. Sills

Seconded: Cmmr. Jennings

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

Motion to Adjourn

Moved: Cmmr. Sills

Seconded: Cmmr. Evans

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes