

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

The Regular Meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, May 16, 2012 in the Authority Office with the following Commissioners present:

Mr. Eddie Campbell, Jr.; Mr. Anthony Clemons, Sr.; Mr. James H. Gray; Mr. Dennis W. Reiter, and Mr. Christopher Walker.

Others attending were Mr. Richard Alaimo, PE of Richard A. Alaimo Assoc., Consulting Engineers, Mr. Michael A. Armstrong, Solicitor; Mr. Joseph S. Bateman, Executive Director; Mr. James Mackie, Director of Operations, and Mr. Harry F. Killian, Secretary/Treasurer,

Chairman Gray called the meeting to order at 4:30 PM and instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

A. Posting written notice on the official bulletin board of the Authority building on Wednesday, February 2, 2012.

B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority on February 2, 2012 by Certified Mail.

C. Publishing a Public Notice in the Burlington County Times and Courier-Post on February 4, 2012.

D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

The Secretary advised that he had received Resolution 2012-75 from Willingboro Township appointing Christopher Walker to the vacant position of Authority member and Jacqueline Jennings to the vacant position of First Alternate Commissioner. Both appointments are effective February 24, 2012.

He also advised that Ms. Jennings would not be in attendance.

Mr. Campbell moved and Mr. Reiter seconded that the minutes of the April 2012 Regular Meeting be approved as printed and distributed.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Treasurer's Report for April 2012 was received and filed on a motion made by Mr. Reiter that was seconded by Mr. Campbell.

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Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Operations Report for April 2012 was received and filed as printed and distributed on a motion by Mr. Reiter that was seconded by Mr. Campbell.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Executive Director noted that the final Audit Report for 2011 had been received from Bowman & Co., and there were no changes from the draft report presented last month.

He said it would be appropriate to introduce the following resolution for the members' consideration:

RESOLUTION 2012 - 23

CERTIFICATION OF RECEIPT AND REVIEW OF AUDIT

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual report of audit for the year ended 2011 has been completed and filed with the Willingboro Municipal Utilities Authority, County of Burlington pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual report of audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "Schedule of Findings and Recommendations", in accordance with N.J.S.A. 40A:5A-17,

NOW THEREFORE BE IT RESOLVED, the governing body of the Willingboro Municipal Utilities Authority, County of Burlington, hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended 2011 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

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BE IT FURTHER RESOLVED, that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Mr. Reiter moved that the resolution be approved. Mr. Campbell seconded the resolution.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Mr. Bateman then distributed the Group Affidavit Acknowledging receipt of Audit for the members' signature.

Mr. Clemons referenced the Organizational Chart included in the Audit and questioned the Willingboro Municipal Utilities Authority's procedure with regard to nepotism. The Executive Director reviewed the hiring process, noting that all appointments are made in accordance with New Jersey Department of Personnel regulations. Mr. Bateman further stated that he personally does not feel nepotism is in the authority's best interest. Mr. Clemons thanked him for the clarification.

The Chairman asked for comments from the public.

Mr. Joseph Buonanno, a businessman from Edgewater Park discussed the connection fees associated with his warehouse in Edgewater Park and said that he was directed by Mr. Conard, the Executive Director of the Edgewater Park Sewerage Authority to negotiate a separate connection fee with the Willingboro Municipal Utilities Authority.

He and his attorney, Gary J. Zangerle, reviewed the proposed connection and their rationale for lowering the connection fees.

They noted that they had received a letter from Mr. Conard indicating that the Edgewater Park Sewerage Authority has reclassified the sanitary sewer connection as a Class 2, non-Residential Connection and that this would significantly lower the connection fee.

The Executive Director noted that the connection fees are calculated based on New Jersey Department of Environmental Protection regulations, the rates rules and regulations of the Authority and the agreement with Edgewater Park.

The Secretary said that from an historical standpoint, the Willingboro Municipal Utilities Authority has based their connection fee calculations on gallonage provided by the Consulting Engineer for the Edgewater Park Sewerage Authority and that he knew of no case where the Executive Director of the Edgewater Park Sewerage Authority could arbitrarily change that gallonage calculation.

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The Willingboro Municipal Utilities Authority's Solicitor, Mr. Armstrong said that this matter involves contractual matters involving the terms and conditions of the Willingboro Municipal Utilities Authority's contract with the Edgewater Park Sewerage Authority he recommended that any further discussion be held in closed session. He said that he would communicate directly with Mr. Buonanno, attorney in this matter at the appropriate time.

The Executive Director presented a payment plan for Account 066207978 in the amount of \$787.21 for the members' consideration.

Mr. Reiter moved that the payment plan be approved. Mr. Campbell seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Executive Director said that in accordance with the approval of the purchase of electronic equipment for use by Commissioners on Willingboro Municipal Utilities Authority business, the following policy was prepared for the members' consideration:

RESOLUTION 2012 – 24

ENACTING A POLICY RELATIVE TO ELECTRONIC DEVICES

WHEREAS, the Board has approved a plan to offer Commissioners the option of continuing to receive communication from the Willingboro Municipal Utilities Authority (WMUA) via paper or choosing to receive communication by some electronic means, and

WHEREAS, the electronic equipment owned by the WMUA is public property much if not all of the information stored on the electronic device is subject to the Open Public Records Act.

WHEREAS, it is prudent to enact a policy to implement the Board's decision limiting the use of the devices to public purposes.

NOW, THEREFORE, BE IT RESOLVED this 16th day of May, 2012 that:

1. Electronic devices supplied to Commissioners can only be used for WMUA business.
2. Any charges incurred above the basic internet access/usage fee are the responsibility of the individual Commissioners incurring the additional charges. The WMUA will invoice the individual Commissioner monthly if the basic internet access/usage allowance is exceeded.
3. Electronic devices must be returned to the WMUA at the end of the individual Commissioners term of office. (Unless reappointed)

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4. This Resolution shall take effect immediately.

Mr. Walker moved that the resolution be adopted. Mr. Clemons seconded the motion.

On the motion there was a lengthy discussion of the type and scope of the electronic communications equipment.

After discussion, the Chairman called for a vote on the resolution.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Executive Director introduced a resolution concerning fixed assets that had been recommended by the auditors in the exit conference. He presented the resolution as follows:

RESOLUTION 2012 – 25

REVISING POLICIES AND PROCEDURES CONCERNING CAPITAL ASSETS

WHEREAS, the Willingboro Municipal Utilities Authority has an obligation to its customers to ensure that all of the Authority's assets are properly accounted for, and

WHEREAS, the Authority's auditors have recommended a review of the Authority's policies and procedures concerning capital assets, and

WHEREAS, the Authority desires to comply with NJSA 40A:11-36 and other applicable statutes, and

NOW THEREFORE, BE IT RESOLVED THAT:

1. Each year, in December, the Director of Operations and Maintenance shall conduct an inventory of the Authority's capital assets as listed in the fixed asset records.

2. The Director shall sign off as having physically viewed each of the assets. Any assets that can not be located must be noted as missing on the inventory and an investigation to determine the status of the assets must be conducted.

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Deleted: missing

3. The Executive Director shall make a recommendation for the sale or other disposition of personal property no longer needed by the Authority and present that to the Commissioners in the form of a resolution.

4. Prior resolutions (or parts thereof) inconsistent with this resolution are hereby repealed in so far as they are inconsistent.

5. This resolution is effective immediately.

Mr. Reiter moved that the resolution be adopted. Mr. Gray seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

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The Executive Director then discussed the resignation of June Madden as Qualified Purchasing Agent wherein she indicated that her increased workload precluded her from giving this position the attention it deserved.

He said that he contacted the Willingboro Township Manager with a suggestion to enter into an Interlocal service agreement that would allow us to utilize the services of Willingboro Township's Qualified Purchasing Agent at an appropriate fee and presented the following resolution for the members' consideration:

RESOLUTION 2012 - 26

APPOINTING A QUALIFIED PURCHASING AGENT

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$36,000; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, June Madden has resigned; and

WHEREAS, Linda Berger is the qualified purchasing agent for Willingboro Township and possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Willingboro MUA desires to take advantage of the increased bid threshold and to reduce the Township's and our costs by sharing personnel.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Willingboro Municipal Utilities Authority, in the County of Burlington, in the State of New Jersey hereby increases its bid threshold to \$36,000; and

1. The Willingboro MUA hereby accepts the resignation of June Madden.
2. The Willingboro MUA hereby enters into an agreement with Willingboro Township to share qualified purchasing agents and to appoint Linda Berger as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and
3. In accordance with N.J.A.C. 5:34-5.2 the local unit Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Linda Berger's certification to the Director of the Division of Local Government Services.
4. This resolution be made a part of the minutes of this Public Meeting.

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5. This resolution shall take effective immediately.

Mr. Reiter moved that the resolution be adopted and Mr. Campbell seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Treasurer presented the list of bills due for payment as follows:

ALL FUNDS FOR CHECKS DATED 4/20/2012 TO 5/17/2012 ALL CHECK NUMBERS

-----CHECK-----		-----VENDOR-----		
#	DATE	#	NAME	CHECK AMOUNT
1626	5/01/2012	1290	DELTA DENTAL PLAN OF NJ	4907.93
1627	4/26/2012	135	AHMADIYYA MOVEMENT IN ISLAM IN	61596.22
1628	5/17/2012	3168	N. J. MANUFACTURERS INSURANCE COMPANIES	486.40
1630	5/17/2012	30	ABS ELECTRIC INC	533.23
1631	5/17/2012	73	ADVANCED AUTO PARTS	190.76
1632	5/17/2012	150	ALAIMO ASSOC., RICHARD A.	27446.48
1633	5/17/2012	160	ALL INDUSTRIAL SAFETY	472.83
1634	5/17/2012	2341	ARMSTRONG, MICHAEL A	2508.00
1635	5/17/2012	275	ATLANTIC COAST POLYMERS	2934.00
1636	5/17/2012	286	ATLANTIC TOMORROWS OFFICE	3875.00
1637	5/17/2012	2432	B F M C INC.	722.25
1638	5/17/2012	36	BATEMAN, JOSEPH	1283.95
1639	5/17/2012	500	BILLOWS ELECTRIC SUPPLY	72.73
1640	5/17/2012	3159	BURLINGTON COUNTY BOARD OF CHO	9002.59
1641	5/17/2012	710	BURLINGTON TRUCK CENTER	109.98
1642	5/17/2012	605	CARROLL, MICHAEL	62.00
1643	5/17/2012	793	CBM	257.02
1644	5/17/2012	819	CERTIFIED HEALTH & SAFETY SERV	2970.00
1645	5/17/2012	820	CERTIFIED LABORATORIES	390.53
1646	5/17/2012	874	CHAMPION UNIFORM SUPPLY INC.	578.80
1647	5/17/2012	964	COMCAST	121.95
1648	5/17/2012	1120	COMPUTER SOFTWARE INC,	152.00
1649	5/17/2012	5035	CONFIDENTIAL SHREDDING LLC	418.00
1650	5/17/2012	1000	CONSTELLATION NEWENERGY INC.	27378.22
1651	5/17/2012	1110	FASTENAL	60.31
1652	5/17/2012	1971	GRAY, JAMES	549.69
1653	5/17/2012	2040	HACH COMPANY	1730.83
1654	5/17/2012	2039	HD SUPPLY WATERWORKS LTD	975.00
1655	5/17/2012	2324	HOME DEPOT USA INC	931.26
1656	5/17/2012	2269	JCI JONES CHEMICALS INC	4362.30
1657	5/17/2012	2458	JFK PLUMBING	310.00
1658	5/17/2012	3984	JORDON LOCKSMITHING	44.00
1659	5/17/2012	2425	KING JANITORIAL SERVICE (void see check #1705)	0.00
1660	5/17/2012	2421	KINGS JANITORIAL SERVICE	300.00
1661	5/17/2012	4793	KOMLINE-SANDERSON ENGINEERING	4800.00
1662	5/17/2012	2385	L & L REDI-MIX INC.	245.50
1663	5/17/2012	2521	LAUREL LAWNMOWER SERVICE INC.	371.39
1664	5/17/2012	2368	LEXIS/NEXIS	198.00
1665	5/17/2012	2600	LOWTHER'S, GEORGE	184.00
1666	5/17/2012	2740	MAGELLAN HILL TECHNOLOGIES	2077.40
1667	5/17/2012	2951	MIDDLESEX WELDING SALES	12.00
1668	5/17/2012	2050	MINUTEMAN PRESS OF HAINESPORT	2246.42
1669	5/17/2012	3070	MUNICIPAL MAINTENANCE CO.	13452.47
1670	5/17/2012	3168	N. J. MANUFACTURERS INSURANCE COMPANIES	7794.00
1671	5/17/2012	2762	NETWORK MANAGEMENT CONSULTANTS	2435.23
1672	5/17/2012	3017	NEW JERSEY AMERICAN WATER	412.50
1673	5/17/2012	3152	NEWTOWN OFFICE & COMPUTER SUPPLY	720.30
1674	5/17/2012	4999	ONE CALL CONCEPTS	211.22
1675	5/17/2012	3328	ORLEANS HOLMES	33201.06
1676	5/17/2012	3610	P S E & G	16651.61
1677	5/17/2012	1126	PAIGE JAYDEN COMPANY	2395.00
1678	5/17/2012	3611	PARK PUMPS & CONTROLS INC.	790.00
1679	5/17/2012	3594	PEDRONI FUEL COMPANY	684.88
1680	5/17/2012	2340	PETROLEUM TRADERS CORP	3786.00
1681	5/17/2012	3467	PHILADELPHIA INSURANCE COMPANIES	12881.42
1682	5/17/2012	3490	PITNEY BOWES	360.00
1683	5/17/2012	3515	POWER EQUIPMENT CO.	2082.10
1684	5/17/2012	3630	PYZ WATER SUPPLY CO INC	289.55
1685	5/17/2012	3640	Q. C. LABORATORIES	2675.50
1686	5/17/2012	4680	REED & PERRINE SALES INC.	2724.00
1687	5/17/2012	3940	SAM'S CLUB	1697.50
1688	5/17/2012	2422	SHARP GTS, GARY	1779.00
1689	5/17/2012	4285	SPRINGSIDE AUTOMOTIVE INC	850.73
1690	5/17/2012	4290	STA SEAL INC	2182.54

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-----CHECK-----		-----VENDOR-----		
#	DATE	#	NAME	CHECK AMOUNT
1691	5/17/2012	4333	STATE OF NEW JERSEY	4613.38
1692	5/17/2012	730	STEVENSON & SON INC., C)	5260.00
1693	5/17/2012	4340	STEVENSON SUPPLY CO INC	228.32
1694	5/17/2012	4415	TD WEALTH MANAGEMENT	2000.00
1695	5/17/2012	2442	TIGER EQUIPMENT	55.86
1696	5/17/2012	4460	TRAP ROCK INDUSTRIES INC	2820.54
1697	5/17/2012	4480	TRICO EQUIPMENT INC.	30.73
1698	5/17/2012	4446	VIRTUA AT WORK	297.05
1699	5/17/2012	2260	WASTE MANAGEMENT OF	326.50
1700	5/17/2012	4535	WILLIAM SCOTSMAN INC.	307.69
1701	5/17/2012	4605	WOOLSTON COMPANY INC.	2211.00
1702	5/17/2012	4880	ZEE MEDICAL SERVICE CO.	133.85
1704	5/17/2012	3070	MUNICIPAL MAINTENANCE CO.	60.00
1705	5/17/2012	2421	KINGS JANITORIAL SERVICE	675.00
1706	5/17/2012	3430	KILLIAN, HARRY F. TREASURER	68.81
8012	5/01/2012	2150	STATE OF NJ HEALTH BENEFITS PROGRAM	17482.13
8013	5/01/2012	2030	STATE OF NJ HEALTH BENEFITS PROGRAM	52034.66
TOTALS:				\$366,531.10

Mr. Reiter moved that the list of bills as presented be paid. Mr. Campbell seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Mr. Richard A. Alaimo, PE of Richard A. Alaimo, Assoc., Consulting Engineer, presented the Engineers Monthly Status Report as follows:

SEWER MAIN CLEANING AND TELEVISIONING, PHASE III

The contract was awarded to New England Pipe Cleaning Company in the amount of \$74,200.00. Authority personnel are providing construction management and inspection services for this project.

Large deposits of sediment and grease have been found in the interceptor located along Mill Creek near the Main WTP. This section will require additional cleaning to allow the main to be televised.

DIGESTER SLUDGE TRANSFER PUMP

Contract is complete. Final estimate submitted for approval. Substantial completion was December 22, 2011.

SOLAR ELECTRIC GENERATING SYSTEM- WATER TREATMENT PLANT AND WATER POLLUTION CONTROL PLANT

The Authority awarded this contract to APS Contracting Incorporated, in the amount of \$6,641,500.00. All work has been completed for the solar project at the WPCP. The new generator at the Main WTP was successfully started up and training was provided. Punch list items remain to be completed this week.

Final estimate for approval will be presented at the June meeting.

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WINDSOR PARK INTERCEPTOR MAIN CLEANING AND LINING

The contract for the rebid of the Windsor Park interceptor main cleaning and lining has been re-advertised. The contract requires bids to be submitted on a reduced scope of work (less footage of main cleaned and televised) and with an alternate bid item for the remainder of the cleaning and lining included in the original scope of work, which the Authority could accept if the budget allows. Bids are due to be received June 5. Bids for this project were rejected at the Authority's January meeting because they were substantially higher than the budget estimate.

Flow recordings that were obtained from the Windsor Park pumping station indicate that actual flows are less than originally assumed. As a result, the bidders' bypass pumping costs should be lower.

WELL NO. 6 REDEVELOPMENT AND PUMP REPLACEMENT

The contract is complete. Final estimate will be submitted for approval at the June meeting.

WPCP SETTLING TANK REPAIR

The contract for the repair and painting of the concrete walls, floor slabs, etc., in one (1) settling tank at the WPCP has been advertised for bids. Bids are scheduled to be received on June 5.

SANITARY SEWER TELEVISIONING

The Request for Proposals for the televising of the sanitary sewer system has been advertised. Proposals are scheduled to be received June 8.

GROSS ALPHA INVESTIGATION

We met with Authority personnel to prepare a scope of work for the investigation and resolution of the gross alpha contamination of the raw water at Well No. 5A. The scope of work tasks include additional sampling to determine concentrations of gross alpha throughout the system, review of historical sampling results, hiring a Hydro geologist to determine the area of the aquifer with high gross alpha concentrations and identify modifications that could be made to the well operation to reduce the concentrations, and identify potential treatment options to remove or reduce concentrations from Well No. 5.

Historical sampling records appear to indicate that raw water from Well No. 1 may also have gross alpha concentrations, so the problem may be more widespread than initially thought.

It was moved by Mr. Reiter and seconded by Mr. Campbell to receive and file the Engineer's Monthly Status Report as presented.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

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The Executive Director then presented several resolution based on recommendations from the Consulting Engineer as follows:

RESOLUTION 2012 - 27

AUTHORIZING RELEASE OF MAINTENANCE BONDS

WHEREAS, Schedule VI of the Rates, Rules and Regulations of the Willingboro Municipal Utilities Authority requires that the owner of the property and/or his representative making application for approval of any connection to the Authority Systems post a Maintenance Bond as estimated by the Authority's Consulting Engineer, and

WHEREAS, the Consulting Engineer may, from time to time, recommend the release of a Maintenance Bond after two years, and

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 16th day of May 2012 that:

1. Two (2) year Maintenance Bond for Rancocas Valley Baptist Church be released.
2. This release is conditioned upon the satisfactory payment of all outstanding engineering and other bills.
3. A copy of this resolution be forwarded to Rancocas Valley Baptist Church as developers of the above project.
4. A copy of this resolution be made a part of the minutes of this public meeting.

It was moved by Mr. Campbell and seconded by Mr. Reiter to approve the above resolution.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

RESOLUTION 2012 - 28

AUTHORIZING RELEASE OF ESCROW TO ORLEANS FOR WESTAMPTON POINTE

WHEREAS, Orleans Builders, Inc., the developer of the project known as Westampton Pointe, Westampton, has requested the release of any remaining escrowed monies for inspection and review fees, and

WHEREAS, the request is based upon the fact that the project will not come to fruition and is being abandoned by the developer, and

WHEREAS, there are no outstanding bills.

NOW, THEREFORE BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in Regular Session this 16th day of May 2012 that the remaining escrowed monies be returned to the developer in the amount of \$33,201.06.

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Mr. Reiter moved and Mr. Gray seconded the above motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

RESOLUTION 2012 – 29

AUTHORIZING CHANGE ORDER #3 to CONTRACT #2011-1

DIGESTER SLUDGE PUMP REPLACEMENT

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for the installation of a pump at the wastewater treatment plant and,

WHEREAS, Contract 2011-1 was awarded to the low bidder, Municipal Maintenance Inc. and,

WHEREAS, the Consulting Engineer has determined that purchasing a new clutch is the most effective and expeditious manner to connect the new pump to the existing motor and,

WHEREAS, the contractor has submitted a request for a change order in the total amount of \$5,248.07 for this change and,

WHEREAS, there are sufficient funds remaining in the project budget for this change order.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 16th day of May 2012 that:

1. Change Order No. 3 in the amount of \$5,248.07 is approved.
2. The Chairman and Secretary are authorized to execute the necessary forms of contract.
3. A copy of this resolution be spread upon the minutes of this public meeting.

Mr. Reiter moved that the resolution be adopted. Mr. Campbell seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Solicitor said that there were several legal matters to be discussed in closed session at this time.

Mr. Reiter moved that the Willingboro Municipal Utilities Authority enter into closed session. Mr. Campbell seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

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RESOLUTION 2012-30

CLOSED MEETING TO DISCUSS CONTRACTUAL MATTERS AND POTENTIAL LITIGATION

WHEREAS, the Members of the Willingboro Municipal Utilities Authority are desirous of discussing certain matters that may involve contractual matters and potential litigation, and

WHEREAS, it is specifically provided in N.J.S.A. 10:4-12 (7) that the public may be excluded from attendance at such discussions by this body.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 16th day of May 2012 that:

1. The Authority convene in closed session to discuss the matters referred to herein above.
2. All members of the public are excluded from attendance at this closed session.
3. Such matters as are discussed in this closed session may be disclosed at such time as this Authority shall undertake any formal action with reference to the matters discussed, and then only to the extent that the matters discussed are pertinent and directly related to any such formal action which may be taken.

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes.

At the conclusion of the closed session, Mr. Reiter moved that the Willingboro Municipal Utilities Authority re-enter open session. Mr. Campbell seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Mr. Walker discussed several matters at the New Jersey Association of Environmental Authorities conference that disturbed him.

The Chairman said that his point was duly noted.

The Executive Director said that there was discussion at a previous meeting about changing the time of the public meeting.

Mr. Clemons explained his request to move the meetings to 6:30 PM. He said that he would try to be in attendance but that he hoped the other members would understand if he was late or not in attendance at some time.

Chairman Gray asked if there was a consensus of the members to change the time.

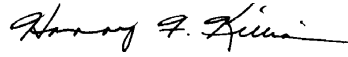
There being none, no action was taken and the meeting would continue as they are currently.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

There being no other matters to discuss, the meeting was adjourned at 5:55 PM on a motion made by Mr. Reiter that was seconded by Mr. Campbell.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Respectfully submitted,



Harry F. Killian

Secretary