

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

The Regular Meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, March 21, 2012 in the Authority Office with the following Commissioners present:

Mr. Eddie Campbell, Jr., Mr. Anthony Clemons, Sr.; Mr. James H. Gray; Mr. Dennis W. Reiter, Ms. Jacqueline Jennings, and Mr. Christopher Walker.

Others attending were Mr. L. Russell Trice, PE of Richard A. Alaimo Assoc., Consulting Engineers, Ms. Cristal Bowie for Michael A. Armstrong, Solicitor; Mr. Joseph S. Bateman, Executive Director; Mr. James Mackie, Director of Operations,

Chairman Gray called the meeting to order at 4:30 PM and instructed the Assistant Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

A. Posting written notice on the official bulletin board of the Authority building on Wednesday, February 2, 2012.

B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority on February 2, 2012 by Certified Mail.

C. Publishing a Public Notice in the Burlington County Times and Courier-Post on February 4, 2012.

D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

The Assistant Secretary advised that he has received notice from the Clerk of Willingboro Township that Mr. Hall has resigned his position as a member of the Willingboro Municipal Utilities Authority Board of Commissioners. Therefore, Mr. Walker will be the voting alternate.

Mr. Campbell moved and Mr. Reiter seconded that the minutes of the February Regular Meeting be approved as printed and distributed.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Treasurer's Report for February 2012 was received and filed on a motion made by Mr. Reiter that was seconded by Mr. Campbell.

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Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Operations Report for February 2012 was received and filed as printed and distributed on a motion by Mr. Reiter that was seconded by Mr. Campbell. Mr. Reiter questioned the decrease in water production on page 1 of the report. Mr. Mackie answered his question by stating that fluctuations normally occur and the size of the fluctuation was not significant. Mr. Reiter accepted the answer.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Chairman asked for comments from the public.

The Assistant Secretary noted for the record that no members of the public were in attendance.

The Executive Director presented one payment plan for consideration. A payment plan was for account #076908751 in the amount of \$629.50. A motion to approve the payment plan was made by Mr. Reiter and seconded by Mr. Campbell.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Executive Director presented resolution #2012-12 approving the contract for Laboratory Services for 2012 and 2013.

Mr. Bateman said that only one response to the request for proposals was received, that response was from the current vendor QC Laboratories. Mr. Bateman stated that prices are almost identical to the existing contract.

The Chairman instructed the Assistant Secretary to introduce the following resolution

RESOLUTION 2012 - 12

AUTHORIZING CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, the Willingboro Municipal Utilities Authority owns and operates a wastewater treatment plant which discharges treated effluent into the Rancocas Creek, as well as a water treatment and distribution system, and

WHEREAS, both facilities are regulated by the New Jersey Department of Environmental Protection, and

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WHEREAS, this regulation requires extensive testing and analyses to be performed by a New Jersey Certified laboratory, and

WHEREAS, the New Jersey Department of Environmental Protection is mandated to issue fines and penalties for any violation of various permits and it is imperative that the Authority have full confidence in the professional ability of the laboratory performing such analyses, and

WHEREAS, the Solicitor has rendered an opinion that laboratory services can be construed as a professional service within the context of the Local Public Contracts Law (NJSA 40A: 11-2 (6))

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1, et seq.) requires that the Resolution authorizing the awarding of contracts for "Professional Services" without competitive bids must be publicly advertised, and

WHEREAS, the Local Unit Pay-To-Play Law (N.J.S.A. 19:44A-20.5 et seq.) requires that a municipality or any agency or instrumentality thereof, shall not enter into a contract having an anticipated value in excess of \$17,500, as determined in advance and certified in writing by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process, and

WHEREAS, the Willingboro Municipal Utilities Authority has by resolution 2005-54 as amended, established such a process, and

WHEREAS, the request for proposals and criteria for awarding such contracts was posted on the internet website maintained by the Willingboro Municipal Utilities Authority on , February 17, 2012 and

WHEREAS, proposals were received and have been reviewed for the various professional appointments

NOW, THEREFORE BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 21st day of March 2012 as follows:

1. QC Inc., P.O. Box 514, Southampton, Pa. 18966 are hereby authorized to conduct certain tests and analysis as noted in Exhibit A, which is attached to and made a part of this resolution.
2. The Chairperson and Secretary are hereby authorized to execute a contract with QC Inc. on behalf of the Authority.
3. These awards are made without Competitive bidding as a Professional Service under the provisions of NJSA 40:11 et seq., the Local Public Contracts Law.
4. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

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5. Notice of appointment be published in the Burlington County Times as required by law within ten (10) days of the award.

CERTIFICATION OF AVAILABILITY OF FUNDS

CONTRACTS UP TO TWELVE MONTHS NOT COINCIDING WITH THE FISCAL YEAR

As required by N.J.S.A. 40A: 4-57, N.J.A.C. 5:30-14.5, and any other applicable requirement, I, HARRY F. KILLIAN, TREASURER of the Willingboro Municipal Utilities Authority have ascertained that there are available sufficient uncommitted appropriations in the 2010 Authority Budget to award a contract to QC INC. P O BOX 514, SOUTHAMPTON, PA., 18966-0514 for Various Laboratory Analyses in the amount of \$24,556 Funds for certification are therefore being made available and certified against the appropriation for OPERATING FUND, LABORATORY ANALYSES (WATER AND SEWER).

Pursuant to N.J.A.C. 5:30-14.5(c) 3, contracts awarded for a period of exceeding twelve (12) months not coinciding with the local unit's fiscal year, shall have funds certified and charged to the three respective years' appropriations as required by N.J.A.C. 5: 3 0-14. 5 (c) 3.

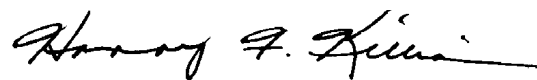
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Contract Period: From April 1, 2012 to March 31, 2014. Total Amount of Contract: \$24,556.

Amount Certified from April 1 to December 31, 2012: \$9,210;

Amount Certified from January 1, 2013 to December 31, 2013: \$12,276;

Remaining Balance to be certified from, January 1, 2014 to March 31, 2014: \$3,070.



Harry F. Killian
Treasurer

WASTEWATER TESTING				
52	WASTEWATER	TOTAL PHOSPHORUS	\$15.00	\$780
4	WASTEWATER	OIL & GREASE VIA 1664 HEM	\$30.00	\$120
20	WASTEWATER	FECAL COLIFORM	\$22.00	\$440
20	WASTEWATER	E.COLI VIA 1603	\$40.00	\$800
2	WASTEWATER	VOC'S W/ AC/AC VIA 624	\$100.00	\$200
2	WASTEWATER	AEBN DSW VIA 625	\$180.00	\$360
2	WASTEWATER	DIOXIN SCREEN VIA 625	\$50.00	\$100
2	WASTEWATER	PEST/PCB'S DSW VIA 608	\$160.00	\$320
2	WASTEWATER	TOTAL CYANIDE	\$20.00	\$40
2	WASTEWATER	15 TOTAL METALS	\$120.00	\$240
2	WASTEWATER	MERCURY	\$15.00	\$30
	WASTEWATER	ACUTE BIOASSAY	\$800.00	\$800
4	WASTEWATER	CHRONIC BIOASSAY-CERIODAPHNIA	\$850.00	\$3,400
4	WASTEWATER	CHRONIC BIOASSAY-PIMEPHALES	\$850.00	\$3,400
2	WASTEWATER	PCB CONGENERS	\$990.00	\$1,980
2	WASTEWATER	PCB CONGENERS FIELD BLANKS	\$990.00	\$1,980
2	WASTEWATER	CONGENER SAMPLING FEE (DRY WEATHER)	\$250.00	\$500
		SLUDGE TESTING		
2	WASTEWATER	CONGENER SHIPPING CHARGE	\$50.00	\$100
1	SLUDGE	NJ SQAR TABLE 1	\$149.00	\$1,788
1	SLUDGE	NJ SQAR TABLE 2-6	\$545.00	\$545
		DRINKING WATER		
4	WATER	THM'S	\$65.00	\$260
4	WATER	HAA'S	\$80.00	\$320
1	WATER	MANGANESE	\$10.00	\$10

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1	WATER	IRON	\$10.00	\$10
30	WATER	LEAD	\$10.00	\$300
30	WATER	COPPER	\$10.00	\$300
4	WATER	PRIMARY INORGANICS	\$130.00	\$520
4	WATER	SECONDARY INORGANICS	\$140.00	\$560
8	WATER	VOC'S VIA 524.2	\$110.00	\$880
4	WATER	NITRATES	\$12.00	\$48
1	WATER	ASBESTOS	\$140.00	\$140
5	WATER	RADIUM 226	\$220.00	\$1,100
5	WATER	RADIUM 228	\$230.00	\$1,150
5	WATER	GROSS ALPHA	\$110.00	\$550
5	WATER	URANIUM	\$95.00	\$475

Mr. Reiter made a motion to accept the proposal and authorize the Executive Director to execute the contract. Mr. Campbell's seconded that motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Executive Director stated that the next item on the agenda, the discussion of modifications to the Rates, Rules and Regulations concerning connection fees should be postponed until additional research could be conducted by the staff, Engineer and Solicitor. The Commissioners accepted the recommendation. A motion was made by Mr. Reiter and seconded by Mr. Campbell to table this topic. The motion passed unanimously.

The Executive Director reviewed a memo that he had prepared for the Commissioners concerning the sale of renewable energy credits. Mr. Bateman reviewed the policies and procedures of the Authority as it relates to the sale of energy credits. He also reviewed the history of the market prices for the sale of energy credits and indicated that the price of the credits has fallen significantly since last fall from approximately \$650 to \$170 per credit. Mr. Bateman stated that efforts have been undertaken by the Legislature in attempt to support prices but that legislation has not become law. Following a lengthy discussion a motion was made by Mr. Reiter and seconded by Mr. Campbell to sell the existing credits at the current market price.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Mr. Bateman solicited the Commissioners input regarding topics for the upcoming newsletter. The Commissioners presented several ideas including adding language regarding the availability of free leak test kits, information regarding the payment of bills and how the Willingboro MUA's rates stack up against other utilities. Mr. Bateman stated that he would do his best to incorporate these topics into the newsletter but reminded the Commissioners that the size of the newsletter has decreased in an attempt to reduce the cost of postage.

Mr. Bateman presented resolution #'s 2012-11 and 12. These resolutions would modify the previously adopted budgets to comply with the New Jersey Department of Community Affairs

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recommendations. Mr. Bateman reviewed these resolutions in detail and presented the resolutions as follows:

Resolution # 2012-13

Resolution to Amend the 2012 Approved Sewer Budget

WHEREAS, the Willingboro Municipal Utilities Authority has approved the 2012 Authority Budget on November 22, 2011 and

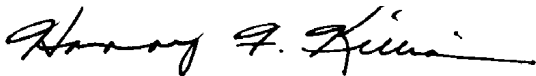
WHEREAS, the Willingboro Municipal Utilities Authority finds it necessary to amend the 2012 approved Authority Budget, as follows:

	<u>From</u>	<u>To</u>
Total Unrestricted Net Assets		
Utilized for Capital Budget	\$960,000	\$560,000

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Willingboro Municipal Utilities Authority 2012 Authority's Budget is hereby amended as detailed above, and

BE IT FURTHER RESOLVED, that the Board's secretary is hereby directed to submit a copy of this resolution to the Director of Local Government Services for approval as part of the Authority's 2012 budget.

Adopted this 21st day of March 2012



Board Secretary/Treasurer

Commissioners:	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Campbell	x			
Gray	x			
Walker	x			
Clemons	x			
Reiter	x			

RESOLUTION 2012-14

AMENDED 2012 ADOPTED WATER BUDGET

FISCAL YEAR: FROM JANUARY 1, 2012 TO DECEMBER 31, 2012

WHEREAS, the Annual Budget and Capital Budget/Program for the Willingboro Municipal Utilities Authority for the fiscal year beginning January 1, 2012 and ending December 31, 2012 has been presented for adoption before the governing body of the Willingboro Municipal Utilities Authority at its open public meeting of December 20 2011 and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

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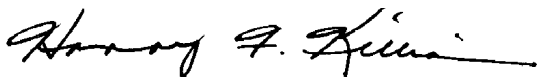
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$5,015,950 Total Appropriations, including any Accumulated Deficit, if any, of \$5,055,607 and Total Unrestricted Net Assets utilized of \$200,000 and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$945,500 and Total Unreserved Retained Earnings planned to be utilized of \$445,500 and

NOW, THEREFORE BE IT RESOLVED, that the Annual Budget and Capital Budget/Program of the Willingboro Municipal Utilities Authority for the fiscal year beginning January 1, 2012 and ending December 31, 2012 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Adopted this 21st day of March, 2012



(Secretary's signature)

Commissioners:	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Campbell	x			
Gray	x			
Walker	x			
Clemons	x			
Reiter	x			

A motion was made by Mr. Reiter and seconded by Mr. Campbell to approve both resolutions.

A roll call vote was conducted: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE; and Mr. Christopher Walker, AYE.

Mr. Bateman introduced an idea that potentially could help the residents of Willingboro avoid expensive repairs to their service laterals and generate additional revenue for the Authority. Mr. Bateman stated that one of the goals in our strategic plan is to develop new sources of revenue. This proposal, if feasible would accomplish this goal.

Mr. Bateman went on to explain the program and the research that he has conducted to-date. Mr. Bateman emphasized that he is in the very preliminary stages of this research

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and there are no guarantees that this program would prove to be worthwhile from a financial standpoint. In fact he said that it is probably a long shot in terms of its feasibility.

There was a lengthy discussion among the Commissioners regarding this idea.

Following the discussion a motion was made by Mr. Reiter and seconded by Mr. Campbell to continue to study this matter.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Mr. Bateman reported that he has received a letter from our Worker's Compensation insurance carrier complementing the Authority on its safety program and noting that its experience modification has dropped to .076.

Mr. Bateman explained that experience modifications below 1.0 reduce the Authority's premiums.

Mr. Campbell complemented Mr. Bateman on his efforts to provide a safe working environment and save the Authority money.

The list of monthly bills was presented by Mr. Bateman for the board's consideration as follows:

ALL FUNDS FOR CHECKS DATED 2/17/2012 TO 3/22/2012				ALL CHECK NUMBERS
-----CHECK-----		-----VENDOR-----		
#	DATE	#	NAME	CHECK AMOUNT
1456	3/01/2012	1290	DELTA DENTAL PLAN OF NJ	5428.31
1457	2/27/2012	36	BATEMAN, JOSEPH	107.05
1460	3/22/2012	30	ABS ELECTRIC INC	2786.47
1461	3/22/2012	73	ADVANCED AUTO PARTS	113.78
1462	3/22/2012	150	ALAIMO ASSOC., RICHARD A.	37822.63
1463	3/22/2012	160	ALL INDUSTRIAL SAFETY	1379.52
1464	3/22/2012	2341	ARMSTRONG, MICHAEL A	4339.50
1465	3/22/2012	50	ASSOCIATION OF ENVIRONMENTAL	2575.00
1466	3/22/2012	275	ATLANTIC COAST POLYMERS	2934.00
1467	3/22/2012	2625	AVAYA INC.	354.18
1468	3/22/2012	36	BATEMAN, JOSEPH	178.14
1469	3/22/2012	620	BUCKLEY, VINCENT	25.00
1470	3/22/2012	3159	BURLINGTON COUNTY BOARD OF CHO	10505.51
1471	3/22/2012	430	BURLINGTON COUNTY TIMES	208.32
1472	3/22/2012	710	BURLINGTON TRUCK CENTER	36.98
1473	3/22/2012	792	CARLTON INDUSTRIES INC.	257.59
1474	3/22/2012	793	CBM	416.56
1475	3/22/2012	820	CERTIFIED LABORATORIES	732.62
1476	3/22/2012	874	CHAMPION UNIFORM SUPPLY INC.	582.50
1477	3/22/2012	872	CHARLEY'S OTHER BROTHER	500.00
1478	3/22/2012	875	CHESTERTON METROPOLITAN	3493.47
1479	3/22/2012	951	CNA SURETY	100.00
1480	3/22/2012	964	COMCAST	121.95
1481	3/22/2012	1000	CONSTELLATION NEWENERGY INC.	41907.37
1482	3/22/2012	1050	COURIER POST	52.47
1483	3/22/2012	1260	DELTRONICS CORPORATION	2694.00
1484	3/22/2012	2763	DELUCA, MICHAEL	156.70
1485	3/22/2012	1270	DEMAISE, VICTOR	79.00
1486	3/22/2012	1312	DIAMOND DISCS INCORPORATED	188.28
1487	3/22/2012	3035	EDWARDS ENVIRONMENTAL SERVICES	627.00
1488	3/22/2012	1110	FASTENAL	182.09
1489	3/22/2012	1595	FEDERAL EXPRESS CORP.	48.78
1490	3/22/2012	1960	GRAINGER INC, W W	87.96
1491	3/22/2012	1970	GRAPHIC CONTROLS LLC	200.39
1492	3/22/2012	2324	HOME DEPOT USA INC	238.29

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1493	3/22/2012	2278	INTERLAB	124.00
1494	3/22/2012	2269	JCI JONES CHEMICALS INC	15567.00
1495	3/22/2012	2261	JERSEY INFRARED CONSULTANTS	755.25
1496	3/22/2012	2421	KINGS JANITORIAL SERVICE	300.00
1497	3/22/2012	2387	LALLO, JAMES	124.99
1498	3/22/2012	2740	MAGELLAN HILL TECHNOLOGIES	2081.99
1499	3/22/2012	2810	MCMANIMON & SCOTLAND	5593.30
1500	3/22/2012	2951	MIDDLESEX WELDING SALES	10.70
1501	3/22/2012	3168	N.J. MANUFACTURERS INSURANCE C	7794.00
1502	3/22/2012	3100	NATIONAL BATTERY CO.	387.90
1503	3/22/2012	4075	NCL OF WISCONSIN INC.	67.85
1504	3/22/2012	2762	NETWORK MANAGEMENT CONSULTANTS	3411.96
1505	3/22/2012	3152	NEWTOWN OFFICE & COMPUTER SUPP	416.35
1506	3/22/2012	3836	OLIVER SPRINKLER CO. INC.	575.00
1507	3/22/2012	4999	ONE CALL CONCEPTS	143.96
1508	3/22/2012	3610	P S E & G	22084.85
1509	3/22/2012	3320	P.E.R.S.	231022.00
1510	3/22/2012	3594	PEDRONI FUEL COMPANY	3288.55
1511	3/22/2012	2340	PETROLEUM TRADERS CORP	5843.35
1512	3/22/2012	3467	PHILADELPHIA INSURANCE COMPANI	12881.42
1513	3/22/2012	3490	PITNEY BOWES	360.00
1514	3/22/2012	3515	POWER EQUIPMENT CO.	2016.66
1515	3/22/2012	3640	Q.C. LABORATORIES	726.00
1516	3/22/2012	4680	REED & PERRINE SALES INC.	2724.00
1517	3/22/2012	3880	RUBBER SUPPLY COMPANY	731.88
1518	3/22/2012	3940	SAM'S CLUB	1396.56
1519	3/22/2012	3002	SERVICE TRUCK CENTERS INC.	466.40
1520	3/22/2012	4180	SNELL JR., JAMES	1639.30
1521	3/22/2012	4900	SOUTH JERSEY CHAMBER OF COMMER	725.00
1522	3/22/2012	4285	SPRINGSIDE AUTOMOTIVE INC	424.68
1523	3/22/2012	4290	STA SEAL INC	7.17
1524	3/22/2012	4320	STAPLES	496.95
1525	3/22/2012	3620	STATE OF NJ-PWT	1953.06
1526	3/22/2012	730	STEVENSON & SON INC., C.	48156.69
1527	3/22/2012	4340	STEVENSON SUPPLY CO INC	2734.45
1528	3/22/2012	4563	SWERP	9355.00
1529	3/22/2012	4415	TD WEALTH MANAGEMENT	15000.00
1530	3/22/2012	4429	THE MAINTENANCE CONNECTION INC	362.06
1531	3/22/2012	4430	TOMASETTI, JAMES	983.34
1532	3/22/2012	3195	TREASURER STATE OF NJ	1180.00
1533	3/22/2012	4480	TRICO EQUIPMENT INC.	3927.98
1534	3/22/2012	3530	U.S. POSTAL SERVICE	7000.00
1535	3/22/2012	2730	UNIVAR USA INC.	2898.00
1536	3/22/2012	3211	USA BLUEBOOK	269.83
1537	3/22/2012	3213	USA MOBILITY WIRELESS INC.	174.00
1538	3/22/2012	3186	VERIZON WIRELESS	510.94
1539	3/22/2012	2260	WASTE MANAGEMENT OF	306.57
1540	3/22/2012	4691	WATER ENVIRONMENT FEDERATION	133.00
1541	3/22/2012	4535	WILLIAM SCOTSMAN INC.	307.69
1542	3/22/2012	4600	WOOLMAN BROTHERS NURSERY	232.00
1543	3/22/2012	4605	WOOLSTON COMPANY INC.	1188.00
1544	3/22/2012	4880	ZEE MEDICAL SERVICE CO.	47.28
8008	3/01/2012	2150	STATE OF NJ HEALTH BENEFITS PR	17969.13
8009	3/01/2012	2030	STATE OF NJ HEALTH BENEFITS PR	53128.90

TOTALS: \$613,468.35

There were several questions posed by the Commissioners. Mr. Bateman answered those questions.

A motion was made by Mr. Reiter and seconded by Mr. Campbell to approve the bills as presented.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Mr. L. Russell Trice, PE of Richard A. Alaimo, Assoc., Consulting Engineer, presented the Engineers Monthly Status Report as follows:

SEWER MAIN CLEANING AND TELEVISIONING, PHASE III

The contract was awarded to New England Pipe Cleaning Company in the amount of \$74,200.00. Authority personnel are providing construction management and inspection

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services for this project.

DIGESTER SLUDGE TRANSFER PUMP

The cause for the drive clutch slipping appears to have been related to the manner in which the system was operated when the pump was out of service. When the pump was out of service, existing piping was used to bypass sludge flow around the pump. Apparently this procedure caused solids to settle in the piping on the discharge side of the pump and partially clog the pump, which caused the clutch to slip. The pump has been running with no problem since the piping has been cleaned and normal pumping operations resumed. As-built drawings and closeout paperwork remains to be completed.

SOLAR ELECTRIC GENERATING SYSTEM- WATER TREATMENT PLANT AND WATER POLLUTION CONTROL PLANT

The Authority awarded this contract to APS Contracting Incorporated, in the amount of \$6,641,500.00.

All work has been completed for the solar project at the WPCP. The new generator has been installed at the water plant. Final startup, training and punch list items remain to be completed.

WINDSOR PARK INTERCEPTOR MAIN CLEANING AND LINING

Bids for this project were rejected at the Authority's January meeting because they were substantially higher than the budget estimate. We are investigating various options to reduce the cost of the project, which includes obtaining more accurate pumping station flow records and closely reviewing the condition of the sewer main to identify the sections that must be rehabilitated now and those that can be postponed. The proposed project schedule is to re-advertise the project, receive bids and award the project in the late spring/early summer.

WELL NO. 6 REDEVELOPMENT AND PUMP REPLACEMENT

A. C. Schultes was awarded the contract in the amount of \$77,250.00.

The contractor has removed the pump and performed the initial pumping test.

The new well pump is installed and has been test pumped. An existing piece of piping that connects the pump to plant piping is out of alignment and must be replaced to complete the installation.

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WPCP SETTLING TANK REPAIR

We are preparing plans and specifications for the repair and painting of the concrete walls, floor slabs, etc., in one (1) settling tank at the WPCP.

The contract will be advertised in April and bids are scheduled to be awarded at the May meeting.

SANITARY SEWER TELEVISIONING

We are preparing the request for proposal for the sewer televising, software and data compilation services. A draft document should be ready for review in two (2) weeks.

Mr. Trice reported that during his research he discovered another individual in the Alaimo Group that had experience with RedZone in another municipality and this individual's experience with the company was positive. There was a short discussion in which the Board had several questions for Mr. Trice. At the conclusion of the discussion several Board members expressed their satisfaction with the progress being made on the contract.

It was moved by Mr. Reiter and seconded by Mr. Clemons to receive and file the Engineer's Monthly Status Report as presented.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Mr. Trice then presented resolution #2012-13 authorizing the release of the bonds and remaining escrow balance for the Willingboro mosque.

RESOLUTION 2012 - 15

AUTHORIZING RELEASE OF MAINTENANCE BOND

WILLINGBORO MOSQUE

WHEREAS, Schedule VI of the Rates, Rules and Regulations of the Willingboro Municipal Utilities Authority requires that the owner of the property and/or his representative making application for approval of any connection to the Authority Water and Sewer Systems post an escrow and various bonds in amounts as prescribed by the Authority's Consulting Engineer, and

WHEREAS, the Consulting Engineer may, from time to time, recommend the release of the escrow and bonds after the satisfactory completion of the project, the payment of outstanding obligations to the MUA and the passage of two years, and

WHEREAS, the Consulting Engineer has reviewed the status of the Willingboro Mosque connection and is recommending the release of the performance/maintenance bond as well as

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

the release of the escrow balance after all expenses are paid and the Mosque pays the outstanding balance owed on the connection fees in the amount of \$8,316.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 21st day of March 2012 that:

1. A check be prepared returning the balance of the cashier's check that was being held in place of the Performance/Maintenance Bonds for the Willingboro Mosque.
2. A check be prepared returning the balance of the escrow conditioned upon the satisfactory payment of all outstanding engineering bills and the outstanding connection fees in the amount of \$8,316.
3. A copy of this resolution be forwarded to Willingboro Mosque as developers of the above project.
4. A copy of this resolution be made a part of the minutes of this public meeting.

A motion was made by Mr. Reiter and seconded by Mr. Campbell to adopt the resolution as presented.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Mr. Trice then presented resolution #2012-14 authorizing change order #2 for the well #6 rehabilitation contract.

RESOLUTION 2012-16

CHANGE ORDER # 2 TO CONTRACT 2011 - 4

WELL #6 REDEVELOPMENT & PUMP REPLACEMENT

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for WELL #6 REDEVLEOPMENT & PUMP REPLACEMENT on November 18, 2011 at 10:00 A.M. and,

WHEREAS, the contract was awarded to A. C. Schultes, and

WHEREAS, it was recently discovered that the existing dresser coupling for the pump was improperly designed and installed, and

WHEREAS, the consulting engineer has reviewed and is recommending replacing the existing dresser coupling with one that is the correct size, and

WHEREAS, the contractor has submitted a changeover in the amount of \$1,988, and

WHEREAS, the Consulting Engineer is recommending approval of the change order as submitted A. C. Schultes.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

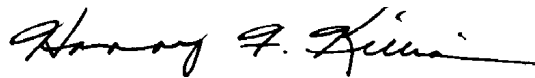
NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 21st day of March 2012 that:

1. This change order is approved in the amount of \$1,988.
2. The Consulting Engineer is authorized to take all steps necessary to effectuate this change order.
3. A copy of this resolution be spread upon the minutes of this public meeting

CERTIFICATE OF AVAILABILITY OF FUNDS FOR CONTRACTS

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Harry F. Killian, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY have ascertained that there are available sufficient funds to fund said change order in the amount of \$1,988. The funds shall be charged to the following fund or account number: RENEWAL & REPLACEMENT FUND.

These funds are not being certified as being available for more than one pending contract.



Harry F. Killian
Treasurer

A motion was made by Mr. Reiter and seconded by Mr. Clemons to approve the change order. The motion passed unanimously.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Mr. Trice made a short presentation regarding the Authority's efforts to secure additional water allocation credits thereby permitting it to sell additional volumes of water.

Mr. Gray had made the suggestion that given the current uproar regarding New Jersey American's rate increase request it may be worthwhile to approach the Burlington County Freeholders in an effort to publicize Willingboro's low rates and potentially secure a lower purchase price for those allocation credits. It was a discussion between Mr. Trice and the Commissioners. Mr. Clemons suggested that this item be placed on the April agenda. The Commissioners agreed.

Ms. Cristal Holmes-Bowie presented resolution #2012-15 authorizing the staff to transfer certain escrow accounts to the treasurer of New Jersey.

RESOLUTION 2012 -17 FORFEITURE OF DEVELOPER ESCROWS

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

WHEREAS, the rules and regulations of the Willingboro Municipal Utilities Authority require that owners/developers desiring public water and sewer connection must make application for that connection and establish escrows; and

WHEREAS, various owners/developers have completed their projects and met all of their obligations under the Authority’s rules and regulations; and

WHEREAS, these owners/developers have balances in their escrow accounts; and

WHEREAS, the Authority has made repeated attempts to contact these owners/developers in attempt to return these unused escrow funds; and

WHEREAS, the developers have not responded to the Authority's attempts to return these escrows; and

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority that the following escrow funds be transferred to the Treasurer of New Jersey;

Developer/owner	Escrow balance
Plaza at Westampton	\$2,177.70
Westampton marketplace	\$668.65
Olympia Lakes	\$318.44
Sharpless Farms	\$6.75
IKEA	\$1.30
USHCP Renal care facility	\$4,185.13

Ms. Cristal Holmes-Bowie said there were matters to be discussed in closed session.

The Assistant Secretary was instructed to read the following resolution:

RESOLUTION 2012-18

CLOSED MEETING TO DISCUSS LITIGATION

WHEREAS, the Members of the Willingboro Municipal Utilities Authority are desirous of discussing certain matters that may involve litigation, and

WHEREAS, it is specifically provided in N.J.S.A. 10:4-12 (7) that the public may be excluded from attendance at such discussions by this body.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 21st day of March 2012 that:

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

1. The Authority convene in closed session to discuss the matters referred to herein above.
2. All members of the public are excluded from attendance at this closed session.
3. Such matters as are discussed in this closed session may be disclosed at such time as this Authority shall undertake any formal action with reference to the matters discussed, and then only to the extent that the matters discussed are pertinent and directly related to any such formal action which may be taken.

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes.

Mr. Reiter moved and Mr. Campbell seconded that the resolution be adopted.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE .

At the completion of the closed session, Mr. Reiter moved and Mr. Campbell seconded that the Authority re-enter public session.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

There was no action taken as a result of the closed session.

Mr. Clemons stated that he had recently gotten a new job and that he would like the Commissioners to consider changing the day and time of the meeting. The Commissioners could not agree on a new day or time. Mr. Bateman suggested that he would call the Commissioners when they had an opportunity to look at their calendars and try to find a mutually agreeable date. The Commissioners agreed to look at their calendars.

Mr. Walker suggested that the Commissioners may wish to consider going paperless because it is environmentally sound and more convenient. There was no action taken by the Commissioners.

The motion was adjourned at approximately 6:10 p.m. on a motion by Mr. Reiter and seconded by Mr. Walker.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Respectfully submitted,



Joseph S. Bateman, Assistant Secretary