

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

The Regular Meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, July 18, 2012 in the Authority Office with the following Commissioners present:

Mr. Eddie Campbell, Jr. Mr. Anthony Clemons, Sr.; Mr. James H. Gray; Ms. Jacqueline Jennings; Mr. Dennis W. Reiter, and Mr. Christopher Walker.

Others attending were Mr. L. Russell PE of Richard A. Alaimo Assoc., Consulting Engineers, Mr. Michael A. Armstrong, Solicitor; Mr. Joseph S. Bateman, Executive Director; Mr. James Mackie, Director of Operations, and Mr. Harry F. Killian, Secretary/Treasurer,

Chairman Gray called the meeting to order at 4:30 PM and instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

A. Posting written notice on the official bulletin board of the Authority building on Wednesday, February 2, 2012.

B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority on February 2, 2012 by Certified Mail.

C. Publishing a Public Notice in the Burlington County Times and Courier-Post on February 4, 2012.

D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Mr. Reiter moved that the minutes of the Regular June Meeting and the Special Meeting held on July 2nd be approved. Mr. Campbell seconded the motion.

On the motion concerning the July 2nd Special Meeting minutes, Mr. Walker said that the minutes did not accurately reflect his motion regarding Mr. Killian's salary increase and reimbursements.

After Mr. Walker explained what he did say, the Solicitor provided the Secretary with a written statement reflecting Mr. Walker's actual motion. The statement which is as follows replaced the motion that Mr. Walker said was inaccurate: "After all the matters were thoroughly discussed, a motion was made by Mr. Walker that if Mr. Killian will forego his request for reimbursement of expenses other than those required statutorily, beginning July 1, 2012 until the end of his contract, the Willingboro Municipal Utilities Authority will not seek any reimbursement for expenses paid to Mr. Killian prior to July 1, 2012. The maker and seconded

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of Mr. Walker's motion agreed to the changes and the minutes of the July 2nd meeting will reflect this change.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Treasurer's Report for July 2012 was received and filed on a motion made by Mr. Reiter that was seconded by Mr. Campbell.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Operations Report for July 2012 was approved for filing as printed and distributed on a motion by Mr. Reiter that was seconded by Mr. Clemons.

Mr. Clemons asked what the procedure was after finding a sewer stoppage.

Mr. Mackie explained the procedures.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Chairman asked for comments from the public.

The Secretary noted for the record that no members of the public were in attendance.

The Executive Director then presented a Payment Plan for the following account: 022002537 in the amount of \$2,114.92 for the members' consideration.

It was moved by Mr. Reiter and seconded by Mr. Campbell to approve the payment plan.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

In another matter, the Executive Director presented the following promotions for the members' consideration: Michael Carroll to Sewer Repairer; Charles Ercol, Jr. to Laborer 2; Charles Ercol, Sr. to Sewage Plant Operator and Barbara Stiehl to Senior Account Clerk on accordance with New Jersey Department of Personnel procedures.

Mr. Clemons moved that the appointment of the Senior Account Clerk be held in closed session and that the other appointments be ratified as recommended by the Executive Director, Mr. Campbell seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

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In another matter Mr. Campbell moved and Mr. Reiter seconded a motion that the Executive Director be authorized to attend the Water Environmental Federation's Annual Technical Conference to be held in New Orleans.

Several questions were asked about the cost involved and the time of the Conference.

Mr. Clemons said that it was an absolute necessity that the Executive Director attend this important conference.

After the discussion, the Chairman called for a vote.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The members discussed the updated Strategic Plan for the Willingboro Municipal Utilities Authority It was moved by Mr. Walker and Seconded by Mr. Campbell that the plan be adopted.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

In furtherance of the discussions at the July 2nd meeting of the Authority, the Chairman appointed Mr. Walker and Mr. Clemons to the Personnel and Professional Services Committee with Mr. Reiter serving as the Alternate.

He said that it was his goal that an initial presentation be ready for the September meeting.

The Treasurer presented the list of bills due for payment as follows:

ALL FUNDS FOR CHECKS DATED 6/22/2012 TO 7/19/2012 ALL CHECK NUMBERS

-----CHECK-----		-----VENDOR-----		
#	DATE	#	NAME	CHECK AMOUNT
1802	7/02/2012	1290	DELTA DENTAL PLAN OF NJ	5091.31
1806	7/19/2012	73	ADVANCED AUTO PARTS	86.39
1807	7/19/2012	150	ALAIMO ASSOC., RICHARD A.	36177.58
1808	7/19/2012	160	ALL INDUSTRIAL SAFETY	69.95
1809	7/19/2012	170	ALLIED METER SERVICE INC	250.00
1810	7/19/2012	330	AWWA	108.50
1811	7/19/2012	36	BATEMAN, JOSEPH	557.68
1812	7/19/2012	560	BRETT BUSINESS, E THOMAS	1020.00
1813	7/19/2012	3159	BURLINGTON COUNTY BOARD OF CHO	11803.05
1814	7/19/2012	1892	BURLINGTON COUNTY BOARD OF CHO	200.00
1815	7/19/2012	430	BURLINGTON COUNTY TIMES	65.20
1816	7/19/2012	793	CBM	188.55
1817	7/19/2012	4640	CENTRAL JERSEY EQUIPMENT LLC	126.25
1818	7/19/2012	874	CHAMPION UNIFORM SUPPLY INC.	578.80
1819	7/19/2012	964	COMCAST	121.95
1820	7/19/2012	1000	CONSTELLATION NEWENERGY INC.	32042.81
1821	7/19/2012	1111	CONTRACTOR SERVICE	1639.38
1822	7/19/2012	1116	COYNE CHEMICAL CO. INC., GEORGE	4377.21
1823	7/19/2012	1330	DONOVAN, THOMAS J.	56.97
1824	7/19/2012	1550	EVANS, ROBERT	299.70
1825	7/19/2012	1401	FEOLA, LOUIS	124.99
1826	7/19/2012	1690	FOX HEATING & A/C	864.00
1827	7/19/2012	1960	GRAINGER INC, W W	476.67

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#	CHECK DATE	#	VENDOR NAME	CHECK AMOUNT
1828	7/19/2012	4194	HARRIS COMPUTER CORPORATION	182.10
1829	7/19/2012	2110	HARRIS FENCE CORP.	2100.00
1830	7/19/2012	2039	HD SUPPLY WATERWORKS LTD	1269.02
1831	7/19/2012	2324	HOME DEPOT USA INC	72.01
1832	7/19/2012	2281	J.S. HOVNIANIAN AND SONS LLC	6.75
1833	7/19/2012	2269	JCI JONES CHEMICALS INC	5481.30
1834	7/19/2012	2430	KILLIAN,HARRY F.	299.70
1835	7/19/2012	2421	KINGS JANITORIAL SERVICE	300.00
1836	7/19/2012	2740	MAGELLAN HILL TECHNOLOGIES	2022.14
1837	7/19/2012	2920	MATERIAL HANDLING SUPPLY INC.	258.43
1838	7/19/2012	2870	MERCADO,MARIANO	33.61
1839	7/19/2012	2951	MIDDLESEX WELDING SALES	12.00
1840	7/19/2012	3168	N.J. MANUFACTURERS INSURANCE C	7794.00
1841	7/19/2012	2762	NETWORK MANAGEMENT CONSULTANTS	4138.50
1842	7/19/2012	3152	NEWTOWN OFFICE & COMPUTER SUPPLY	397.05
1843	7/19/2012	3160	NJWEA	15.00
1844	7/19/2012	4999	ONE CALL CONCEPTS	156.94
1845	7/19/2012	3610	P S E & G	57575.03
1846	7/19/2012	3594	PEDRONI FUEL COMPANY	850.74
1847	7/19/2012	2340	PETROLEUM TRADERS CORP	3763.44
1848	7/19/2012	3467	PHILADELPHIA INSURANCE COMPANIES	12881.42
1849	7/19/2012	4064	PHOENIX SECURITY SYSTEMS INC	521.00
1850	7/19/2012	3490	PITNEY BOWES	180.00
1851	7/19/2012	3525	PPC LUBRICANTS	284.82
1852	7/19/2012	3590	PRIOR-NAMI BUSINESS SYS.	75.00
1853	7/19/2012	3640	Q.C. LABORATORIES	5335.50
1854	7/19/2012	1492	RARITAN SUPPLY COMPANY	11178.96
1855	7/19/2012	4680	REED & PERRINE SALES INC.	2724.00
1856	7/19/2012	3880	RUBBER SUPPLY COMPANY	648.00
1857	7/19/2012	3940	SAM'S CLUB	1055.85
1858	7/19/2012	2422	SHARP GTS, GARY	1082.00
1859	7/19/2012	2428	SHERWIN WILLIAMS	263.33
1860	7/19/2012	4285	SPRINGSIDE AUTOMOTIVE INC	3375.40
1861	7/19/2012	4290	STA SEAL INC	2604.68
1862	7/19/2012	730	STEVENSON & SON INC., C.	1840.00
1863	7/19/2012	4340	STEVENSON SUPPLY CO INC	603.06
1864	7/19/2012	3197	STRATEGIC PRODUCTS & SERVICES	946.68
1865	7/19/2012	3881	TAPPER, SHARON	599.40
1866	7/19/2012	4460	TRAP ROCK INDUSTRIES INC	3402.14
1867	7/19/2012	2730	UNIVAR USA INC.	2785.50
1868	7/19/2012	3211	USA BLUEBOOK	185.89
1869	7/19/2012	3213	USA MOBILITY WIRELESS INC.	87.00
1870	7/19/2012	2424	USPS #25666504	2000.00
1871	7/19/2012	3186	VERIZON WIRELESS	255.69
1872	7/19/2012	4446	VIRTUA AT WORK	421.10
1873	7/19/2012	2260	WASTE MANAGEMENT OF	326.50
1874	7/19/2012	4535	WILLIAM SCOTSMAN INC.	307.69
1875	7/19/2012	4605	WOOLSTON COMPANY INC.	1650.00
1876	7/19/2012	4880	ZEE MEDICAL SERVICE CO.	281.69
8016	7/02/2012	2150	STATE OF NJ HEALTH BENEFITS PROGRAM	17482.13
8017	7/02/2012	2030	STATE OF NJ HEALTH BENEFITS PROGRAM	53181.24
TOTALS:				\$311,620.37

Mr. Reiter moved that the list of bills as presented be paid. Mr. Gray seconded the motion.

Ms. Jennings questioned several reimbursements and requested that they be discussed in closed session before approval.

Mr. Clemons discussed the fact that supporting documentation was not available.

Mr. Walker said that he felt it should be available for the reimbursements.

The Executive Director said that he provided all the supporting documentation for reimbursements.

The Treasurer then presented the Second Quarter 2012 Water and Sewer Billings adjustments as follows:

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SEWER BILLING ADJUSTMENTS-SECOND QUARTER 2012									
DATE	ACCOUNT NUMBER	MINIMUM ΔΔΔ	EXCESS ΔΔΔ	PENALTY ΔΔΔ	GD ΔΔΔ	DCF ΔΔΔ	MTR	RPL	ADJ
4/23/2012	755507087	(45.00)							
4/26/2012	077008944			(0.68)					
4/27/2012	077209126			(0.94)					
5/8/2012	043804914								(22.50)
6/12/2012	119013144			(0.68)					
6/15/2012	751001235	(60.00)							
6/15/2012	751001235			(3.15)					
6/29/2012	066608464		(39.76)						
WILLINGBORO		(105.00)	(39.76)	(5.45)	0.00	0.00			(22.50)
WESTAMPTON		0.00	0.00	0.00	0.0	0.00			0.00
6/12/2012	119013144			(0.68)					
COMMERCIAL		0.00	0.00	0.00	0.00	0.00			0.00
SUMMARY SEWER BILLING ADJUSTMENTS-SECOND QUARTER 2012									
		MINIMUM	EXCESS	PENALTY	GD	DCF	MTR	RPL	ADJ
WIILLINGBORO		(105.00)	(39.76)	(5.45)	0.00	0.00			(22.50)
WESTAMPTON		0.00	0.00	0.00	0.00	0.00			0.00
MISC./COMM.		0.00	0.00	0.00	0.00	0.00			0.00
TOTAL 2nd QTR		(105.00)	(39.76)	(5.45)	0.00	0.00			(22.50)
TOTAL 2012 SEWER BILLING ADJUSTMENTS									
		MINIMUM	EXCESS	PENALTY	GD	DCF	MTR	RPL	ADJ
WIILLINGBORO		(135.00)	(39.76)	(15.90)	0.00	0.00			(45.00)
WESTAMPTON		0.00	0.00	0.00	0.00	0.00			0.00
MISC./COMM.		0.00	0.00	0.00	0.00	0.00			0.00
YTD TOTAL		(135.00)	(39.76)	(15.90)	0.00	0.00			(45.00)
WATER BILLING ADJUSTMENTS-SECOND QUARTER 2012									
DATE	ACCOUNT NUMBER	MINIMUM	EXCESS	PENALTY	SOF	DCF	MTR	RPL	ADJ
4/5/2012	010500599				(50.00)				
4/5/2012	011401785				(50.00)				
4/11/2012	021702084				(50.00)				
4/11/2012	021802231				(50.00)				
4/11/2012	022002525				(50.00)				
4/11/2012	022202810				(50.00)				
4/11/2012	022202828				(50.00)				
4/11/2012	022202846				(50.00)				
4/18/2012	032603275				(50.00)				
4/18/2012	032803632				(50.00)				
4/18/2012					(50.00)				

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4/18/2012	033204123			(50.00)		
4/18/2012	033404410			(50.00)		
4/23/2012	755507087	(40.00)				
4/25/2012	032603232			(50.00)		
4/25/2012	044205371			(50.00)		
4/25/2012	04481255			(50.00)		
4/26/2012	077008944		(0.60)			
4/27/2012	077209126		(0.84)			
5/3/2012	033003850			(50.00)		
5/4/2012	054505847			(50.00)		
5/4/2012	055406957			(50.00)		
5/4/2012	055507067			(50.00)		
5/8/2012	043804914				(22.50)	
5/8/2012	043804914			(50.00)		
5/10/2012	065607189			(50.00)		
5/10/2012	065907522			(50.00)		
5/10/2012	066207977			(50.00)		
5/10/2012	066608457			(50.00)		
5/23/2012	076808695			(50.00)		
5/23/2012	076908749			(50.00)		
5/23/2012	077109061			(50.00)		
5/23/2012	087309373			(50.00)		
5/23/2012	087509629			(50.00)		
5/23/2012	087910102			(50.00)		
5/23/2012	065707341			(50.00)		
5/23/2012	087509605			(50.00)		
5/23/2012	077008903			(50.00)		
6/15/2012	751001235	(38.00)				
6/15/2012	751001235		(2.03)			
6/20/2012	077209140			(50.00)		
6/20/2012	100200147			(50.00)		
6/21/2012	100300274			(50.00)		
6/21/2012	101001186			(50.00)		
6/21/2012	101601990			(50.00)		
6/21/2012	128012090			50.00)		
6/21/2012	128212298			(50.00)		
6/21/2012	128312346			(50.00)		
6/21/2012	128312351			(50.00)		
6/29/2012	066608464		(38.22)			
WILLINGBORO		(78.00)	(38.22)	(3.47)	(2,150.00)	0.00 (22.50)

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6/21/2012	148714084				(50.00)		
6/21/2012	148814227				(50.00)		
WESTAMPTON		0.00	0.00	0.00	(100.00)	0.00	0.00
6/12/2012	119013144				(0.60)		
COMMERCIAL		0.00	0.00	(0.60)	0.00	0.00	0.00
SUMMARY WATER BILLING ADJUSTMENTS-SECOND QUARTER 2012							
		MINIMUM	EXCESS	PENALTY	SOF	DCF	MTR RPL ADJ
WIILLINGBORO		(78.00)	(38.22)	(3.47)	(2,150.00)	0.00	(22.50)
WESTAMPTON		0.00	0.00	0.00	(100.00)	0.00	0.00
MISC./COMM./HYD		0.00	0.00	(0.60)	0.00	0.00	0.00
TOTAL 2ND QTR		(78.00)	(38.22)	(4.07)	(2,250.00)	0.00	(22.50)
TOTAL 2012 WATER BILLING ADJUSTMENTS							
		MINIMUM	EXCESS	PENALTY	SOF	DCF	MTR RPL ADJ
WIILLINGBORO		(97.00)	(38.22)	(13.76)	(4,050.00)		(45.00)
WESTAMPTON		0.00	0.00	0.00	(200.00)	0.00	0.00
MISC./COMM.		0.00	0.00	(0.60)	0.00	0.00	0.00
YTD TOTAL		(97.00)	(38.22)	(16.65)	(4,250.00)	0.00	(15.00)

Mr. Reiter moved that the Second Quarter 2012 Water and Sewer Billing Adjustments as presented be approved. Mr. Campbell seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE..

Mr. L. Russell Trice, PE of Richard A. Alaimo, Assoc., Consulting Engineer, presented the Engineers Monthly Status Report as follows:

SEWER MAIN CLEANING AND TELEVISIONING, PHASE III

The contract was awarded to New England Pipe Cleaning Company in the amount of \$74,200.00. Authority personnel are providing construction management and inspection services for this project.

SOLAR ELECTRIC GENERATING SYSTEM- WATER TREATMENT PLANT AND WATER POLLUTION CONTROL PLANT

The Authority awarded this contract to APS Contracting Incorporated, in the amount of \$6,641,500.00.

All work has been completed on the solar projects at the WPCP and the WTP.

The new generator at the Main WTP was successfully started up and training was provided. Closeout documentation remains to be submitted. A final change order request submitted by the contractor is being reviewed.

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WINDSOR PARK INTERCEPTOR MAIN CLEANING AND LINING

The contract was awarded to Allstate Power Vac, Incorporated in the amount of \$273,005.50 at the Authority's June 2012 meeting. A preconstruction meeting was held and notice to proceed issued on July 11. The contractor anticipates starting work in mid-August.

WPCP SETTLING TANK REPAIR

The contract was awarded to JP Smith Contractors, Incorporated in the amount of \$93,900.00 at the Authority's June 2012 meeting. The preconstruction meeting was held on July 11. The contractor anticipates starting work in mid-August.

SANITARY SEWER TELEVISION

The contract was awarded to RedZone Robotics in the amount of \$397,703.80, payable in five (5) annual amounts of \$79,540.76. A project kickoff meeting was held on July 17. RedZone's tentative start date is August 13.

GROSS ALPHA INVESTIGATION

Per the Board's direction at the May 2012 meeting, the hydro-geological firm of Leggette, Brashears and Graham (LBG) have been hired to conduct an investigation of the gross alpha contamination in Well 5A. As recommended by LBG, a small diameter monitoring well will be drilled at the Well 5A site. Soil and groundwater samples will be retrieved at various depths to determine the source of the gross alpha. Computer modeling of the aquifer will also be conducted to determine the likelihood of contamination throughout the Authority's well field. The best scenario is if the well can be rescreened at a different elevation where gross alpha is not present. Another possible scenario would be to re-drill the well at a different location in the township where no gross alpha contamination is predicted to occur.

It was moved by Mr. Walker and seconded by Mr. Campbell to receive and file the Engineer's Monthly Status Report as presented.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE..

The Chairman asked for the Solicitor id there matters to be discussed.

Mr. Armstrong said that there were matters to be discussed in closed session.

The Chairman instructed the Secretary to introduce the following resolution:

RESOLUTION 2012-43

CLOSED MEETING TO DISCUSS CONTRACT MATTERS AND LITIGATION

WHEREAS, the Members of the Willingboro Municipal Utilities Authority are desirous of discussing certain matters that may involve litigation, and

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WHEREAS, it is specifically provided in N.J.S.A. 10:4-12 (7) that the public may be excluded from attendance at such discussions by this body.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this eighteenth day of July 2012 that:

1. The Authority convene in closed session to discuss the matters referred to herein above.
2. All members of the public are excluded from attendance at this closed session.
3. Such matters as are discussed in this closed session may be disclosed at such time as this Authority shall undertake any formal action with reference to the matters discussed, and then only to the extent that the matters discussed are pertinent and directly related to any such formal action which may be taken.

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes

Mr. Walker moved and Mr. Reiter seconded the resolution.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE..

At the conclusion of the closed session, Mr. Gray moved and Mr. Campbell seconded that the Willingboro Municipal Utilities Authority re-enter Public Session.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE..

The Chairman said that the July bill list had been discussed and he would request a vote on the payment as had previously been moved and seconded.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE..

Mr. Campbell moved that the Authority's Labor Counsel and the New Jersey Division of Pensions and Benefits be requested to review a proposed Employment Agreement between the Solicitor and the Authority and render an opinion in reference to PERS eligibility on an expedited basis

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE..

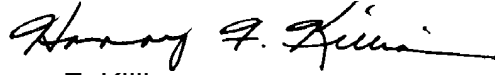
There being no other matters to discuss, the meeting was adjourned at 7:05 PM on a motion made by Mr. Gray that was seconded by Mr. Campbell.

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Vote: Mr. Eddie Campbell, Jr., AYE; Mr. Anthony Clemons, Sr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE..

Respectfully submitted,



Harry F. Killian
Secretary