

## **WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

The Regular Meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, April 18, 2012 in the Authority Office with the following Commissioners present:

Mr. Eddie Campbell, Jr.; Mr. James H. Gray; Mr. Dennis W. Reiter, and Mr. Christopher Walker.

Others attending were Mr. L. Russell Trice, PE of Richard A. Alaimo Assoc., Consulting Engineers, Mr. Michael A. Armstrong, Solicitor; Mr. Timothy Kiel, CPA of Bowman & Co., Independent Auditors; Mr. Joseph S. Bateman, Executive Director; Mr. James Mackie, Director of Operations, and Mr. Harry F. Killian, Secretary/Treasurer,

Chairman Gray called the meeting to order at 4:30 PM and instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

A. Posting written notice on the official bulletin board of the Authority building on Wednesday, February 2, 2012.

B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority on February 2, 2012 by Certified Mail.

C. Publishing a Public Notice in the Burlington County Times and Courier-Post on February 4, 2012.

D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

The Secretary advised Mr. Clemons and Ms. Jennings would not be in attendance; therefore, Mr. Walker will be the voting alternate.

Mr. Campbell moved and Mr. Walker seconded that the minutes of the Regular and Closed March Meetings be approved as printed and distributed.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Treasurer's Report for March 2012 was received and filed on a motion made by Mr. Walker that was seconded by Mr. Campbell.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

## **WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

The Operations Report for March 2012 was received and filed as printed and distributed on a motion by Mr. Campbell that was seconded by Mr. Walker.

The Director of Operations reviewed the status of the Well #5 radioactivity in detail.

The Executive Director also discussed the public notification steps that were taken to be in compliance with New Jersey Department of Environmental Protection regulations.

Mr. Campbell and the other members complimented the Executive Director on the newspaper article and said that it was informative and yet provided a balance discussion of the situation.

After all discussion, the Chairman called for a vote of the members.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Chairman Gray then introduced Mr. Kiel to review the 2011 Audit.

Mr. Kiel said that based on an analysis of the past five years of operations, the Authority's financial health has remained very consistent and showed many positive trends. He said that we consider the Willingboro Municipal Utilities Authority one of the most fiscally sound water and sewer authorities that Bowman & Company audits.

He then listed the key strengths that he has seen over the past five years that contribute to this assessment:

- The Board and management have adopted budgets that have increased operating expenses by approximately 2% while other authorities have averaged 3-4%.
- The Board and management have effectively implemented rate increases that have paralleled the increases in operating expenses. This has resulted in the Authority's unrestricted net assets to remain consistent each year, at a level which is sufficient for the size of the Authority.
- Even with the economic downturn and rate increases, the Authority has been able to collect approximately 100% of their service fees. Other authorities in South Jersey have had significant drops in the percentage of collections.
- While the water department has operated with an unrestricted deficit for the past few years, the Authority has sufficient unrestricted net assets in the sewer department to cover three (3) months of operating, capital and debt service expenses for both the water and sewer departments without any revenue being received.
- Excluding Federal and State grants, in the past five (5) years the Authority has generated adequate net income that has all been reinvested into the Authority's infrastructure.
- The Authority has also invested about 13 million of borrowed money and 4.5 million of Federal Grant money into the water and sewer infrastructure.

## **WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

- The Authority is in the process of hiring a contractor to complete an analysis of all underground infrastructure in order to allocate resources more efficiently to capital needs.
- There has only been one finding in the past five years. This finding was the result of a difference of opinion regarding an interpretation of local public contracts law as opposed to an oversight or failure to follow the law.

The only negative we see, if any, is that connection fees and investment income have had significant drops and these revenues cannot be relied upon in the near future. With the infrastructure improvements planned and the gradual inflation of operating expenses, additional revenues including a potential service fee rate increase will be needed to cover these costs, especially in the water department.

The Authority most likely does not have sufficient future revenues to cover these costs in 2013. We would like to note that Mr. Bateman has already begun the process of evaluating necessary rate adjustments for the next few years and plans to have the analysis completed in June 2012.

In summary, we feel that the Authority's financial health is very strong and consistent. While we cannot give an opinion on the condition of the Authority's infrastructure, as noted above, the Authority has been investing heavily into it and has begun a detailed study of their future infrastructure needs.

Authority members asked several questions about the Audit that were satisfactorily answered.

Mr. Kiel said that his was a draft audit as they were awaiting Bond Counsel's opinion on New Jersey Clean Energy Fund. He said that the final audit would contain no difference in any of the figures.

He concluded by saying that the audit will be delivered to the New Jersey Department of Community Affairs in a timely manner and that the Authority will be able to certify the audit at the next regular meeting.

Chairman Gray thanked Mr. Kiel for his presentation and excused him from the balance of the meeting.

The Chairman asked for comments from the public.

The Secretary noted for the record that no members of the public were in attendance.

The Executive Director presented an update and registration materials for the Association of Environmental Authorities Conference on April 24<sup>th</sup> and 25<sup>th</sup>

## **WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

The Executive then reviewed the status of awarding contracts for Concrete Repairs and Replacements.

He said that the Solicitor had received satisfactory “hold harmless” documents from both the principles of the previous contractor and that it would be acceptable to award a new Contract.

The Chairman instructed the Secretary to introduce the following resolution:

### RESOLUTION 2012 – 20

#### AWARD OF CONTRACTS FOR

#### CONCRETE SIDEWALK, DRIVEWAY APRON, & CURB RECONSTRUCTION

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and did in fact receive sealed bids for CONCRETE SIDEWALK, DRIVEWAY APRON, & CURB RECONSTRUCTION; on Wednesday April 11, 2012 and,

WHEREAS, the bids were publicly opened and have been reviewed as to form and content and have been found to be in order, and

WHEREAS, the results of the bid tabulations are incorporated as Exhibit A:

WHEREAS, the low bidders for each contract are as follows; JAK construction Corp., and

WHEREAS, the Treasurer has certified that funds are available and have been budgeted for this purpose, and

NOW, THEREFORE BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 18<sup>th</sup> day of April, 2012 that:

1. Contracts be awarded to the lowest, responsible bidder for a one (1) year period beginning May 1, 2012 and ending April 30, 2013.
2. The Chairman and Secretary are authorized to execute the necessary forms of contract.
3. A copy of this resolution be spread upon the minutes of this meeting.

#### CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACTS UP TO TWENTY FOUR MONTHS NOT COINCIDING WITH THE FISCAL YEAR

As required by N.J.S.A. 40A: 4-57, N.J.A.C. 5:30-14.5, and any other applicable requirement, I, HARRY F. KILLIAN, TREASURER of the Willingboro Municipal Utilities Authority have ascertained that there are available sufficient uncommitted appropriations in the 2012 Authority Budget to award contracts to JAK construction Corp for CONCRETE SIDEWALK, DRIVEWAY APRON & CURB REPAIRS in an amount not to exceed \$125,000; Funds for certification are therefore being made available and certified against the appropriation for RENEWAL AND REPLACEMENT FUND, 03-300-6200.

April 18, 2012

## **WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

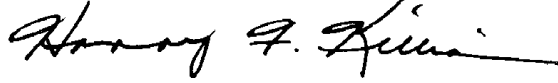
Pursuant to N.J.A.C. 5:30-14.5(c) 3, Contract Period: From 1 May 2012 through 30 April 2013

Total Amount of Contract: 118,284.

Amount Certified for Current Budget Year \$90,000

Outstanding Balance(s) to be certified for the remainder of the contract for the:

2<sup>nd</sup> Fiscal Year \$28,284.

A handwritten signature in black ink, appearing to read "Harry F. Killian", with a long horizontal flourish extending to the right.

Harry F. Killian  
Treasurer

**CONCRETE SIDEWALK,  
DRIVEWAY APRON AND  
CURB REPAIRS**  
Wednesday 4/11/12 10 am

JAK Construction Corp.  
t/a Diamond  
Construction  
35 Beaverson Blvd.  
Brick, NJ 08723

TC Landscape  
Construction Group, Inc.  
55 Comstock Street  
New Brunswick, NJ  
08901

Ocean Construction LLC  
PO Box 104  
Linwood, NJ 08221

Charles Marandino, LLC  
PO Box 20  
Milmay, NJ 08340

Armandos Construction,  
Inc.  
311 Dickinson Street  
Ewing, NJ 08638

Bluegrass

NO	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Reconstruct 4" Concrete Sidewalk	1460	SY	\$ 41.85	\$ 61,101.00	\$ 44.00	\$ 64,240.00	\$ 46.00	\$ 67,160.00	\$ 48.00	\$ 70,080.00	\$ 70.00	\$102,200.00
2	Reconstruct 6" R.C. Sidewalk	244	SY	\$ 42.75	\$ 10,431.00	\$ 65.00	\$ 15,860.00	\$ 54.00	\$ 13,176.00	\$ 58.00	\$ 14,152.00	\$ 75.00	\$ 18,300.00
3	Reconstruct 6" R.C. Driveway Apron	828	SY	\$ 42.75	\$ 35,397.00	\$ 65.00	\$ 53,820.00	\$ 57.00	\$ 47,196.00	\$ 58.00	\$ 48,024.00	\$ 75.00	\$ 62,100.00
4	Reconstruct Concrete Curb	517	LF	\$ 15.00	\$ 7,755.00	\$ 27.00	\$ 13,959.00	\$ 23.00	\$ 11,891.00	\$ 36.00	\$ 18,612.00	\$ 18.00	\$ 9,306.00
5	Construct new curb ramps with detectable surfacing	72	SY	\$ 50.00	\$ 3,600.00	\$ 65.00	\$ 4,680.00	\$ 187.00	\$ 13,464.00	\$ 550.00	\$ 39,600.00	\$ 220.00	\$ 15,840.00
	<b>TOTAL</b>				\$118,284.00		\$152,559.00		\$152,887.00		\$190,468.00		\$207,746.00

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### EXHIBIT A

		GWP Enterprises, Inc. PO Box 498 Franklinville, NJ 08322		Curbcon, Inc. 514 N. Main Street Barnegat, NJ 08005	
NO	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Reconstruct 4" Concrete Sidewalk	\$ 63.00	\$ 91,980.00	\$ 72.00	\$105,120.00
2	Reconstruct 6" R.C. Sidewalk	\$ 81.00	\$ 19,764.00	\$ 79.00	\$ 19,276.00
3	Reconstruct 6" R.C. Driveway Apron	\$ 81.00	\$ 67,068.00	\$ 79.00	\$ 65,412.00
4	Reconstruct Concrete Curb	\$ 46.00	\$ 23,782.00	\$ 35.00	\$ 18,095.00
5	Construct new curb ramps with detectable surfacing	\$ 114.00	\$ 8,208.00	\$ 80.00	\$ 5,760.00
			\$ 10,802.00		\$ 13,663.00

A motion to approve the resolution was made by Mr. Reiter and seconded by Mr. Campbell.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

The Executive Director requested that he be authorized to prepare specifications and advertise for bids for water main materials.

Mr. Reiter moved that he be so authorized and Mr. Gray seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

Mr. Bateman distributed the latest survey on water and sewer service charges which again showed our Authority as next to the lowest in the entire area.

The Chairman said that the newspapers should be contacted to request an article on this.

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The Executive Director said that this information would be included in our next newsletter.

In another matter, the Executive Director said that here had been discussion concerning the necessity of changing wording in our Rules and Regulations concerning water and sewer connection fees.

He said that after consulting with the professionals he was prepared to introduce the following resolution for the members' consideration.

### **RESOLUTION 2012-21 REVISIONS TO RULES AND REGULATIONS PERTAINING TO THE PAYMENT OF CONNECTION FEES**

**WHEREAS**, The Willingboro Municipal Utilities Authority (the "Authority") is a public body corporate and politic of the State of New Jersey and in accordance with the Municipal and County Utilities Authorities Law, N.J.S.A. 40:14B-1 et seq., is authorized to implement and operate a municipal utilities authority; and

**WHEREAS**, the Willingboro Municipal Utilities Authority was created in 1958 at which time it developed a set of Rates, Rules and Regulations for the proper operation of the Authority, and

**WHEREAS**, the Willingboro Municipal Utilities Authority believes it to be in the best interest of the Authority and its customers that the Rates, Rules and Regulations be reviewed and updated to insure that they are in compliance with all applicable Laws, Statutes, and Regulations.

**NOW, THEREFORE, BE IT RESOLVED** by the Willingboro Municipal Utilities Authority to amend its rules and regulations as follows:

- I. The following sections of the Rules and Regulations shall be deleted and replaced in their entirety by those sections identified in Section II below.
  - A. Section II, Schedule of Rates; E., Schedule V - Water and/or Sewerage Connection Fees, General Requirements Applicable to Water and Sewer Connection Fees; Page II-6, Paragraph A.
  - B. Section II, Schedule of Rates; F, Schedule VI - Water and/or Sewer Application, Review and Inspection Fees; Page II-9, paragraph I and j.
  - C. Appendix E, Technical Specifications; Section II; General Specifications, paragraph 1.1 General Approval Requirements, Page E-5.



## **WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

II. The following paragraphs replace those sections:

A. Section II, Schedule of Rates; E., Schedule V - Water and Sewer Connection Fees, General Requirements Applicable to Water and Sewer Connection Fees; Page II-5.

### 3. GENERAL REQUIREMENTS

#### APPLICABLE TO WATER AND SEWER CONNECTION FEES

A. THE AUTHORITY requires that connection fees be paid before the Authority will endorse NJDEP Treatment Works Approval (TWA) and Bureau of Safe Drinking Water (BSDW) permit applications.

B. If connection fee rates increase between the time the APPLICANT/DEVELOPER initially pays the fee and the time of physical connection to the Authority's water or sewer systems, the APPLICANT/DEVELOPER is required to pay the difference between the rates previously paid and new connection fee rates in effect at the time of connection. If connection fee rates decrease the APPLICANT/DEVELOPER will receive a refund.

C. If the number of connections or the type of use changes from the time the connection fees are initially paid, either of which results in a change in the calculation of the connection fees and amounts due, the fees due will be recalculated using the rates currently in effect.

D. If a TWA, BSDW or other NJDEP permit is not required the connection fees must be paid prior to final approval by the Authority (consulting engineer). Recalculation of connection fees shall be in accordance with paragraphs B and C above.

The remaining paragraphs B – G shall become paragraphs E – J.

B. Section II, Schedule of Rates; F, Schedule VI - Water and/or Sewer Application, Review and Inspection Fees; Page II-9, paragraphs I and j.

h. To pay all fees as estimated by the Authority's Consulting Engineer on the basis of expected gallonage. Applicant will furnish Consulting Engineer with support data relative to type of use, construction, estimated water consumption, etc.

i. For any proposed connection where the tenant/use is not known upon completion of construction, the Applicant/Owner and/or prospective tenant must secure approval from the Authority before occupancy. This will enable the Authority to make the necessary adjustment in fees in accordance with Schedule V. The Applicant has a right to appeal to the Authority's Commissioners for a review of the Connection Charges. The Board may in its full discretion, authorize a use evaluation period of one to two (1-2) years, depending on the type of installation, at the end of which the charges may be adjusted, based on actual use. It should be noted that the charges may increase or decrease as a result of the Review.

III This Resolution shall take effect immediately.

The resolution was adopted on a motion made by Mr. Reiter that was seconded by Mr. Gray.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, AYE, and Mr. Christopher Walker, AYE

## WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Mr. Walker initiated a discussion concerning the purchase and use of electronic devices for communications with Commissioners.

He said that he had spoken to the Executive Director and explained his thought that this would reduce significantly the volume of paper on intra board matters and thus be environmentally friendly.

Mr. Reiter said that he could not justify the cost involved.

The Chairman called for a vote on the matter stating that all those in favor of adopting this policy should vote aye and those opposed, no.

Mr. Walker moved that the policy be adopted. Mr. Campbell seconded the motion.

Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; Mr. Dennis W. Reiter, NAY, and Mr. Christopher Walker, AYE

At this time Mr. Walker said that he had other commitments and excused himself from the meeting.

The Treasurer presented the first quarter 2012 Water and Sewer Billing Adjustments for the members' consideration as follows:

### WATER BILLING ADJUSTMENTS-FIRST QUARTER 2012

DATE	ACCOUNT NUMBER	MINIMUM ADJ	EXCESS ADJ	PENALTY ADJ	SOF ADJ	DCF ADJ	R/R ADJ
1/6/2012	128312346				(50.00)		
1/6/2012	010500625				(50.00)		
1/6/2012	011301638				(50.00)		
1/6/2012	011501936				(50.00)		
1/11/2012	021802235				(50.00)		
1/11/2012	022102700				(50.00)		
1/11/2012	022202731				(50.00)		
1/11/2012	022302901				(50.00)		
1/11/2012	022403053				(50.00)		
1/13/2012	751001192	(19.00)					
1/18/2012	032703427				(50.00)		
1/18/2012	033003877				(50.00)		
1/20/2012	033304285				(50.00)		
1/18/2012	033504584				(50.00)		
1/18/2012	032606262				(50.00)		
1/25/2012	043604570				(50.00)		
1/25/2012	044205371				(50.00)		
1/25/2012	044305581				(50.00)		
1/25/2012	043704808				( 50.00)		
1/25/2012	128112157				( 50.00)		
1/31/2012	054505796				( 50.00)		
1/31/2012	054706090				( 50.00)		
1/31/2012	054806155				(50.00)		
1/31/2012	054806162				(50.00)		
1/31/2012	055206685				(50.00)		
02/02/12	055106586				(50.00)		
02/02/12	128112187			(10.00)			
02/08/12	055507064				(50.00)		
02/09/12	065907578				(50.00)		
02/09/12	065907536				(50.00)		
02/22/12	077109002				(50.00)		
02/22/12	077109061				(50.00)		

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02/22/12	087409400			(50.00)		
02/22/12	076908751			(50.00)		
02/22/12	087910141			(50.00)		
2/27/2012	065807459			(50.00)		
02/27/12	065807459					(22.50)
3/5/2012	043804867			50.00)		
3/9/2012	755707253	(0.29)				
3/21/2012	128112097			(50.00)		
3/21/2012	128112186			(50.00)		
3/21/2012	128512583			(50.00)		
3/23/2012	128012076			(50.00)		
3/28/2012	054806192			(50.00)		
3/28/2012	100801024			(50.00)		
3/28/2012	104560743			(50.00)		
<b>WILLINGBORO</b>		<b>(19.00)</b>	<b>0.00</b>	<b>(10.29)</b>	<b>(1,900.00)</b>	<b>0.00</b>
						<b>(22.50)</b>
3/21/2012	149214651			(50.00)		
3/23/2012	148714164			(50.00)		
<b>WESTAMPTON</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(100.00)</b>	<b>0.00</b>
						<b>0.00</b>
<b>COMMERCIAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

### WATER BILLING ADJUSTMENTS-FIRST QUARTER 2012

	MINIMUM	EXCESS	PENALTY	SOF	DCF	R/R
	ADJ	ADJ	ADJ	ADJ	ADJ	ADJ
WILLINGBORO	(19.00)	0.00	(10.29)	(1,900.00)	0.00	(22.50)
WESTAMPTON	0.00	0.00	0.00	(100.00)	0.00	0.00
MISC./COMM./HYD	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL 1ST QTR</b>	<b>(19.00)</b>	<b>0.00</b>	<b>(10.29)</b>	<b>(2,000.00)</b>	<b>0.00</b>	<b>(22.50)</b>

### TOTAL 2012 WATER BILLING ADJUSTMENTS

	MINIMUM	EXCESS	PENALTY	SOF	DCF	R/R
	ADJ	ADJ	ADJ	ADJ	ADJ	ADJ
WILLINGBORO	(19.00)	0.00	(10.29)	(1,900.00)	0.00	(22.50)
WESTAMPTON	0.00	0.00	0.00	(100.00)	0.00	0.00
MISC./COMM.	0.00	0.00	0.00	0.00	0.00	
<b>YTD TOTAL</b>	<b>(19.00)</b>	<b>0.00</b>	<b>(10.29)</b>	<b>(2,000.00)</b>	<b>0.00</b>	<b>(22.50)</b>

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### SEWER BILLING ADJUSTMENTS-FIRST QUARTER 2012

DATE	ACCOUNT NUMBER	MINIMUM ADJ	EXCESS ADJ	PENALTY ADJ	GD ADJ	DCF ADJ	R/R ADJ
1/13/2012	751001192	(30.00)					
2/2/2012	128112187			(10.00)			
2/27/2012	065807459						(22.50)
3/9/2012	755707253			(0.45)			
<b>WILLINGBORO</b>		<b>(30.00)</b>	<b>0.00</b>	<b>(10.45)</b>	<b>0.00</b>	<b>0.00</b>	<b>(22.50)</b>
<b>WESTAMPTON</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>COMMERCIAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

### SEWER BILLING ADJUSTMENTS-FIRST QUARTER 2012

	MINIMUM ADJ	EXCESS ADJ	PENALTY ADJ	GD ADJ	DCF ADJ	R/R ADJ
WILLINGBORO	(30.00)	0.00	(10.45)	0.00	0.00	(22.50)
WESTAMPTON	0.00	0.00	0.00	0.00	0.00	0.00
MISC./COMM.	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL 1ST QTR</b>	<b>(30.00)</b>	<b>0.00</b>	<b>(10.45)</b>	<b>0.00</b>	<b>0.00</b>	<b>(22.50)</b>

### TOTAL 2012 SEWER BILLING ADJUSTMENTS

	MINIMUM ADJ	EXCESS ADJ	PENALTY ADJ	GD ADJ	DCF ADJ	R/R ADJ
WILLINGBORO	(30.00)	0.00	(10.45)	0.00	0.00	(22.50)
WESTAMPTON	0.00	0.00	0.00	0.00	0.00	0.00
MISC./COMM.	0.00	0.00	0.00	0.00	0.00	0.00
<b>YTD TOTAL</b>	<b>(30.00)</b>	<b>0.00</b>	<b>(10.45)</b>	<b>0.00</b>	<b>0.00</b>	<b>(22.50)</b>

The list of quarterly water and sewer billing adjustments was approved as presented on a motion made by Mr. Reiter and seconded by Mr. Campbell.

Roll Call Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; and Mr. Dennis W. Reiter, AYE

The Treasurer then presented the list of bills due for payment as follows:

ALL FUNDS FOR CHECKS DATED 3/23/2012 TO 4/19/2012 ALL CHECK NUMBERS

#	DATE	#	NAME	CHECK AMOUNT
1545	4/02/2012	1290	DELTA DENTAL PLAN OF NJ	5121.07
1546	4/18/2012	3467	PHI LADELPHIA INSURANCE COMPANIES	1000.00
1549	4/19/2012	30	ABS ELECTRIC INC	1183.35
1550	4/19/2012	73	ADVANCED AUTO PARTS	123.16
1551	4/19/2012	150	ALAIMO ASSOC., RICHARD A.	41422.46
1552	4/19/2012	160	ALL INDUSTRIAL SAFETY	59.90
1553	4/19/2012	221	AMERICAN AGIP CO INC HAINESPOR	149.40
1554	4/19/2012	2341	ARMSTRONG, MICHAEL A	2227.50
1555	4/19/2012	300	ATPRO TRANSMISSION	175.00
1556	4/19/2012	2432	B F M C INC.	629.25
1557	4/19/2012	31	BARBER, ROBERT	124.99

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-----CHECK-----			-----VENDOR-----	
#	DATE	#	NAME	CHECK AMOUNT
1558	4/19/2012	37	BARTUK HOSE & RUBBER CO.	129.14
1559	4/19/2012	500	BILLOWS ELECTRIC SUPPLY	89.28
1560	4/19/2012	3159	BURLINGTON COUNTY BOARD OF CHO	15292.82
1561	4/19/2012	430	BURLINGTON COUNTY TIMES	70.76
1562	4/19/2012	793	CBM	211.20
1563	4/19/2012	819	CERTIFIED HEALTH & SAFETY SERVICE	5484.00
1564	4/19/2012	874	CHAMPION UNIFORM SUPPLY INC.	578.80
1565	4/19/2012	964	COMCAST	266.45
1566	4/19/2012	1000	CONSTELLATION NEWENERGY INC.	36898.55
1567	4/19/2012	2763	DELUCA, MICHAEL	62.00
1568	4/19/2012	1270	DEMAISE, VICTOR	62.00
1569	4/19/2012	1369	DUKE'S SALES & SERVICE INC.	4553.76
1570	4/19/2012	1539	ERCOL JR., CHARLES	278.45
1571	4/19/2012	1540	ERCOL SR., CHARLES	299.73
1572	4/19/2012	1550	EVANS, ROBERT	299.70
1573	4/19/2012	1110	FASTENAL	87.33
1574	4/19/2012	2040	HACH COMPANY	726.17
1575	4/19/2012	4194	HARRIS COMPUTER CORPORATION	180.44
1576	4/19/2012	2324	HOME DEPOT USA INC	307.89
1577	4/19/2012	2272	JB EQUIPMENT	308.50
1578	4/19/2012	2269	JCI JONES CHEMICALS INC	11067.00
1579	4/19/2012	3984	JORDON LOCKSMITHING	120.00
1580	4/19/2012	2430	KILLIAN, HARRY F.	299.70
1581	4/19/2012	2421	KINGS JANITORIAL SERVICE	300.00
1582	4/19/2012	2368	LEXIS/NEXIS	972.00
1583	4/19/2012	2600	LOWTHER'S, GEORGE	14.50
1584	4/19/2012	2670	MACALASTER BICKNELL CO OF NJ INC	5760.72
1585	4/19/2012	2740	MAGELLAN HILL TECHNOLOGIES	2098.34
1586	4/19/2012	2760	MASON, WALTER	599.40
1587	4/19/2012	2721	MHS LIFT	237.01
1588	4/19/2012	2951	MIDDLESEX WELDING SALES	10.70
1589	4/19/2012	3070	MUNICIPAL MAINTENANCE CO.	10464.40
1590	4/19/2012	3168	N. J. MANUFACTURERS INSURANCE CO	7794.00
1591	4/19/2012	2762	NETWORK MANAGEMENT CONSULTANTS	2976.50
1592	4/19/2012	3152	NEWTOWN OFFICE & COMPUTER SUPPLY	1278.37
1593	4/19/2012	4999	ONE CALL CONCEPTS	227.74
1594	4/19/2012	3610	P S E & G	18879.67
1595	4/19/2012	3481	P. C. HELPERS INC.	2778.00
1596	4/19/2012	3594	PEDRONI FUEL COMPANY	1430.98
1597	4/19/2012	2340	PETROLEUM TRADERS CORP	4222.01
1558	4/19/2012	3467	PHILADELPHIA INSURANCE COMPANIES	12881.42
1599	4/19/2012	3521	POSTER COMPLIANCE COMPANY	304.00
1600	4/19/2012	3515	POWER EQUIPMENT CO.	1074.20
1601	4/19/2012	3630	PYRZ WATER SUPPLY CO INC	937.70
1602	4/19/2012	3640	Q. C. LABORATORIES	3558.50
1603	4/19/2012	4680	REED & PERRINE SALES INC.	2724.00
1604	4/19/2012	3802	RIO SUPPLY INC.	1502.00
1605	4/19/2012	3805	RIVERSIDE NAPA AUTO PARTS	11.38
1606	4/19/2012	3002	SERVICE TRUCK CENTERS INC.	30.45
1607	4/19/2012	2021	SHARP, GARY	62.00
1608	4/19/2012	4285	SPRINGSIDE AUTOMOTIVE INC	504.83
1609	4/19/2012	4290	STA SEAL INC	105.67
1610	4/19/2012	4320	STAPLES	576.97
1611	4/19/2012	4340	STEVENSON SUPPLY CO INC	168.84
1612	4/19/2012	3881	TAPPER, SHARON	599.40
1613	4/19/2012	4414	TC LANDSCAPE CONSTRUCTION GROUP	42691.00
1614	4/19/2012	4485	TRI-STATE TECHNICAL SALES CORP	4151.42
1615	4/19/2012	1860	TYCO VALVES & CONTROLS LP	993.00
1616	4/19/2012	2730	UNIVAR USA INC.	2898.00
1617	4/19/2012	3213	USA MOBILITY WIRELESS INC.	87.00
1618	4/19/2012	3186	VERIZON WIRELESS	256.15
1619	4/19/2012	2850	VIOLET L. MELTON	91.00
1620	4/19/2012	2260	WASTE MANAGEMENT OF	306.57
1621	4/19/2012	4715	WATER WORKS SUPPLY CO. INC.	2201.04
1622	4/19/2012	4535	WILLIAM SCOTSMAN INC.	307.69
1623	4/19/2012	4605	WOOLSTON COMPANY INC.	2211.00
1624	4/19/2012	4880	ZEE MEDICAL SERVICE CO.	216.56
8010	4/02/2012	2150	STATE OF NJ HEALTH BENEFITS PROGRAM	17969.13
8011	4/02/2012	2030	STATE OF NJ HEALTH BENEFITS PROGRAM	52954.82
<b>TOTALS:</b>				<b>\$342,309.83</b>

Mr. Reiter commented on the electrical energy savings and moved that the list of bills as presented be paid. Mr. Campbell seconded the motion.

Roll Call Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; and Mr. Dennis W. Reiter, AYE.

## **WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

Mr. L. Russell Trice, PE of Richard A. Alaimo, Assoc., Consulting Engineer, presented the Engineers Monthly Status Report as follows:

### **MISCELLANEOUS SERVICES**

We have been working with the Authority on various issues related to the Gross Alpha violation at Well No. 5. We attempted to use the computerized model of the Authority's water system, which was developed in the early 1990's to determine if the Mount Laurel Township Municipal Utilities Authority (MLTMUA) received any water from Well No. 5. The software used at that time is obsolete and did not have the capability to provide the information needed. As a result, a new hydraulic model of the water system was constructed using current "state of the art" software. This software has the ability to estimate the percentage of water flowing through the interconnection from each of the Authority's supply sources. The estimates indicated that less than three percent (3%) of water from Well No. 5 reached the interconnection and that the range of gross alpha concentration at the interconnection could range from 0.31 pci/l to 1.96 pci/l. The NJDEP accepted these calculations and did not require the MLTMUA to issue a public notice.

### **SEWER MAIN CLEANING AND TELEVISIONING, PHASE III**

The contract was awarded to New England Pipe Cleaning Company in the amount of \$74,200.00. Authority personnel are providing construction management and inspection services for this project.

### **DIGESTER SLUDGE TRANSFER PUMP**

The pump has been running with no problem since the piping was cleaned and normal pumping operations resumed. Closeout paperwork remains to be completed.

### **SOLAR ELECTRIC GENERATING SYSTEM- WATER TREATMENT PLANT AND WATER POLLUTION CONTROL PLANT**

The Authority awarded this contract to APS Contracting Incorporated, in the amount of \$6,641,500.00. All work has been completed for the solar project at the WPCP. The new generator at the Main WTP was successfully started up and training was provided. Punch list items remain to be completed.

### **WINDSOR PARK INTERCEPTOR MAIN CLEANING AND LINING**

Bids for this project were rejected at the Authority's January meeting because they were substantially higher than the budget estimate.

Flow recordings that were obtained from the Windsor Park pumping station indicate that actual flows are less than originally assumed. As a result, the bidders' bypass pumping costs should be lower.



## **WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

Revised bid documents will be prepared which will require bidders to provide a price for a minimum scope of work with alternate bids which increase the scope and corresponding price. In this manner, the Authority will be able to award a contract in line with budgeted amounts. The proposed project schedule is to re-advertise the project, receive bids and award the project in the late spring/early summer.

### **WELL NO. 6 REDEVELOPMENT AND PUMP REPLACEMENT**

The new well has been installed and is ready for operation. The last remaining item to complete is rebuilding the existing well pump motor.

### **WPCP SETTLING TANK REPAIR**

Plans and specifications for the repair and painting of the concrete walls, floor slabs, etc., in one (1) settling tank at the WPCP have been completed and forwarded to the Authority for review.

### **SANITARY SEWER TELEVISIONING**

A draft request for proposal for the sewer televising, software and data compilation services has been completed. Authority personnel, the solicitor and our office must review the draft RFP before it can be advertised.

The Chairman asked how long Well # 5 would be out of service and what do we do about the problem.

Mr. Trice said that he, the Executive Director and the Director of operations have had ongoing discussions about the matter. He continued that additional investigation would need to take place before a final recommendation could be made.

Mr. Gray said his concern was that the matter may not be handled expeditiously .

He was assured both by Mr. Trice and Mr. Bateman that there would be no delay in resolving the matter but that it was necessary to know what the resolution was in order to solve the problem.

It was moved by Mr. Reiter and seconded by Mr. Campbell to receive and file the Engineer's Monthly Status Report as presented.

Roll Call Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; and Mr. Dennis W. Reiter, AYE

It was moved by Mr. Campbell and seconded by Mr. Reiter that the Consulting Engineer be authorized to take any action necessary to resolve the radiological situation at Well #5.

Roll Call Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; and Mr. Dennis W. Reiter, AYE

## **WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

The Executive Director gave an update on the Sanitary Sewer Rehabilitation Assessment Management Program as follows:

The bid documents and contract have been drafted and are ready for the staff's and solicitor's review.

Other sanitary sewer rehabilitation companies have been contacted in an effort to evaluate their products and develop more widespread interest by vendors in bidding.

The scope of the work has been modified to save money. Evaluation of such factors as depth, pipe size, physical condition of the main and number of homes served in order to quantify risk has been done. He said that as a result, we eliminated those sections that were judged to be "low risk". Low risk mains, he explained, are those backyard mains where there would be minimal risk of sanitary sewer overflow and/or interruptions in service to large numbers of customers. He said that a majority of these mains would be repaired by the Authority's own crew if a collapse were to occur.

Mr. Bateman said that 100% of the most important, large diameter mains are included in this evaluation and that this reduction in scope will reduce the length of pipe to be evaluated by roughly one half.

He concluded by saying that this change in scope is estimated to save approximately \$300,000.

The Executive Director then requested that the Consulting Engineer be authorized to proceed to bid the sanitary sewer assessment program as well as tank coatings at the Pollution Control Plant and the re-bid of the Windsor Sere Pumping Station interceptor slip-lining.

Mr. Reiter moved that the Consulting Engineer be so authorized. Mr. Campbell seconded the motion.

Roll Call Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; and Mr. Dennis W. Reiter, AYE

Mr. Trice then presented resolution #2012-21 authorizing the reduction of Performance Bonds for Phase 1 of Willingboro Walk as follows:.

### **RESOLUTION 2012 - 22**

#### **AUTHORIZING REDUCTION OF PERFORMANCE BOND**

#### **FOR WILLINGBORO WALK PHASE I**

WHEREAS, Schedule VI of the Rates, Rules and Regulations of the Willingboro Municipal Utilities Authority requires that the owner of the property and/or his representative



## WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

making application for approval of any connection to the Authority Systems post a performance bond in the amount covering the cost of construction as estimated by the Authority's Consulting Engineer, and

WHEREAS, the Consulting Engineer may, from time to time, recommend the reduction of the performance bond upon the satisfactory completion of portions of the project, and

WHEREAS, the Consulting Engineer has recommended the reduction of the performance bond as permitted in NJSA 40:55D – 53e for the project identified as Willingboro Walk Phase 1 in the amounts specified:

WATER	\$79,906.29
SEWER	\$44,466.52

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 18th day of April 2012 that:

1. The letter of credit for the Project described above be reduced in the aforementioned amount and payment of all outstanding fees
2. A copy of this resolution be forwarded to Weiss Properties Inc., Inc., as developer and owners of the above project.
3. A copy of this resolution be made a part of the minutes of this public meeting.

A motion was made by Mr. Gray and seconded by Mr. Reiter to approve the resolution as presented.

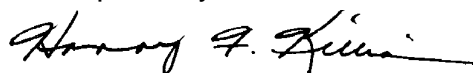
Roll Call Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; and Mr. Dennis W. Reiter, AYE.

The Solicitor said that there were no legal matters to discuss at this time.

There being no other matters to discuss, the meeting was adjourned at 6:04 PM on a motion made by Mr. Reiter that was seconded by Mr. Campbell.

Roll Call Vote: Mr. Eddie Campbell, Jr., AYE; Mr. James Gray, AYE; and Mr. Dennis W. Reiter, AYE.

Respectfully submitted,



Harry F. Killian

Secretary