

# WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

## Regular Meeting Minutes

**March 17, 2021**

The meeting of the Willingboro Municipal Utilities Authority was held on March 17, 2021 via Zoom. Chairman Turner called the meeting to order at 6:00 PM and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

**Roll Call:** Cmmr. Darvis Holley (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Patricia Lindsay-Harvey (Present), Cmmr. Carl Turner (Present), Cmmr. Webster Evans (Present), Alt. Cmmr. Kevin McIntosh (Present), Alt. Cmmr. James Boyer (Absent)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Richard Alaimo, Engineer, Solicitor, Mike Riley

### **Motion to Approve February 17, 2021 Meeting Minutes**

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

### **Motion to Enter Emergency Executive Session**

Moved: Cmmr. Evans

Seconded: Cmmr. Lindsay-Harvey

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to Exit Executive Session**

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Comments from the Public**

Monique Mitchell (39 Rockland Dr): Issues regarding bill.

Bula Williams (8 Botany Circle): Issues regard the phones.

Andy Weber: We have a list of address we are looking to get to and notify you as soon as we get to your property and as far as the phones we are looking to implement a new phone system if approved tonight.

**Motion to Receive Policy Committee Report**

Moved: Cmmr. Holley

Seconded: Cmmr. Evans

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to Receive Finance Committee Report**

Moved: Cmmr. Holley

Seconded: Cmmr. Evans

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Resolution 2021-3-17-3 Resolution Confirming Bill Adjustments for 2020**

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

**Discussion:**

Cmmr. Lindsay-Harvey: These are all bill adjustment that were made up until December 31, 2020?

D. Diallyo: Yes

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to Approve Treasurer's Report (March 2021)**

Moved: Lindsay-Harvey

Seconded: Cmmr. Evans

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to receive Engineers Report**

Moved: Cmmr. Evans

Seconded: Cmmr. Lindsay-Harvey

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to receive Special Engineers Report**

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Evans

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to Accept the Payment of Bills**

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner

**Motion to Approve Operations and Maintenance Report (March 2021)**

Moved: Lindsay-Harvey

Seconded: Cmmr. Holley

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to Approve Ring Central Phone System**

Moved: Lindsay-Harvey

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Resolution 2021-3-17-4 Authorizing the Issuance of not to Exceed \$4,000,000 Revenue Bonds (Junior Lien) of the Willingboro Municipal Utilities Authority through the New Jersey Infrastructure Bank Financing Program**

Moved: Cmmr. Scott

Seconded: Cmmr. Evans

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Resolution 2021-3-17-5 Authorizing the Issuance of One or More Project Bonds in an Amount not to Exceed 4,000,000.**

Moved: Cmmr. Scott

Seconded: Cmmr. Evans

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Resolution 2021-3-17-6 Declaring its Official Intent to Reimburse Expenditures for Project Cost from the Proceeds of Debt Obligations in Connection the New Jersey Infrastructure Bank Financing Program**

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Resolution 2021-2-17-1 Authorizing Agreement Between the WMUA and Burlington Township for Two Emergency Water Interconnections**

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to Approve Commissioner Cell Phones**

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Evans

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Resolution 2021-3-17-8 Extending Vacation Time Until the End of July with Possibility of COVID effects**

Moved: Cmmr. Scott

Seconded: Cmmr. Evans

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to Approve Resolution 2021-3-17-7 Confirming Recommendations of the Executive Director & Staff Regarding Bills**

Moved: Cmmr. Lindsay Harvey

Seconded: Cmmr. Evans

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Comments from the Public**

Bula Williams: Pleased to hear new phone system was approved

D. Holley: Cell phones are for the Commissioners

Cynthia Coleman (26 Edgewater Ln): Will there in an increase in bills once smart meters are put in? Also why are the meeting minutes, agenda, and bill adjustment resolution aren't posted on the website prior to the meeting

Andy Weber: No the rates wont increase due to smart meters. We are in the process of updating the website and then we will try to have the agenda up prior to meeting.

Monique Mitchell: How are you guys actually doing the calculations for bill adjustments? For the meters, will you be able to read these daily?

Andy Weber: We will be able to read the meters daily.

**Motion to Enter Executive Session**

Moved: Cmmr. Holley

Seconded: Cmmr. Lindsay-Harvey

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to Exit Executive Session**

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes

**Motion to Adjourn**

Moved: Cmmr. Holley

Seconded: Cmmr. Lindsay-Harvey

**Roll Call:** Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Evans Yes, Cmmr. Turner Yes