

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

August 19, 2020

The meeting of the Willingboro Municipal Utilities Authority was held on August 19, 2020 via Zoom. Chairman Evans called the meeting to order at 6:00 PM and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

Roll Call: Cmmr. Darvis Holley (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Patricia Lindsay-Harvey (Present), Cmmr. Carl Turner (Present), Cmmr. Webster Evans (Present), Alt. Cmmr. Kevin McIntosh (Present), Alt. Cmmr. Johnson Kolawole (Present)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Richard Alaimo, Engineer, Solicitor, Mike Riley

Motion to Approve July 15, 2020 Meeting Minutes

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Scott

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Resolution 2020-8-19-1 Providing for the Creation of the Position of Human Resource Coordinator, Defining the Duties and Fixing the Salary

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Turner

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Resolution 2020-8-19-2 Authorizing the Execution of Software Service and Spectrum Lease Agreement in Connection with the Water Meter Program

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Resolution 2020-8-19-3 Authorizing Issuance of Supplemental Junior Lien Bond not to exceed \$7,950,000.00 for the Authority's Water Meter Infrastructure Project

Moved: Cmmr. Scott

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Table Resolution 2020-8-19-5 Authorizing Acceptance of the Alaimo Associates Recommendation to Award a Contract to QUAD Construction Company for the Pollution Control Plant Screening and Grit Removal Upgrade Project for the sum of 4,984,800.00

Moved: Cmmr. Scott

Seconded: Cmmr.

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Accept Executive Directors Report

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Scott

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Approve Treasurer's Report (August 2020)

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Approve Operations and Maintenance Report (August 2020)

Moved: Cmmr. Turner

Seconded: Cmmr. Holley

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to receive Engineers Report

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to receive Special Engineers Report

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Scott

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Updated Presentation of COVID plans and procedures

Motion to Accept the Payment of Bills

Moved: Cmmr. Turner

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Enter Executive Session

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Exit Executive Session

Moved: Cmmr. Lindsay-Harvey

Seconded: Cmmr. Holley

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Resolution 2020-8-19-4 Authorizing a Professional Service Contract with Water Resource Management to Provide Emergency Services to the Pollution Control Plant for a sum of \$8,750.00

Moved: Cmmr. Scott

Seconded: Cmmr. Holley

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes

Motion to Adjourn

Moved: Cmmr. Scott

Seconded: Cmmr. Lindsay-Harvey

Roll Call: Cmmr. Holley Yes, Cmmr. Scott Yes, Cmmr. Lindsay-Harvey Yes, Cmmr. Turner Yes, Cmmr. Evans Yes