

# WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

## Regular Meeting Minutes

**October 16, 2019**

The meeting of the Willingboro Municipal Utilities Authority was held on October 16, 2019 at the Willingboro Municipal Utilities Authority building. Chairman Evans called the meeting to order at 4:30 PM and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

**Roll Call:** Cmmr. Jacqueline Jennings (Absent), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Present), Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Present), Alt. Cmmr. Johnson Kolawole (Present)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Richard Alaimo, Engineer, Solicitor, Mike Riley

### **Motion to Approve September 18, 2019 Regular Meeting Minutes**

Moved: Cmmr. Sills

Seconded: Cmmr. Turner

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Evans Yes

### **Motion to Receive Operations and Maintenance Report**

Moved: Cmmr. Sills

Seconded: Cmmr. Turner

### **Discussion**

Cmmr. Turner: Is there anything that we should know about in your report?

M. Stuppard: There are a couple RFPs out, Alaimo is continuing with their head of works project, and well 11 should be completed in about 2-3 weeks.

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Evans Yes

**Resolution 2019-10-16-1 Authorizing the Award of a Non-Fair and Open Contract for 2019 Ford Ranger**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Evans No

**Resolution 2019-10-16-2 Authorizing Purchase of 2020 Ford F-250 that is on NJ State Contract**

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

**Discussion**

Cmmr. Turner: Is this all under budget?

M. Stuppard: Yes

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Evans Yes

**Resolution 2019-10-16-3 Award Contract for 2019 Loader Backhoe**

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Evans Yes

**Motion to receive Engineers Report**

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Evans Yes

**Motion to receive Executive Directors Report**

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

**Discussion:**

A.Weber: Our special meeting will be held on November 6<sup>th</sup> and our regular meeting is scheduled for November 13<sup>th</sup>.

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Evans Yes

A presentation was made to the board concerning a sign outside of the administration building. No action was taken.

**Motion to Accept the Payment of Bills**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Evans Yes

**Comments from the Public**

Joyce Abrams: Voiced her opinion regarding sewer laterals

Samantha Whitfield: For the digital sign was an RFP put out for proposals?

A.Weber: Yes, we went out to get quotes

**Motion to Adjourn**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Green Yes, Cmmr. Evans Yes

**Certification of Minutes**

I hereby certify the above to be a true and correct copy of the approved Minutes of the October 16, 2019, Regular Meeting of the Willingboro Municipal Utilities Authority.

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**Andrew Weber, Secretary**