

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

April 18, 2018

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, April 18, 2018 at the Willingboro Municipal Utilities Authority building. Chairman Scott called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Jacqueline Jennings (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Present), Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Absent), Alt. Cmmr. Johnson Kolawole (Present)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Russell Trice, Engineer, Solicitor

Motion to Approve March 26, 2018 Regular Meeting Minutes

Moved: Cmmr. Jennings

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Abstain

Treasurers Report

Moved: Cmmr. Evans

Seconded: Cmmr. Jennings

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Motion to receive Operations and Maintenance Report

Moved: Cmmr. Evans

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Motion to Receive Engineers Report

Moved: Cmmr. Jennings

Seconded: Cmmr. Evans

Discussion

Cmmr. Turner: What is the status on where we are?

R. Trice: Well 6 the issue is the land subdivision. DEP won't give approval until the land is acquired.

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Resolution 2018-4-18-3 Contract Modification No. 1 Contract No. 2016-3 WTP Backwash Pump Replacement

Moved: Cmmr. Turner

Seconded: Cmmr. Jennings

Discussion

Cmmr. Turner: Can you explain this resolution?

R. Trice: Required new piping to be installed.

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

RESOLUTION 2018-4-18-3

Contract Modification No. 1

Contract No. 2016-3

WTP Backwash Pump Replacement

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for WTP Backwash Pump Replacement on November 4, 2016 and awarded such contract on November 9, 2016, and

WHEREAS, the contract was awarded to A.C. Schultes, Inc., and

WHEREAS, the contractor as requested provided pricing for additional piping required to tie in existing and new 12" ductile iron pipe including one (1) 12" long radius 90 degree elbow, one (1) 12" short radius 90 degree elbow and one (1) 12" filler flange with bolts, gaskets and labor, and

WHEREAS the Consulting Engineer has reviewed the contractor's cost proposal in the amount of \$7,278.00 for the above work and finds that it is reasonable and is therefore recommending approval of Contract Modification No. 1 in the amount of \$7,278.00.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 18th day of April 2018 that:

1. Contract Modification No. 1 in the amount of \$7,278.00 is approved.
2. The Consulting Engineer and Executive Director are authorized to take all steps necessary to effectuate this contract modification.
3. A copy of this resolution be spread upon the minutes of this public meeting.

T. Wayne Scott, Chairman

CERTIFICATION BY SECRETARY

I, Andrew Weber, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, April 18, 2018.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 18th day of April 2018.

Andrew Weber, Secretary

CERTIFICATION OF AVAILABILITY
OF FUNDS

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Diallyo Diggs, Treasurer of the Willingboro Municipal Utilities Authority have ascertained that there are now available sufficient funds to pay for Contract Modification No. 1 in the amount of \$7,278.00. The funds shall be charged to the following fund: _____.

These funds are not certified as being available for more than one pending contract.

Diallyo Diggs, Treasurer Date _____

Motion to Accept Executive Directors Report

A. Weber: Will be discussed in closed session

Motion to Accept the Payment of Bills

Moved: Cmmr. Sills

Seconded: Cmmr. Jennings

Roll Call: Cmmr. Evans Yes to all but #8365, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Comments from The Public

P. Harvey: At the well 5 ribbon cutting I think we should've got an explanation of what it does and a also think the public should have a copy of resolutions so we know what you guys are voting on.

Allison Gregory: Discussed concerns about the flood in her house

Solicitor: Decision will be made in executive session

Motion to Enter Executive Session

Moved: Cmmr. Jennings

Seconded: Cmmr. Turner

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

*Cmmr. Jennings left mid executive session.

Motion to Exit Executive Session

Moved: Cmmr. Turner

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes

Resolution 2018-4-18-1 Authorizing Additional Payments to Cooper Levenson

Moved: Cmmr. Turner

Seconded: Cmmr. Evans

Roll Call: Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Kolawole Yes

Resolution 2018-4-18-2 Cyber Security Resolution

Moved: Cmmr. Turner

Seconded: Cmmr. Evans

Roll Call: Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Kolawole Yes

Motion to Adjourn

Moved: Cmmr. Turner

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Kolawole Yes

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the February 21, 2018, Regular Meeting of the Willingboro Municipal Utilities Authority.

Andrew Weber, Secretary