

# WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

## Regular Meeting Minutes

October 25, 2017

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, October 25, 2017 at the Willingboro Municipal Utilities Authority. Chairman Carl Turner called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

**Roll Call:** Cmmr. Jacqueline Jennings (Absent), Cmmr. T. Wayne Scott (Absent), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Present) Alt. Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Absent).

Others attending: Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Russell Trice, Engineer, Yolanda Melville, Solicitor

### Comments from the Public

Martin Nock: Has the Wmua reached a decision regarding the contribution to the township?

Cmmr. Turner: It will be discussed in executive session.

\*Cmmr. Scott arrived

### Motion to Approve September, 20 2017 Regular Meeting Minutes

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Turner Yes

**Treasurers Report**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Turner Yes

**Motion to receive Operations and Maintenance Report**

Moved: Cmmr. Sills

Seconded: Cmmr. Evans

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Turner Yes

**Resolution 2017-10-25-1: Authorizing Purchase of Equipment that is on NJ State Contract**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Discussion**

M. Stuppard: Resolution is authorizing purchase of a new truck for the sewer department

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Turner Yes

# **WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**

## **RESOLUTION 2017-10-25-1**

### **AUTHORIZING PURCHASE OF EQUIPMENT THAT IS ON NJ STATE CONTRACT**

WHEREAS, the Willingboro Municipal Utilities Authority has authorized the purchase of a vehicle as part of the 2017 Sewer Department Capital Budgets, and

WHEREAS, Winner Ford Fleet Services been awarded contracts by the State of New Jersey for the sale of vehicles to State and local governmental agencies, and

WHEREAS, funds are available and have been budgeted, for this purpose in the 2017 Capital Budgets,

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this twenty fifth day of October 2017 that:

1. The Executive Director be authorized to issue Purchase Orders to Winner Ford, 250 Berlin Road, Cherry Hill, NJ 08034 for the purchase of one (1) 2018 Ford F150 truck as outlined in NJ State Contract, CONTRACT # 17-FLEET-00212 at a price of \$24,500.00.
2. This resolution be made a part of the minutes of this Public Meeting.

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Carl Turner, Chairman

**ATTEST:**

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Andrew Weber, Secretary

## CERTIFICATE OF AVAILABILITY OF FUNDS FOR CONTRACTS

As required by NJSA 40A: 4-57, NJAC 5:34-14.5, and any other applicable requirements, I, Diallyo Diggs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY have ascertained that there are now available sufficient funds to award contracts between the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY and Winner Ford, 250 Berlin Road, Cherry Hill, NJ 08034.

The money necessary to fund said contract is in the amount of \$24, 500.00. These funds shall be charged to the following line item appropriation or account number: RENEWAL & REPLACEMENT FUND, ACCOUNT NUMBERS 03-200-6802.

These funds are not being certified as being available for more than one pending contract.

\_\_\_\_\_  
Diallyo Diggs  
Treasurer

### **Motion to Receive Engineers Report**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

### **Discussion**

Cmmr. Scott: How is Well 5 coming along?

R. Trice: It is doing fine. The ground water is starting to clear up from the iron.

Cmmr. Turner: As far as the iron, is that within the safe drinking water act?

R. Trice: Yes

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Turner Yes

\*Cmmr. Jennings arrived

**Resolution 2017-10-25-2: Contract Modification No. 5 Contract No. 2015-1 Well 5A Radium Removal Treatment Plant Upgrades**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Jennings Abstain, Cmmr. Turner Yes

**RESOLUTION 2017-10-25-2**

Contract Modification No. 5

Contract No. 2015-1

Well 5A Radium Removal Treatment Plant Upgrades

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for Well 5A Radium Removal Treatment Plant Upgrades on April 27, 2016 and awarded such contract on May 18, 2016, and

WHEREAS, the contract was awarded to MBE Mark III Electric, Inc., and

WHEREAS, the contractor as requested provided pricing for the following items:

1. Replace deteriorated clearwell piping, lime tank overflow and install additional bollards, \$6,050.23
2. Revise and replace existing deteriorated heat tracing to air stripper, well and high service pump, \$2,060.22
3. Furnish and install conduit and wire to HVAC dew point switch for activation of dehumidifier, \$4,360.08

and

WHEREAS the Consulting Engineer is recommending that the above items of work be performed and has reviewed the pricing submitted by the contractor and finds that it is reasonable and is therefore recommending approval of Contract Modification No. 5 in the amount of \$12,470.53, and

WHEREAS the original and adjusted contract amounts as a result of this contract modification and previous modifications are as follows:

- Original Contract Amount: \$3,939,686.00

- Total of Previous Contract Modifications: \$52,905.43
- Total Contract Amount Including Modification No. 5: \$4,005,061.96 (1.6%)

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 25<sup>th</sup> day of October 2017 that:

1. Contract Modification No. 5 in the amount of \$12,470.53 is approved.
2. The Consulting Engineer and Executive Director are authorized to take all steps necessary to effectuate this contract modification.
3. A copy of this resolution be spread upon the minutes of this public meeting.

\_\_\_\_\_  
Carl Turner, Chairman

CERTIFICATION BY SECRETARY

I, Andrew Weber, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday October 25, 2017.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 25<sup>th</sup> day of October 2017.

\_\_\_\_\_  
Andrew Weber, Secretary

CERTIFICATION OF AVAILABILITY  
OF FUNDS

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Diallyo Diggs, Treasurer of the Willingboro Municipal Utilities Authority have ascertained that there are now available sufficient funds to pay for Contract Modification No. 4 in the amount of \$12,470.53. The funds shall be charged to the following fund: \_\_\_\_\_.

These funds are not certified as being available for more than one pending contract.

**Motion to Move Budget Introduction After Executive Session**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes, Cmmr. Turner Yes

**Motion to Accept the Payment of Bills**

Moved: Cmmr. Jennings

Seconded: Cmmr. Scott

**Discussion**

Cmmr. Evans: Can item #7655 be explained

D. Diggs: Medicare reimbursement

Cmmr. Turner: What is TD Wealth Management?

D. Diggs: Our Bond Trustee

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes to all but 7682, Cmmr. Scott Yes, Cmmr. Jennings Yes, Cmmr. Turner

**Motion to Enter Executive Session**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes, Cmmr. Turner Yes

**Motion to Exit Executive Session**

Moved: Cmmr. Jennings

Seconded: Cmmr. Scott

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes, Cmmr. Turner Yes

**Motion to Introduce Budget**

Moved: Cmmr. Jennings

Seconded: Cmmr. Scott

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes, Cmmr. Turner Yes

**Motion to Accept Personnel Recommendation**

Moved: Cmmr. Jennings

Seconded: Cmmr. Evans

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Jennings Yes, Cmmr. Turner Yes

\*WMUA recognizes former Commissioner and Chairman Christopher Walker for his efforts and dedicated service.

**Comments from the Public**

Martin Nock: Has the WMUA reached a decision regarding the contribution to the township?

D. Diggs: \$150k

**Motion to Adjourn**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Scott Yes, Cmmr. Green Yes, Cmmr. Turner Yes