

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

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Regular Meeting Minutes

January 18, 2017

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, January 18, 2017 in the Authority office. Chairman Clayton Sills called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Present), Cmmr. T. Wayne Scott (Present), Christopher Walker (Present), Cmmr. Jacqueline Jennings (Absent), Alt. Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Present).

Others attending: Russell Trice, Engineer, Diallyo Diggs, Director of Finance, Rita Taliaferro, Office Manager, Jim Mackie, Director of Operations and Maintenance, and Yolanda Melville of Cooper Levenson

Comments from the Public

Resident: Can WMUA offer any home services companies for people having problem with water.

Cmmr Sills: Responded stating that we are looking to make a presentation on the matter soon

*Cmmr. Jennings arrives

Motion to Enter Executive Session

Moved: Cmmr. Walker

Seconded: Cmmr. Turner

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Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Jennings Yes, Cmmr Sills Yes

Motion to Exit Executive Session

Moved: Cmmr. Walker

Seconded: Cmmr. Scott

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Jennings Yes, Cmmr Sills Yes

Motion Giving the Executive Director Permission to Make the Offer with the Conditions That were Discussed in Executive Session

Moved: Cmmr. Walker

Seconded: Cmmr. Turner

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Jennings Yes, Cmmr Sills Yes

*Cmmr Jennings left

Motion that the Board Approves the Offer that was in the Appraisal for the Church Property

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Evans Yes, Cmmr Sills Yes

Motion to Correct the Salary Mistake

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Evans Yes, Cmmr Sills Yes

Motion to Accept Vacation Time Exception

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Evans Yes, Cmmr Sills Yes

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Motion for the Shared Services for the Lighting with the Town.

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Evans Yes, Cmmr Sills Yes

*Cmmr. Walker leaves

Motion to Approve the December 14, 2016 Minutes

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

Discussion

None

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Evans Yes, Cmmr. Green Yes, Cmmr Sills Yes

Motion to Approve the December 21, 2016 Special Meeting Minutes

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

Discussion

None

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Evans Yes, Cmmr. Green Yes, Cmmr Sills Yes

Motion to approve Treasure's Report

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

Discussion

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None

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Evans Yes, Cmmr. Green Yes, Cmmr Sills Yes

Executive Directors Report

A.Weber: Was stated in executive session

Motion to Operations and Maintenance Report

Moved: Cmmr. Turner

Seconded: Cmmr. Green

Discussion:

None

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Evans Yes, Cmmr. Green Yes, Cmmr Sills Yes

Motion to Receive Engineers Report

Moved: Cmmr. Scott

Seconded: Cmmr. Green

Discussion:

Cmmr. Scott: Asked about the status of Well 5

R. Trice: Responded stating that everything is still on schedule.

Resolution 2017-1-18-1: Contract Modification No. 4 to Contract 2013-2B Wells 9, 10 & 11 Electrical Upgrades

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Evans Yes, Cmmr. Green Yes, Cmmr Sills Yes

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RESOLUTION 2017-1-18-1 CONTRACT MODIFICATION NO. 4 TO CONTRACT 2013-2B WELLS 9, 10 AND 11 ELECTRICAL UPGRADES

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for Wells 9, 10 and 11 Electrical Upgrades on January 5, 2015 and awarded such contract on January 21, 2015, and

WHEREAS, the contract was awarded to Municipal Maintenance Company, and

WHEREAS, the contractor has completed all work and an adjustment of the bid item quantities is required, and

WHEREAS, the Consulting Engineer has determined that the adjustment of the bid item quantities results in a net decrease in the amount of \$900.00 to the contract price, and

WHEREAS, the Consulting Engineer is recommending approval of Contract Modification No. 4.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 18th day of January 2017 that:

1. Contract Modification No. 4 in the amount of (\$900.00) is approved.
2. The Consulting Engineer and Executive Director are authorized to take all steps necessary to effectuate this change order.
3. A copy of this resolution be spread upon the minutes of this public meeting.

Clayton R. Sills, Chairman

CERTIFICATION BY SECRETARY

I, Andrew Weber, Assistant Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday January 18, 2017.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 18th day of January 2017.

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Andrew Weber, Assistant Secretary

Resolution 2017-1-18-2: Contract Modification No.1 to Contract 2014-2B Windsor Park Pump Station Generator Replacement

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Evans Yes, Cmmr. Green Yes, Cmmr Sills Yes

RESOLUTION 2017-1-18-2 CONTRACT MODIFICATION NO. 1 TO CONTRACT 2014-2B WINDSOR PARK PUMP STATION GENERATOR REPLACEMENT

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for the Windsor Park Pump Station Generator Replacement on January 9, 2015 and awarded such contract on January 21, 2015, and

WHEREAS, the contract was awarded to Municipal Maintenance Company, and

WHEREAS, the contractor has completed all work and an adjustment of the bid item quantities is required, and

WHEREAS, the Consulting Engineer has determined that the adjustment of the bid item quantities results in a net decrease in the amount of \$1,218.90 to the contract price, and

WHEREAS, the Consulting Engineer is recommending approval of Contract Modification No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 18th day of January 2017 that:

2. Contract Modification No. 1 in the amount of (\$1,218.90) is approved.
2. The Consulting Engineer and Executive Director are authorized to take all steps necessary to effectuate this contract modification.
3. A copy of this resolution be spread upon the minutes of this public meeting.

Clayton R. Sills, Chairman

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

CERTIFICATION BY SECRETARY

I, Andrew Weber, Assistant Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday January 18, 2017.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 18th day of January 2017.

Andrew Weber, Assistant Secretary

RESOLUTION 2016-12-14-5: Consenting to the Proposed Tri-County Water Quality Management Plan (WQMP) Amendment Entitled Program Interest No. 435433, Activity, No. AMD160008, The Willows at Westampton

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Evans Yes, Cmmr. Green Yes, Cmmr Sills Yes

RESOLUTION 2016-12-14-5

Consenting to the Proposed Tri-County Water Quality Management Plan (WQMP) Amendment Entitled Program Interest No. 435433, Activity, No. AMD160008, The Willows at Westampton

WHEREAS, the Willingboro Municipal Utilities Authority desires to provide for the orderly development of wastewater facilities within its service area; and

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WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, a proposed WQM plan amendment noticed in the New Jersey Register on 12/5/16 for Program Interest No. 435433, Activity No. AMD160008, The Willows at Westampton, has been prepared by Ingerman Development Company, LLC.;

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 14th day of December, 2016 that:

1. The WMUA hereby consents to the amendment entitled Program Interest No. 435433, Activity No. AMD160008, The Willows at Westampton, and publicly noticed on 12/5/2016, prepared by Ingerman Development Company, LLC., for the purpose of its incorporation into the applicable WQM plan(s).
2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.5.

Clayton R. Sills, Chairman

CERTIFICATION BY ASSISTANT SECRETARY

I, Andrew Weber, Assistant Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, December 14, 2016.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 14th day of December, 2016.

Andrew Weber, Assistant Secretary

Motion to Accept the Payment of Bills

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Moved: Cmmr. Scott

Seconded: Cmmr. Turner

Discussion: None

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Evans Yes, Cmmr. Green Yes, Cmmr Sills Yes

Solicitors Report

None

Motion to Adjourn

Moved: Cmmr. Scott

Seconded: Cmmr. Green

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Evans Yes, Cmmr. Green Yes, Cmmr Sills Yes

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