

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

April 19, 2017

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, April 19, 2017 at the John F. Kennedy Center. Chairman Carl Turner called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Christopher Walker (Absent), Cmmr. Jacqueline Jennings (Absent), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Absent) Alt. Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Absent).

Others attending: Andrew Weber, Executive Director, Russell Trice, Engineer, Emmanuel Stuppard, Director of Operations and Maintenance, Yolanda Melville of Cooper Levenson, and Vincent Buckley, Chief Operator of the Water Treatment Plant.

Comments from the Public

M. Nock: Sewer line insurance is an ongoing issue and hopes that the WMUA looks into it and gives something to the public

Paige Smith: Stated that she has a tree on top on her sewer line and encourages the WMUA to give out a list of insurance companies to the public and recommends everybody to get the insurance. Also mention senior discounts

A. Weber: Responded that senior discounts will be discussed during the meeting.

Motion to Approve February 15, 2017 Reorganization Meeting Minutes

Moved: Cmmr. Scott

Seconded: Cmmr. Evans

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Evans Yes

Motion to Approve March 8, 2017 Regular Meeting Minutes

Moved: Cmmr. Scott

Seconded: Cmmr. Evans

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Evans Yes

Treasurers Report

Moved: Cmmr. Scott

Seconded: Cmmr. Evans

Discussion

D. Diggs: Stated what we did complete the sale of old meters.

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Evans Yes

Operations and Maintenance Report

Moved: Cmmr. Scott

Seconded: Cmmr. Evans

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Evans Yes

Consulting Engineers Report

Moved: Cmmr. Scott

Seconded: Cmmr. Evans

Discussion

Cmmr. Scott: Glad to see public service with the transmitter. Looks like everything is on track.

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Evans Yes

***Cmmr. Jennings arrived**

Resolution 2017-4-19-1: Contract Modification No. 2 Contract No. 2015-1 Well 5A Radium Removal Treatment Plant Upgrades

Moved: Cmmr. Scott

Seconded: Cmmr. Evans

Discussion

R. Trice: There are 3 items that make up the contract modifications which are repairing the ceiling in the existing control building, the flowmeter on well pump blowoff line, and demolish existing concrete generator.

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Jennings

RESOLUTION 2017-4-19-1

Contract Modification No. 2

Contract No. 2015-1

Well 5A Radium Removal Treatment Plant Upgrades

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for Well 5A Radium Removal Treatment Plant Upgrades on April 27, 2016 and awarded such contract on May 18, 2016, and

WHEREAS, the contract was awarded to MBE Mark III Electric, Inc., and

WHEREAS, the contractor was requested to provide pricing for the following items:

1. Furnish and install new sheet rock ceiling in the existing Control Building, \$5,518.00
2. Furnish 4" diameter magnetic flowmeter on well pump blowoff line, \$3,400.00
3. Demolish existing concrete generator fuel tank pad, \$2,972.00

and

WHEREAS the Consulting Engineer is recommending that the above items of work be performed and has reviewed the pricing submitted by the contractor and finds that it is reasonable and is therefore recommending approval of Contract Modification No. 2 in the amount of \$11,890.00.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 21th day of September 2016 that:

1. Contract Modification No. 2 in the amount of \$11,890.00 is approved.
2. The Consulting Engineer and Executive Director are authorized to take all steps necessary to effectuate this contract modification.
3. A copy of this resolution be spread upon the minutes of this public meeting.

Carl Turner, Chairman

CERTIFICATION BY ASSISTANT SECRETARY

I, Andrew Weber, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, April 19, 2017.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 19th day of April 2017.

Andrew Weber, Secretary

CERTIFICATION OF AVAILABILITY
OF FUNDS

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Diallyo Diggs, Treasurer of the Willingboro Municipal Utilities Authority have ascertained that there are now available sufficient funds to pay for Contract Modification No. 2 in the amount of \$11,890.00. The funds shall be charged to the following fund: _____.

These funds are not certified as being available for more than one pending contract.

Diallyo Diggs, Treasurer _____
Date

Motion to Accept the Payment of Bills

Moved: Cmmr. Jennings

Seconded: Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Evans Yes to all except items 7118 and 7116, Cmmr. Jennings Yes

Solicitors Report

Y. Melville: All items to be discussed in executive session.

***Manny Stuppard Presentation**

Comments from the Public

Resident: What is going on at Well 5?

R. Trice: Responded stating that it is not put into use yet

***Clayton Sills Smart City Update**

***Cmmr. Walker Arrived**

Motion to Enter Executive Session

Moved: Cmmr. Jennings

Seconded: Cmmr. Sills

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Walker Yes

Motion to Exit Executive Session

Moved: Cmmr. Sills

Seconded: Cmmr. Evans

Roll Call: Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Walker Yes

Motion to Promote Charles Urkel to Supervisor PCP Operator with Salary Commensurate and with Management Recommendation

Moved: Cmmr. Jennings

Seconded: Cmmr. Sills

Roll Call: Cmmr. Scott Yes, Cmmr. Sills Yes, Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Walker Yes

Motion to Make License Pay Increase 60 cents per hour for Supervisors

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr. Sills Yes, Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Walker Yes

Motion to Accept Attorney's Recommendation as it pertains to Stephanie Jackson and Donya Jean-Baptiste in regards to their respective position, salary, and disciplinary action

Moved: Cmmr. Walker

Seconded: Cmmr. Sills

Roll Call: Cmmr. Scott Yes, Cmmr. Sills Yes, Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Walker Yes

Motion to Accept Counter Offer Proposed by Victory Church

Moved: Cmmr. Walker

Seconded: Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr. Sills Yes, Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Walker Yes

Motion to Adjourn

Moved: Cmmr. Walker

Seconded: Cmmr. Scott

Roll Call: Cmmr. Scott Yes, Cmmr. Sills Yes, Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Walker Yes