

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY
Regular Meeting Minutes
November 12, 2014

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, November 12, 2014 in the Authority office. Chairman Walker called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Commissioner instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Eddie Campbell, Jr., (Present), Cmmr. Dennis W. Reiter (Present), Cmmr. Christopher Walker (Present), Cmmr. Jacqueline Jennings (Present), Cmmr. T. Wayne Scott (Absent), Alt. Cmmr. Clayton Sills (Present) and Cmmr. Webster Evans (Present).

Others attending; Michael A. Armstrong, Secretary, James Mackie, Operations Manager, Richard F. DeLucry, of Cooper Levinson, Solicitor, Russell Trice, Engineer, and Andy Weber, Interim Executive Director.

Motion: A motion was made by Cmmr. Jennings and seconded by Cmmr. Campbell to approve the October 15, 2014 meeting minutes.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Jennings and seconded by Cmmr. Campbell to receive and file the Treasurer's Report.

Discussion: Cmmr. Reiter had a question regarding the number of meters removed as noted in the Treasurer's Report.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Campbell to receive and file the Operations and Maintenance Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion is made by Cmmr. Reiter and seconded by Cmmr. Jennings to authorize the Engineer to prepare design and construction plans for a ground water treatment plant by March 15, 2015.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Jennings and seconded by Cmmr. Reiter to receive and file the Executive Director's Report.

Discussion: The Executive Director summarized his written report provided to the Commissioners.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

The Engineer summarized his report.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Jennings to authorize the engineer to prepare plans, specifications and obtain permits for the construction of a ground water treatment plant at Well 5A for submission to NJEIT by March 15, 2015.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Campbell to approve Resolution 2014-11-12-1 for Change Order No. 1 to Contract 2013-3-1MG Ground Storage Tank Painting.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2014-11-12-__

CHANGE ORDER NO. 1 TO CONTRACT 2013-3

1 MG GROUND STORAGE TANK PAINTING

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for the 1 MG Ground Storage Tank Painting on January 7, 2014 and awarded such contract on February 19, 2014, and

WHEREAS, the contract was awarded to Pro-Spec Painting Inc., and

WHEREAS, it has been determined that the following unforeseen items of work must be performed for which the contractor has submitted the following pricing:

- | | |
|---|-------------|
| 1. Replace deteriorated roof vent with 24" vacuum/pressure relief
frost-proof vent | \$10,193.11 |
| 2. Prepare and caulk interior of tank support angles attached to
floor and walls, approximately 900 LF | \$8,325.00 |
| 3. Replace deteriorated ladder rungs | \$1,584.86 |

WHEREAS, the Consulting Engineer has reviewed the pricing submitted by the contractor and finds that it is reasonable and is recommending approval of change order No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 12th day of November 2014 that:

1. Change Order No. 1 in the amount of \$20,102.97.00 is approved.

2. The Consulting Engineer and Executive Director are authorized to take all steps necessary to effectuate this change order.
3. A copy of this resolution be spread upon the minutes of this public meeting.

Christopher P. Walker, Chairman

CERTIFICATION BY SECRETARY

I, Michael A. Armstrong, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, November 12, 2014.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 12th day of November 2014.

Michael A. Armstrong, Secretary

CERTIFICATION OF AVAILABILITY
OF FUNDS

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Joseph Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY has ascertained that there are now available sufficient funds to pay for Change Order No. 1 in the amount of \$20,102.97. The funds shall be charged to the following fund: NJEIT CONSTRUCTION FUND.

These funds are not being certified as being available for more than one pending contract.

Joseph Jacobs, Treasurer

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Campbell to approve Resolution 2014-11-12-2 for Change Order N. 1 to Contract 2013-b regarding Lake Drive and Beechnut lane Pump Stations Replacement.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2014-11-12-__

CHANGE ORDER NO. 1 TO CONTRACT 2013-8

LAKE DRIVE AND BEECHNUT LANE PUMP STATIONS REPLACEMENT

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for the Lake Drive and Beechnut Lane Pump Stations Replacement on January 10, 2014 and awarded such contract on February 19, 2014, and

WHEREAS, the contract was awarded to Lance Electric Inc., and

WHEREAS, it was determined during the installation of the pumping stations that a hard clay-like material and/or running sand existed at varying distances below grade both of which are unknown conditions which could not reasonable be expected by the contractor and which caused the contractor to use methods to install the wet wells not foreseen at time of bidding, and

WHEREAS, the contractor has requested additional compensation for the unanticipated methods to install the wet wells as follows:

- | | |
|----------------------------|-------------|
| 4. Beechnut Pump Station | \$12,205.00 |
| 5. Lake Drive Pump Station | \$12,276.00 |

WHEREAS, the Consulting Engineer has reviewed the pricing submitted by the contractor and finds that it is reasonable and is recommending approval of change order No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 12th day of November 2014 that:

2. Change Order No. 1 in the amount of \$24,481.00 is approved.
2. The Consulting Engineer and Executive Director are authorized to take all steps necessary to effectuate this change order.
3. A copy of this resolution be spread upon the minutes of this public meeting.

Christopher P. Walker, Chairman

CERTIFICATION BY SECRETARY

I, Michael A. Armstrong, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, November 12, 2014.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 12th day of November 2014.

Michael A. Armstrong, Secretary

CERTIFICATION OF AVAILABILITY
OF FUNDS

As required by NJS 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Joseph Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES

AUTHORITY has ascertained that there are now available sufficient funds to pay for Change Order No. 1 in the amount of \$24,481.00. The funds shall be charged to the following fund: NJEIT CONSTRUCTION FUND.

These funds are not being certified as being available for more than one pending contract.

Joseph Jacobs, Treasurer

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Jennings to approve Resolution 2014-11-12 2-3 for Change Order No. 6 to contract 2013-5A – Digester Cleaning and Repair and Trickling Filter walkway Grating replacement.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2014-11-12-__

CHANGE ORDER NO. 6 TO CONTRACT 2013-5A

DIGESTER CLEANING AND REPAIR AND TRICKLING FILTER WALKWAY GRATING REPLACEMENT

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for the Digester Cleaning and Repair and Trickling Filter Walkway Grating Replacement on January 15, 2014 and awarded such contract on February 19, 2014, and

WHEREAS, the contract was awarded to Centerpoint Associates Inc., and

WHEREAS, it has been determined that the following previously unknown repairs and/or additional work requested by the Authority are required to be performed:

1. Furnish and install new pressure relief valves on the primary and secondary digesters per Authority's request,
2. Remove and reconnect gas piping for inspection per Authority's request,

3. Furnish and install gas mixing system discharge piping (lances) in the primary digester,
4. Furnish and install a 90 degree elbow on top of existing pipe located in center of secondary digester per Authority's request, and

WHEREAS, the contractor as requested, submitted pricing for the above identified work as follows:

1.	Pressure Relief Valves	\$54,945.97
2.	Piping Inspection	\$2,299.00
3.	Gas Mixing Piping	\$15,669.50
4.	90 Degree Elbow	\$4,218.06

WHEREAS, the Consulting Engineer has reviewed the pricing submitted by the contractor and finds that it is reasonable and is recommending approval of change order No. 6.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 12th day of November 2014 that:

3. Change Order No. 6 in the amount of \$77,162.53 is approved.
2. The Consulting Engineer and Executive Director are authorized to take all steps necessary to effectuate this change order.
3. A copy of this resolution be spread upon the minutes of this public meeting.

Christopher P. Walker, Chairman

CERTIFICATION BY SECRETARY

I, Michael A. Armstrong, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, November 12, 2014.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 12th day of November 2014.

Michael A. Armstrong, Secretary

CERTIFICATION OF AVAILABILITY
OF FUNDS

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Joseph Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY has ascertained that there are now available sufficient funds to pay for Change Order No. 6 in the amount of \$77,162.53. The funds shall be charged to the following fund: NJEIT CONSTRUCTION FUND.

These funds are not being certified as being available for more than one pending contract.

Joseph Jacobs, Treasurer

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Jennings to approve Resolution 2014-11-12-4 to purchase of water meters.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2014 11 12-__
CHANGE ORDER #1 TO CONTRACT 2013-4
PURCHASE OF WATER METERS

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for the Purchase of Water Meters on January 7, 2014 and awarded on January 15, 2014 and,

WHEREAS, the contract was awarded to HD Supply Waterworks, Ltd., and

WHEREAS, there is a need for additional water meters, and

WHEREAS, the Authority desires to procure additional meters at the contract unit price per meter, and

WHEREAS, the Consulting Engineer has reviewed the Authority's request for additional meters and is recommending approval of this change order as submitted.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 12th day of November, 2014 that:

1. This change order is approved in the amount of \$84,300.00.
2. The Consulting Engineer and Executive Director be authorized to take all steps necessary to effectuate this change order.
3. A copy of this resolution be spread upon the minutes of this public meeting.

Christopher P. Walker,
Chairman

CERTIFICATION OF SECRETARY

I, Michael A. Armstrong, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on November 12, 2014.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 12th day of November, 2014.

Michael A. Armstrong,
Secretary

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACTS

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Joseph Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY, have ascertained that there are now available sufficient funds to pay for this change order in the amount of \$84,300.00. The funds shall be charged to the following funds:

NJEIT CONSTRUCTION FUND	\$21,000.00
RENEWAL & REPLACEMENT FUND	\$63,300.00

These funds are not being certified as being available for more than one pending contract.

Joseph Jacobs, Treasurer

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE;

Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Alt. Cmmr. Sills and seconded by Cmmr.

Campbell to approve the list of bills due for payment.

Willingboro M.U.A.
Bill List
November 12, 2014 Meeting

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A/P PAID HISTORY BY CHECK NUMBER - SUMMARY

ALL FUNDS FOR CHECKS DATED 10/17/2014 TO 11/13/2014 ALL CHECK NUMBERS

-----CHECK-----		-----VENDOR-----		
#	DATE	#	NAME	CHECK AMOUNT
4263	10/17/2014	3195	TREASURER STATE OF NJ	1755.00
4264	10/21/2014	3530	U.S. POSTAL SERVICE	1240.00
4265	10/31/2014	1898	GOLDEN NUGGET ATLANTIC CITY LL	1071.00
4266	10/31/2014	50	ASSOCIATION OF ENVIRONMENTAL	3700.00
4267	11/12/2014	3090	VERIZON	2940.38
4270	11/13/2014	4010	A C SCHULTES INC	2485.00
4271	11/13/2014	30	ABS ELECTRIC INC	3917.22
4272	11/13/2014	73	ADVANCED AUTO PARTS	271.48
4273	11/13/2014	150	ALAIMO ASSOC., RICHARD A.	92201.37
4274	11/13/2014	160	ALL INDUSTRIAL SAFETY	1239.80
4275	11/13/2014	3017	AMERICAN WATER	405.00
4276	11/13/2014	2625	AVAYA INC.	224.73
4277	11/13/2014	35	BARLOW CHEVROLET INC.	7.25
4278	11/13/2014	500	BILLOWS ELECTRIC SUPPLY	331.49
4279	11/13/2014	550	BRENT W. LEE & CO. LLC	6000.00
4280	11/13/2014	3159	BURLINGTON COUNTY BOARD OF CHO	16016.04
4281	11/13/2014	793	CBM	87.83
4282	11/13/2014	822	CENTERPOINT ASSOCIATES INC.	167767.96
4283	11/13/2014	874	CHAMPION UNIFORM SUPPLY INC.	761.50
4284	11/13/2014	964	COMCAST	216.27
4285	11/13/2014	1116	COYNE CHEMICAL CO. INC., GEORG	5037.98
4286	11/13/2014	1040	D.R. CORDELL & ASSOC INC	428.02
4287	11/13/2014	2763	DELUCA, MICHAEL	29.43
4288	11/13/2014	1369	DUKE'S SALES & SERVICE INC.	4948.08
4289	11/13/2014	1375	DUN-RITE SAND & GRAVEL CO. INC	836.62
4290	11/13/2014	1499	ENVIREP INC.	3921.02
4291	11/13/2014	1495	ENVIRONMENTAL EXPRESS LTD	137.16
4292	11/13/2014	1149	FISLER CASSIDY INC	20.84
4293	11/13/2014	1895	GIEGER PUMP & EQUIPMENT CO.	640.00
4294	11/13/2014	4194	HARRIS COMPUTER CORPORATION	218.96
4295	11/13/2014	3211	HD SUPPLY FACILITIES MAINTENAN	7038.69
4296	11/13/2014	2039	HD SUPPLY WATERWORKS LTD	46796.00
4297	11/13/2014	2324	HOME DEPOT CREDIT SERVICES	1158.19
4298	11/13/2014	2325	HOOVER TRUCK CENTERS	1178.44
4299	11/13/2014	2269	JCI JONES CHEMICALS INC	8678.18
4300	11/13/2014	2458	JFK PLUMBING	1610.00
4301	11/13/2014	4490	JOSEPH JACOBS	292.39
4302	11/13/2014	2262	JP SMITH CONTRACTORS INC.	53765.25
4303	11/13/2014	2388	LANCE ELECTRIC INC.	143711.12
4304	11/13/2014	2363	LECONEY, STEVEN L	1253.80
4305	11/13/2014	2600	LOWTHER'S, GEORGE	47.66
4306	11/13/2014	2740	MAGELLAN HILL TECHNOLOGIES	2298.62
4307	11/13/2014	2870	MERCADO, MARIANO	28.34
4308	11/13/2014	2951	MIDDLESEX WELDING SALES	13.90
4309	11/13/2014	2949	MILLER ENERGY INC.	287.31
4310	11/13/2014	3070	MUNICIPAL MAINTENANCE CO.	1729.00
4311	11/13/2014	3075	MURPHY & READ SPRING MFG CO IN	351.00
4312	11/13/2014	2762	NETWORK MANAGEMENT CONSULTANTS	2332.50
4313	11/13/2014	3168	NEW JERSEY MANUFACTURERS INSUR	9132.27
4314	11/13/2014	3152	NEWTOWN OFFICE & COMPUTER SUPP	1885.83
4315	11/13/2014	4999	ONE CALL CONCEPTS	280.60
4316	11/13/2014	3260	ONORATO, RICHARD	286.00

4317	11/13/2014	3610	P S E & G	42660.19
4318	11/13/2014	3481	P.C. HELPERS INC.	922.00
4319	11/13/2014	3611	PARK PUMPS & CONTROLS INC.	379.00
4320	11/13/2014	3340	PARKER, LLOYD	125.00
4321	11/13/2014	3380	PCA ENGINEERING	1445.00
4322	11/13/2014	2340	PETROLEUM TRADERS CORP	332.82
4323	11/13/2014	3467	PHILADELPHIA INSURANCE COMPANI	15838.84
4324	11/13/2014	3490	PITNEY BOWES	738.00
4325	11/13/2014	3593	PRO-SPEC PAINTING INC	106599.40
4326	11/13/2014	3640	Q.C. LABORATORIES	1340.65
4327	11/13/2014	4680	REED & PERRINE SALES INC.	2848.00
4328	11/13/2014	3801	RIGGINS INC.	2813.57
4329	11/13/2014	1332	ROOT 24 HRS INC.	1795.00
4330	11/13/2014	3940	SAM'S CLUB	1085.72
4331	11/13/2014	3970	SAS INC.	1664.00
4332	11/13/2014	3002	SERVICE TRUCK CENTERS INC.	927.50
4333	11/13/2014	4180	SNELL JR., JAMES	169.90
4334	11/13/2014	4333	STATE OF NEW JERSEY	5488.84
4335	11/13/2014	730	STEVENSON & SON INC., C.	4816.50
4336	11/13/2014	4340	STEVENSON SUPPLY CO INC	1009.58
4337	11/13/2014	4431	THOMAS SCIENTIFIC	1914.95
4338	11/13/2014	4460	TRAP ROCK INDUSTRIES LLC	1481.12
4339	11/13/2014	2730	UNIVAR USA INC.	2655.00
4340	11/13/2014	3186	VERIZON WIRELESS	891.16
4341	11/13/2014	4446	VIRTUA AT WORK	134.30
4342	11/13/2014	2260	WASTE MANAGEMENT OF	428.12
4343	11/13/2014	4580	ANDREW WEBER	14500.00
4344	11/13/2014	4535	WILLIAMS SCOTSMAN	362.15
4345	11/13/2014	4605	WOOLSTON COMPANY INC.	3085.00
4346	11/13/2014	4880	ZEE MEDICAL SERVICE CO.	453.60
	10/31/2014		PAYROLL	115000.00
TOTALS:				936917.43

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE;
Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Reiter
for Resolution 2014-11-12-5 – Authorizing Publication of notice for Public Hearing for 2015
User Rates and Connection Fees.

[Insert Resolution Here]

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE;
Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Jennings and seconded by Alt. Cmmr. Sills
for a Resolution 2014-11-12-6 authorizing publication of notice for Public Hearing for 2015
Budget.

[Insert Resolution Here]

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Resolution authorizing approval and execution of a contract between the Willingboro Municipal Utilities Authority and Teamsters Local 676 was tabled.

Motion: A motion was made by Cmmr. Jennings and seconded by Alt. Cmmr. Sills to approve Resolution 2014-11-12-7 to amend the resolution in support of memorandum of understanding with Willingboro Township for sustainable energy projects approved on October 15, 2015.

[Insert Resolution Here]

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Jennings and seconded by Alt. Cmmr. Sills to enter closed session.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Cmmr. Reiter leaves the meeting at 5:50. Alt. Cmmr. Evans is voting hereafter.

Motion: A motion was made by Cmmr. Campbell and seconded by Alt. Cmmr. Sills to enter Public Session.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion : Motion was made by Cmmr. Evans and seconded by Cmmr. Jennings to approve the October 15, 2014 executive session minutes.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Jennings that she paid for 13 carry over 5 days and take 5 days before the end of 12/21/14. No second received, therefore, the motion fails.

Discussion: None.

Motion: A motion was made by Cmmr. Walker and seconded by Alt. Cmmr. Sills to approve an agreement with Rita Taliefiero, WMUA Office Manager, to pay her for 13 days of accrued her 46 days accrued vacation time due to special circumstances. She has to use or lose 10 days before 12/31/14 and she can carry over 23 days in accordance with MUA policy.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: Motion to adjourn was made by Cmmr. Campbell and seconded by Alt. Cmmr. Scott.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

The meeting adjourned at 6:55 p.m.

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the November 12, 2014, Regular Meeting of the Willingboro Municipal Utilities Authority.

Michael A. Armstrong, Secretary