

**WILLINGBORO MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING MINUTES**

**JUNE 18, 2014**

A meeting of the Willingboro Municipal Utilities Authority was held on Wednesday June 18, 2014 in the Authority's office. Chairman Walker called the meeting to order at 4:30 PM.

The Pledge of Allegiance was held.

The Chairman instructed the Assistant Secretary to conduct a roll call. Chairman Walker, present; Dennis Reiter, present; Jacqueline Jennings, absent; T Wayne Scott, present; Eddie Campbell Jr, present; Clayton Sills, present; Webster Evans present.

Mr. Bateman indicated that Mr. Sills as first alternate would be voting due to Ms. Jennings absence.

Others attending the meeting, Joseph Bateman, Executive Director; Nick Talvacchia, Solicitor; Russell Trice, Consulting Engineer; James Mackie, Director of Operations and Maintenance; Michael Flett; Flett Exchange.

The Assistant Secretary read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, was given by the Authority in the following manner:

- A. posting written notice on the bulletin Board of the Authority's office.
- B. mailing written notice to the clerks of Willingboro and Westhampton Townships; the Secretary of the Edgewater Park Sewage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. publishing a public notice in the Burlington County Times.

The Chairman instructed the Assistant Secretary to enter into the minutes of this meeting this public announcement.

**Meeting Minutes**

Meeting minutes for the following meetings were under consideration for approval; April 7, May 7, and May 21. Mr. Talvacchia requested that the meeting minutes of April 7 meeting be considered at the July regular meeting.

A motion was made by Mr. Campbell and seconded by Mr. Scott to approve the May 7 minutes as presented. A roll call vote was held and passed; the only dissenting vote was Mr. Reiter.

A motion was made by Mr. Campbell and seconded by Mr. Scott to approve the May 21 regular meeting minutes. Mr. Reiter raised several questions and made several comments concerning omissions and errors in the draft minutes. There was discussion concerning Mr. Reiter's comments. Mr. Walker suggested that all Commissioners review their meeting packets thoroughly and contact Mr. Bateman, or Mr. Armstrong if they have questions about any items as opposed to raising those items at the last minute in the meeting.

The minutes were not adopted. A motion was made by Mr. Reiter and seconded by Mr. Campbell to postpone the adoption of the May 21, meeting minutes, until the July regular meeting. The motion passed unanimously.

**Treasurer's Report**

A motion was made by Mr. Reiter and seconded by Mr. Campbell to approve and file the Treasurer's report for the month of May. Mr. Bateman called to the Commissioners attention the fact that the number of meters out continued to rise and that there was a small decrease in average water consumption during 2013. Neither of these trends are positive for the Authority's finances. Following a short discussion the motion was adopted unanimously.

A motion was made by Mr. Reiter and seconded by Mr. Campbell to approve and file the Treasurer's report for the month of May. Mr. Bateman called to the Commissioners attention the fact that the number of meters out continued to rise and that there was a small decrease in average water consumption during 2013. Neither of these trends are positive for the Authority's finances. Following a short discussion the motion was adopted unanimously.

#### **Operations and Maintenance Report**

A motion was made by Mr. Scott and seconded by Mr. Campbell to approve and file the operations and maintenance report for the month of May. Mr. Mackie called to the Board's attention that the questions concerning the sidewalk deterioration were still under investigation. Mr. Reiter had some questions concerning the status of the replacement of the water main in Rittenhouse and Twin Hills. Mr. Mackie explained that we have postponed replacing those mains because we are not finding any leaks in those neighborhoods.

Mr. Campbell had some questions regarding the meter replacement program.

Mr. Mackie explained that the Authority was in the process of replacing the older meters that were failing to provide valid readings. The funding for this program is through the environmental trust.

A roll call vote was held and the motion passed unanimously.

#### **Executive Director's Monthly Report**

A motion was made by Mr. Reiter and seconded by Mr. Campbell to receive and file the Executive Director's report for the month of May. A roll call vote was held and the motion passed unanimously.

#### **Public**

There was no public present at the meeting.

#### **Executive Director's Report**

Mr. Bateman introduced Michael Flett from Flett Exchange. Flett Exchange is the broker hired by the Board for the sale of solar renewable energy credits.

The purpose of Mr. Flett's attendance at the meeting was to introduce the concept of utilizing long-term contracts for the sale of the solar renewable energy credits as opposed to utilizing the spot market. It was Mr. Flett's opinion that the price of energy credits was going to fall over the next several years and it would be advantageous for the Authority to lock in a higher price with a long-term contract. Following Mr. Flett's presentation the solicitor was directed to review the proposed agreement and for Mr. Bateman, to keep the energy committee apprised. This topic is scheduled for discussion at the July regular meeting.