

**WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**  
**Regular Meeting Minutes**  
**November 16, 2015**

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, November 16 2015 in the Authority office. Chairman T. Wayne Scott called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

**Roll Call:** Cmmr. Eddie Campbell, Jr. (Present), Cmmr. Christopher Walker (Absent), Cmmr. Jacqueline Jennings (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Alt. Cmmr. Webster Evans (Present) and Alt. Cmmr. Carl Turner (?).

Others attending; Michael A. Armstrong, Secretary, James Mackie, Operations Manager, Russell Trice, Engineer, Howard E. Drucks of Cooper Levenson, Solicitor, Rita Talifero, Personnel Director.

**Public Comment:** None.

**Motion:** A motion was made by Cmmr. Campbell and seconded by Cmmr. Sills to approve the Minutes of the October 21, 2015 meeting.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, ABSTAIN.

**Motion:** A motion was made by Cmmr. Campbell and seconded by Cmmr. Jennings to receive and file the Treasurer's Report.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Jennings and seconded by Cmmr. Campbell to receive and file the Operations and Maintenance Report.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Jennings and seconded by Cmmr. Campbell to receive and file the Executive Director's Report.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Sills and seconded by Cmmr. Campbell to receive and file the Consulting Engineer's Report.

**Discussion:** Commissioners asked questions regarding Solar Panel System performance. Commissioner Evans had a question regarding the location of the vacant Willingboro Township dog kennel on MUA property. The Executive Director advised that he is discussing this use with Township and will advised the Commissioners when it is resolved with Willingboro Township officials. Commissioner Evans also asked if the newly ordered generators were expected and the old generator would be removed. The Operations Manager advised the Board that one more generator is expected shortly and the old generator was removed earlier that day.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Sills and seconded by Cmmr. Jennings to adopt Resolution 2015-11-16-1 for Change Order No. 1 to Contract 2013-2B Wells 9, 10 & 11 Electrical Upgrade.

[insert resolution]

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Jennings and seconded by Cmmr. Sills for Resolution 2015-11-16-2 for Change Order No. 9 (final quantities) to Contract 2013-5A Digester Cleaning.

[Insert resolution]

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Sills and seconded by Cmmr. Jennings to adopt Resolution 2015-11-16-3 for Change Order No. 2 to Contract 2015-2 Main WTP Sodium Hypochlorite Tank.

[insert resolution]

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Jennings and seconded by Cmmr. Sills to adopt Resolution 2015-11-16-4 for Change Order No. 3 to Contract 2015-2 Main WTP Sodium Hypochlorite Tank.

[insert resolution]

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Jennings and seconded by Cmmr. Sills to adopt Resolution 2015-11-16-5 Well 5A Radium Removal Treatment Plant Contract No. 2015-1 Approving the Use of Patented or Copyrighted Equipment.

[insert resolution]

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Jennings and seconded by Cmmr. Campbell to adopt Resolution 2015-11-16-6 Consenting to the Proposed Water Quality Management Plan (WQM) Plan Amendment Entitled: Willingboro Lakes Park.

[insert resolution]

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Sills and seconded by Cmmr. Jennings to adopt Resolution 2015-11-16-7 Entering into a Contract with a Third Party Electricity Supplier.

[insert resolution]

**Discussion:** Thomas Dickinson, PE, CEP, Energy Advisor from EnergyBy5, He summarized his reason for purchasing electricity. He needs the authority for the Executive Director to be ready to sign a contract when the offer is made to enter the market for electricity.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Sills and seconded by Alt. Cmmr. Evans to present the list of bills due for payment.

**[insert bill list]**

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Jennings and seconded by Cmmr. Sills to enter Executive Session.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Campbell and seconded by Cmmr. Sills to reenter public session.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Jennings and seconded by Alt. Cmmr. Evans to accept Executive Session Minutes of 10/21/15.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Sills and seconded by Cmmr. Campbell to go back into Executive Session a second time so that Alt. Cmmr. Evans can discuss an employee issue.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Scott and Seconded by Cmmr. Jennings to reenter public session for a second time.

**Discussion:** None.

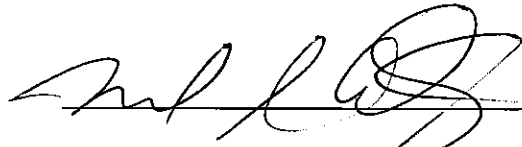
**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

**Motion:** A motion was made by Cmmr. Jennings and seconded by Cmmr. Evans to adjourn.

The meeting adjourned at 6:10 pm.

#### **Certification of Minutes**

I hereby certify the above to be a true and correct copy of the approved Minutes of the November 16, 2015, Regular Meeting of the Willingboro Municipal Utilities Authority approved on December 16, 2015.



**Michael A. Armstrong, Secretary**