

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Special MUA Meeting Minutes Wednesday, May 15, 2013

The special meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, May 15, 2013 in the Authority office. Chairman Walker called the meeting to order at 4:30 PM, and Pledge of Allegiance by the Board.

Roll Call: Cmmr. Eddie Campbell, Jr., (Present), Cmmr. Anthony Clemons, Sr. (Absent), Cmmr. James H. Gray (Present), Cmmr. Dennis W. Reiter (Present), Cmmr. Christopher Walker (Present), Alt. Cmmr. T. Wayne Scott (Absent) and Alt. Cmmr. Jacqueline Jennings (Absent). Others attending, Michael A. Armstrong, Secretary, Amy E. Rudley, Labor Counsel, and Joseph S. Bateman, Executive Director.

Chairman Walker instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building on Wednesday, February 2, 2012.
- B. Mailing written notice to the Municipal Clerks of the Willingboro and Westampton Townships, Secretary of Edgewater Park Sewage Authority, and the Executive Director of the Mount Laurel Municipal Utilities Authority, February 2, 2012 Certified mail.
- C. Publishing a Public Notice in the Burlington County Times and Courier Post, February 1, 2012.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

The Closed session minutes were provided to the Board from 1/27 to 3/21/2013 for review.

Motion: A Motion was made by Cmmr. Reiter to receive and file the Treasurers Report for April and seconded by Cmmr. Gray.

Discussion: None.

Roll Call Vote: Cmmr. Campbell, AYE; Cmmr. Gray, AYE; Cmmr. Reiter AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Campbell to receive and file the Operations and Maintenance Report for April and seconded by Cmmr. Reiter.

Discussion: None.

Roll Call Vote: Cmmr. Campbell, AYE; Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A Motion was made by Cmmr. Campbell to receive and file the Executive Director's Report for April and seconded by Cmmr. Gray.

Discussion: None.

Roll Call Vote: Cmmr. Campbell; AYE, Cmmr. Gray; AYE, Cmmr. Reiter, AYE; Cmmr. Walker; AYE.

A presentation of final Audit Report for 2012 was given by Bowman & Co. No Motion or resolution was made as the Board indicated they just received the report today and will review it and discuss it at the next meeting.

Comments from the Public: Lynette Lewis of 27 Galloway Lane stated that she was in the military and rented her home while stationed elsewhere. Her tenants died three years ago, and she asked that the water meter be removed at that time. Nevertheless, she was told she has a bill for \$300 and she doesn't know why if there was no meter for three years. Ms. Lewis met with Mr. Bateman and after their meeting she agreed to provide the MUA with any payment receipts and she will be reimbursed \$300.

Ronald Tyminski of 88 Garden Brook Lane indicated that since February, 2013 he's had significant damage to his home. The sewage is backing up through his toilet. Jim Mackey stated that he is aware of it and Vick DeMaise is also aware and advised the Board that the matter has been turned over to the Authority's insurance carrier.

Motion: A Motion was made by Cmmr. Reiter to consider the resolution authorizing the disposal of various properties through Gov/Deals and/or sealed bid and seconded by Cmmr. Gray.

Discussion: None.

Roll Call Vote: Cmmr. Campbell, AYE; Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A Motion was made by Cmmr. Reiter to consider authorizing the Executive Director to prepare bids for renewal of leases for water tank cell antenna sites and seconded by Cmmr. Campbell.

Discussion: None

Roll Call Vote: Cmmr. Campbell, AYE; Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A Motion was made by Cmmr. Campbell to consider authorizing the Executive Director to continue to be a member of and participate in Willingboro Rotary and seconded by Cmmr. Gray.

Discussion: None.

Roll Call Vote: Cmmr. Campbell, AYE; Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Motion: A Motion was made by Cmmr. Reiter to consider authorizing the Executive Director to close the office on July 5 and seconded by Cmmr. Campbell.

Discussion: None.

Roll Call Vote: Cmmr. Campbell, AYE; Cmmr. Gray, AYE; Cmmr. Reiter, AYE;
Cmmr. Walker, AYE.

Motion: A Motion was made by Cmmr. Reiter and seconded by Cmmr. Gray to
approve the List of Bills due for Payment.

DATE: 10-MAY-13

Willingboro M.U.A.

PAGE 1

Board Meeting

May 15, 2013

A/P PAID HISTORY BY CHECK NUMBER - SUMMARY

ALL FUNDS FOR CHECKS DATED 4/19/2013 TO 5/16/2013 ALL CHECK
NUMBERS

-----CHECK-----		-----VENDOR-----		
#	DATE	#	NAME	CHECK
2195	5/07/2013	964	COMCAST	
1431.76-				
2652	5/01/2013	2030	STATE OF NJ HEALTH BENEFITS PR	
15973.44				
2654	4/19/2013	3895	RUTGERS THE STATE UNIVERSITY O	
157.50				
2655	5/15/2013	3467	PHILADELPHIA INSURANCE COMPANI	
1000.00				
2657	5/16/2013	4010	A C SCHULTES INC	
22181.00				
2658	5/16/2013	73	ADVANCED AUTO PARTS	
176.84				
2659	5/16/2013	131	AGWAY OF BURLINGTON	86.00
2660	5/16/2013	150	ALAIMO ASSOC., RICHARD A.	
170348.39				
2661	5/16/2013	160	ALL INDUSTRIAL SAFETY	
849.46				
2662	5/16/2013	245	APS SUPPLY CO.	98.00
2663	5/16/2013	31	BARBER, ROBERT	63.00
2664	5/16/2013	3159	BURLINGTON COUNTY BOARD OF CHO	
9017.95				

2665	5/16/2013	430	BURLINGTON COUNTY TIMES	
211.56				
2666	5/16/2013	710	BURLINGTON TRUCK CENTER	
1799.00				
2667	5/16/2013	793	CBM	
151.58				
2668	5/16/2013	4640	CENTRAL JERSEY EQUIPMENT LLC	
1206.34				
2669	5/16/2013	820	CERTIFIED LABORATORIES	
280.56				
2670	5/16/2013	874	CHAMPION UNIFORM SUPPLY INC.	
564.00				
2671	5/16/2013	964	COMCAST	
211.89				
2672	5/16/2013	1020	CONTECH ASSOCIATES INC.	
1728.00				
2673	5/16/2013	1130	COOPER LEVENSON ATTORNEYS AT L	
4538.42				
2674	5/16/2013	1050	COURIER POST	
217.80				
2675	5/16/2013	2763	DELUCA, MICHAEL	63.00
2676	5/16/2013	1270	DEMAISE, VICTOR	25.65
2677	5/16/2013	1340	DOOLEY, FREDERICK	
711.90				
2678	5/16/2013	1389	DVB NOTE HOLDCO LLC	
2543.48				
2679	5/16/2013	1415	EAST RIVER ENERGY INC.	
4056.01				
2680	5/16/2013	1118	EXPRESS HARDWARE AND CONTACTOR	
209.59				
2681	5/16/2013	1110	FASTENAL	47.08
2682	5/16/2013	1960	GRAINGER INC, W W	
1488.00				
2683	5/16/2013	2040	HACH COMPANY	
1195.80				
2684	5/16/2013	4194	HARRIS COMPUTER CORPORATION	
184.86				
2685	5/16/2013	2324	HOME DEPOT USA INC	
683.55				
2686	5/16/2013	2250	IDEXX DISTRIBUTION CORPORATION	
791.33				
2687	5/16/2013	2272	JB EQUIPMENT	
802.00				

2688	5/16/2013	2269	JCI JONES CHEMICALS INC	
14358.90				
2689	5/16/2013	4122	KAMAN INDUSTRIAL TECHNOLOGIES	
2570.76				
2690	5/16/2013	2421	KINGS JANITORIAL SERVICE	
975.00				
2691	5/16/2013	2385	L & L REDI-MIX INC.	
2144.00				
2692	5/16/2013	2600	LOWTHER'S,GEORGE	66.00
2693	5/16/2013	2670	MACALASTER BICKNELL CO OF NJ I	
4883.06				
2694	5/16/2013	2740	MAGELLAN HILL TECHNOLOGIES	
2641.26				
2695	5/16/2013	2756	MARTIN, JAVONN	
1118.70				
2696	5/16/2013	2951	MIDDLESEX WELDING SALES	
12.00				
2697	5/16/2013	2960	MILLIPORE CORPORATION	
895.62				
2698	5/16/2013	2762	NETWORK MANAGEMENT CONSULTANTS	
855.00				

PAGE

2

2699	5/16/2013	3013	NEW ENGLAND PIPE CLEANING CO.	
1395.92				
2700	5/16/2013	3017	NEW JERSEY AMERICAN WATER	
405.00				
2701	5/16/2013	3168	NEW JERSEY MANUFACTURERS INSUR	
10470.00				
2702	5/16/2013	3152	NEWTOWN OFFICE & COMPUTER SUPP	
619.55				
2703	5/16/2013	111	NJ DEPARTMENT OF HEALTH	
1540.00				
2704	5/16/2013	4999	ONE CALL CONCEPTS	
337.44				
2705	5/16/2013	3260	ONORATO,RICHARD	63.00
2706	5/16/2013	3610	P S E & G	
54255.77				
2707	5/16/2013	3481	P.C. HELPERS INC.	89.99

2708	5/16/2013	3611	PARK PUMPS & CONTROLS INC.	
969.00				
2709	5/16/2013	2340	PETROLEUM TRADERS CORP	
437.32				
2710	5/16/2013	3467	PHILADELPHIA INSURANCE COMPANI	
13086.91				
2711	5/16/2013	3490	PITNEY BOWES	
180.00				
2712	5/16/2013	3500	POLLARD CO. INC., JOSEPH G.	
618.75				
2713	5/16/2013	3590	PRIOR-NAMI BUSINESS SYS.	
300.00				
2714	5/16/2013	3640	Q.C. LABORATORIES	
1401.50				
2715	5/16/2013	4680	REED & PERRINE SALES INC.	
2864.00				
2716	5/16/2013	3802	RIO SUPPLY INC.	
1373.00				
2717	5/16/2013	3910	S.J. BOILER & BURNER SER	
935.22				
2718	5/16/2013	3940	SAM'S CLUB	
1325.94				
2719	5/16/2013	3002	SERVICE TRUCK CENTERS INC.	
403.62				
2720	5/16/2013	2422	SHARP GTS, GARY	
1032.00				
2721	5/16/2013	2021	SHARP, GARY	63.00
2722	5/16/2013	4285	SPRINGSIDE AUTOMOTIVE INC	
1242.00				
2723	5/16/2013	730	STEVENSON & SON INC., C.	
10927.50				
2724	5/16/2013	4340	STEVENSON SUPPLY CO INC	
4467.85				
2725	5/16/2013	40	TAYLOR RENTAL	76.60
2726	5/16/2013	4415	TD WEALTH MANAGEMENT	
2000.00				
2727	5/16/2013	4460	TRAP ROCK INDUSTRIES LLC	19.83
2728	5/16/2013	2730	UNIVAR USA INC.	
3010.50				
2729	5/16/2013	3213	USA MOBILITY WIRELESS INC.	88.34
2730	5/16/2013	3186	VERIZON WIRELESS	
217.13				

2731	5/16/2013	4446	VIRTUA AT WORK	
297.05				
2732	5/16/2013	2260	WASTE MANAGEMENT OF	
342.82				
2733	5/16/2013	4691	WATER ENVIRONMENT FEDERATION	
183.00				
2734	5/16/2013	4720	WAWA FLEET	35.21
2735	5/16/2013	4535	WILLIAM SCOTSMAN INC.	
329.23				
2736	5/16/2013	4811	WILLINGBORO BOARD OF EDUCATION	
3833.00				
2737	5/16/2013	4815	WILLINGBORO CHRISTIAN ASSEMBLY	
12000.00				
2738	5/16/2013	4600	WOOLMAN BROTHERS NURSERY	
261.00				
2739	5/16/2013	4605	WOOLSTON COMPANY INC.	
1056.00				
2740	5/16/2013	4880	ZEE MEDICAL SERVICE CO.	
199.50				
8036	5/01/2013	2150	STATE OF NJ HEALTH BENEFITS PR	
22604.78				
8037	5/01/2013	2030	STATE OF NJ HEALTH BENEFITS PR	
41676.11				

TOTALS: 471785.90

Discussion: None.

Roll Call Vote: Cmmr. Campbell, AYE; Cmmr. Gray, AYE; Cmmr. Reiter, AYE;

Cmmr. Walker, AYE.

Motion: A Motion was made by Cmmr. Campbell to receive and file the Engineer's Monthly Status Report and seconded by Cmmr. Gray.

Discussion: None.

Roll Call Vote: Cmmr. Campbell, AYE; Cmmr. Gray, AYE; Cmmr. Reiter, AYE;

Cmmr. Walker, AYE.

Motion: A Motion was made by Cmmr. Campbell to consider awarding bids for the repair of the clarifier at well #6, contract 2012-3 and seconded by Cmmr. Gray.

Discussion: None.

Discussion: The motion to award the bid was made premature. Engineer recommended the bid should be rejected in as much as all of the bids submitted were too high based on his analysis and not in the best interest of the Authority. The Engineer analysis determined that the bids should have been in the in the sixty five thousand dollar (\$65,000) range.

Roll Call Vote: Cmmr. Campbell; AYE, Cmmr. Gray; NO, Cmmr. Reiter; NO; Cmmr. Walker; NO.

Comments from Authority members: None.

Motion to Adjourn: Motion to adjourn was made by Cmmr. Campbell and seconded by Cmmr. Reiter.

Roll Call Vote: Cmmr. Campbell, AYE; Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the May 15, 2013 Regular Meeting of the Willingboro Municipal Utilities Authority.

Michael A. Armstrong, Secretary