

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY
Regular Meeting Minutes
January 15, 2014

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, January 15, 2014 in the Authority office. Chairman Walker called the meeting to order at 4:30 PM, and Pledge of Allegiance by the Board. The Commissioner instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Eddie Campbell, Jr., (Absent), Cmmr. James H. Gray (Present), Cmmr. Dennis W. Reiter (Present), Cmmr. Christopher Walker (Present), Alt. Cmmr. Jacqueline Jennings (Present), and Alt. Cmmr. T. Wayne Scott (Present).

Others attending; Michael A. Armstrong, Secretary, Joseph S. Bateman, Executive Director, James Mackie, Operations Manager, Nicholas F. Talvacchia, Solicitor and L. Russell Trice, Engineer.

Motion: A motion was made by Cmmr. Gray and seconded by Alt. Cmmr. Scott to approve the minutes of the December 18th meeting.

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, ABSTAIN; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Gray and seconded by Alt. Cmmr. Scott to receive and file the Treasurer's Report.

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion to receive and file the Operations and Maintenance Report was made by Cmmr. Reiter and seconded by Cmmr. Gray.

Discussion Jim Mackey wanted to acknowledge his staff for their excellent performance during the storm.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Gray and seconded by Cmmr Reiter to receive and file the Executive Director's Report.

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

There were no comments from the public.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Gray to receive and file the Engineer's Monthly Status Report.

Discussion: Cmmr. Reiter had a question regarding the of Red Zone main inspections. Red Zone advised that they could not inspect 6,000 feet of main. The Engineer and Operations Manager said that it was probably due to not finding a manhole.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE, Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Gray to approve a resolution awarding the bid for the NJEIT contract for water tank painting to Pro Spec Painting.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2014 1 15 AWARD OF CONTRACT 2013-3 Painting of 1 MG Storage Tank

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and did in fact receive sealed bids for painting 1 MG storage tank on January 7, 2014 at 10:00 A.M. and,

WHEREAS, the bids were publicly opened and have been reviewed by the Consulting Engineer, and

WHEREAS, bids were received from Pro-Spec Painting, Inc. Bragaton Construction, Allied Painting, Alpine Painting, Corrosion Control Corp., Worldwide Industries Corp. and Amstar of Western New York, Inc.

WHEREAS, the Consulting Engineer has determined that the bid submitted by the low bidder, Pro-Spec Painting, Inc. , was the low bidder and meets the specifications, and

WHEREAS, the Treasurer has certified that funds are available and have been budgeted for this purpose, and

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15th day of January, 2014 that:

- 1. A Contract be awarded to Pro-Spec Painting, Inc. as the lowest, responsible bidder.**
- 2. This contract is being awarded contingent upon approval by New Jersey DEP.**
- 3. The Executive Director is authorized to execute the necessary forms of contract.**
 - 4. A copy of this resolution be spread upon him the minutes of this public meeting**

Chairman

ATTEST:

Christopher P. Walker,

Joseph Bateman, Assistant Secretary

**CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACTS**

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Joseph Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY have ascertained that there are now available sufficient funds to award a contract between the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY and Pro-Spec Painting, Inc.

The money necessary to fund said contract is in the amount of \$469,270. The funds shall be charged to the following line item appropriation or account number: NJEIT CONSTRUCTION FUND

These funds are not being certified as being available for more than one pending contract.

Joseph Jacobs

Treasurer

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt.

Cmmr. Scott, AYE, Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Alt. Cmmr. Scott to award the bid for water meter purchases for NJEIT contracts to HD Supply Waterworks.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

**RESOLUTION 2014 1 15
AWARD OF CONTRACT 2013 - 4
METER PURCHASE**

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and did in fact receive sealed bids for the purchase of water meters on January 7, 2014 at 10:00 P.M. and,

WHEREAS, the bids were publicly opened and have been reviewed by the Consulting Engineer, and

WHEREAS, bids were received from Rio Supply, Inc., Neptune Technology Group and HD Supply Waterworks, and

WHEREAS, the Consulting Engineer has determined that the bid submitted by the low bidder, HD Supply Waterworks was the low bidder and meets the specifications, and

WHEREAS, the Treasurer has certified that funds are available and have been budgeted for this purpose, and

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15th day of January, 2014 that:

- 1. A Contract be awarded to HD Supply Waterworks as the lowest, responsible bidder.**
- 2. This contract is being awarded contingent upon approval by New Jersey DEP.**
- 3. The Executive Director is authorized to execute the necessary forms of contract.**
- 4. A copy of this resolution be spread upon the minutes of this public meeting**

Chairman

Christopher P. Walker,

ATTEST:

Joseph Bateman, Assistant Secretary

**CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACTS**

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Joseph Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES

AUTHORITY have ascertained that there are now available sufficient funds to award a contract between the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY and HD Supply Waterworks. The money necessary to fund said contract is in the amount of \$421,945. The funds shall be charged to the following fund: NJEIT CONSTRUCTION FUND

These funds are not being certified as being available for more than one pending contract.

Joseph Jacobs

Treasurer

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt.

Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: Alt. Cmmr. Jennings made a motion to approve the resolution to award the NJEIT contract to Well 9 electrical upgrade repairs to Scalfo Electric, Inc. and Cmmr. Reiter seconded the motion.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

**RESOLUTION 2014 1 15
AWARD OF CONTRACT 2013 - 11
WELL 9 ELECTRICAL UPGRADE**

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and did in fact receive sealed bids for the purchase of water meters on January 9, 2014 at 1:00 P.M. and,

WHEREAS, the bids were publicly opened and have been reviewed by the Consulting Engineer, and

WHEREAS, bids were received from Scalfo Electric, Inc., Lance Electric, Inc., Joseph Delagado Inc. DEE- EN Electrical Contracting, and

WHEREAS, the Consulting Engineer has determined that the bid submitted by the low bidder, Scalfo Electric, Inc. was the low bidder and meets the specifications, and

WHEREAS, the Treasurer has certified that funds are available and have been budgeted for this purpose, and

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15th day of January, 2014 that:

- 1. A Contract be awarded to Scalfo Electric, Inc. as the lowest, responsible bidder.**
- 2. This contract is being awarded contingent upon approval by New Jersey DEP.**
- 3. The Executive Director is authorized to execute the necessary forms of contract.**

- 4. A copy of this resolution be spread upon the minutes of this public meeting**

Christopher P. Walker, Chairman

ATTEST:

Joseph Bateman, Assistant Secretary

**CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACTS**

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Joseph Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY have ascertained that there are now available sufficient funds to award a contract between the

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY and Scolfo Electric, Inc.

The money necessary to fund said contract is in the amount of \$64,150. The funds shall be charged to the following fund: NJEIT CONSTRUCTION FUND

These funds are not being certified as being available for more than one pending contract.

Joseph Jacobs

Treasurer

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Gray and seconded by Alt. Cmmr. Scott to approve the resolution awarding the NJEIT contract for digester cleaning and trickling filter grates to Centerpoint Associates Inc..

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

**RESOLUTION 2014 1 15
AWARD OF CONTRACT 2013 – 5A
DIGESTER CLEANING AND TRICKLING FILTER GRATES**

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and did in fact receive sealed bids for the purchase of water meters on January 15, 2014 at 10:00 P.M. and,

WHEREAS, the bids were publicly opened and have been reviewed by the Consulting Engineer, and

WHEREAS, bids were received from Centerpoint Associates, Municipal Maintenance Company, Spectra Serve Inc., and

WHEREAS, the Consulting Engineer has determined that the bid submitted by the low bidder, Centerpoint Associates, Inc. was the low bidder and meets the specifications, and

WHEREAS, the Treasurer has certified that funds are available and have been budgeted for this purpose, and

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15th day of January, 2014 that:

1. A Contract be awarded to Centerpoint Associates Inc. as the lowest, responsible bidder.
2. This contract is being awarded contingent upon approval by New Jersey DEP.
3. The Executive Director is authorized to execute the necessary forms of contract.
4. A copy of this resolution be spread upon the minutes of this public meeting

Chairman Christopher P. Walker,

ATTEST:

Joseph Bateman, Assistant Secretary

**CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACTS**

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Joseph Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES

AUTHORITY have ascertained that there are now available sufficient funds to award a contract between the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY and Centerpoint Associates Inc. The money necessary to fund said contract is in the amount of \$1,662,617. The funds shall be charged to the following fund: NJEIT CONSTRUCTION FUND These funds are not being certified as being available for more than one pending contract.

Joseph Jacobs

Treasurer

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Gray and seconded by Cmmr. Reiter to approve the resolution awarding the NJEIT contract to replace Beechnut pumping stations to Lance Electric Inc..

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2014 1 15 AWARD OF CONTRACT 2013 - 11 RECONSTRUCION OF BEECHNUT AND LAKE PUMP STATIONS

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and did in fact receive sealed bids for the purchase of water meters on January 10, 2014 at 1:00 P.M. and,

WHEREAS, the bids were publicly opened and have been reviewed by the Consulting Engineer, and

WHEREAS, bids were received from Centerpoint Associates, B & H Contracting Inc., Roger W Wuesteld Inc., Lance Electric Inc., and

WHEREAS, the Consulting Engineer has determined that the bid submitted by the low bidder, Lance Electric Inc. was the low bidder and meets the specifications, and

WHEREAS, the Treasurer has certified that funds are available and have been budgeted for this purpose, and

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15th day of January, 2014 that:

- 1. A Contract be awarded to Lance Electric Inc. as the lowest, responsible bidder.**

2. This contract is being awarded contingent upon approval by New Jersey DEP.
3. The Executive Director is authorized to execute the necessary forms of contract.
 4. A copy of this resolution be spread upon the minutes of this public meeting

Chairman

Christopher P. Walker,

ATTEST:

Joseph Bateman, Assistant Secretary

**CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACTS**

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Joseph Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY have ascertained that there are now available sufficient funds to award a contract between the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY and Lance Electric Inc. The money necessary to fund said contract is in the amount of \$768,800. The funds shall be charged to the following fund: NJEIT CONSTRUCTION FUND

These funds are not being certified as being available for more than one pending contract.

Joseph Jacobs

Treasurer

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt.

Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Alt. Cmmr. Jennings and seconded by Alt. Cmmr. Scott to renew dental insurance and authorize the Executive Director to enter into a two-year contract with MetLife.

Discussion: CEB, the MUA's insurance broker explain the differences between the current dental plan with Delta Dental and the new proposed plan with MetLife.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Alt. Cmmr. Jennings and seconded by Alt. Cmmr. Scott to authorize the Broker to place various insurance policies as recommended.

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

A presentation was made by Integrity Energy Services, LLC in response to the RFP distributed by the MUA for an energy advisor.

Motion: Cmmr. Reiter made a motion and seconded by Cmmr. Gray to approve a credit for account; 074481294 in the amount of \$722.52 due to an unknown leak under the foundation of the customer's home.

Discussion: The Executive Director is recommending that the board authorize credit for sewer only, which is \$722.52. The Commissioners raised concerns regarding the WMUA's policy regarding customer credits.

Motion to Table: Cmmr. Reiter moved to table his motion until additional information was provided by the Executive Director regarding the WMUA policy regarding customer credits and it was seconded by Cmmr. Jennings.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Gray authorizing the sale of solar renewable energy credits and appointing Flett Exchange LLC as the broker.

Discussion: The Chairman recommended that this goes out to bid like other Professional Services. *Cmmr. Reiter withdrew his motion.*

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Gray to approve the following resolution designating a public agency contract compliance officer.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2014 1 DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, The Willingboro Municipal Utilities Authority (the "Authority") is a public body corporate and politic of the State of New Jersey and in accordance with the Municipal and County Utilities Authorities Law, N.J.S.A. 40:14B-1 et seq., to implement and operate a municipal utilities authority; and

WHEREAS, the State's Affirmative Action Rules, N.J.A.C. 17:27-1 et seq., require that public agencies awarding contracts annually designate an officer or employee to serve as its public agency compliance officer ("Compliance Officer") and notify the Department of the Treasury, State Affirmative Action Office of such designation; and

WHEREAS, the Compliance Officer is responsible for ensuring the Authority's compliance with the Affirmative Action Rules and may perform other liaison and assistance functions as may be requested by the Affirmative Action Office; and

WHEREAS, the Authority desires to designate Joseph S. Bateman as the Authority's Compliance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority this 15th day of January, 2014 that:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Authority hereby designates Joseph S. Bateman as the Authority's Compliance Officer.

3. Notice of this designation shall be submitted to the NJ Department of Treasury as required.

4. A copy of this Resolution shall be available for public inspection at the offices of the Authority.

5. This Resolution shall take effect immediately.

Christopher P Walker, Chairman

ATTEST:

Michael A. Armstrong, Secretary

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt.

Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Alt. Cmmr.

Jennings to approve the following resolution renewing the inter-local services agreement with

Willingboro Township to share a qualified purchasing agent.

(Resolution to be provided by Mr. Bateman)

Discussion: The Executive Director stated that the Authority previously hired an independent professional. However, three years ago, the MUA entered into an agreement with the Township.

Motion to Table: A motion was made by Alt. Cmmr. Jennings and seconded by Alt. Cmmr. Scott to table the motion to approve the resolution authorizing the inter-local services agreement.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Gray to present the bid tabulation and consider awarding chemical contracts.

**RESOLUTION 2014 1 15
AWARD OF CONTRACT FOR CHEMICALS**

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and did in fact receive sealed bids for CHEMICALS on Friday, January 10, 2014 at 10:00 A.M. and,

WHEREAS, the bids were publicly opened and have been reviewed as to form and content and have been found to be in order, and

WHEREAS, the Treasurer has certified that funds are available and have been budgeted for this purpose, and

WHEREAS, the low bidders were as follows:

CHEMICAL PRICE	VENDOR	UNIT
Hydrated Lime	Reed and Perrine Sales, Inc.	
Per ton	2014	\$284.80
	2015	\$290.40
Hydrofluorosilicic Acid	Univar, USA, Inc.	
per cwt.	2014	\$59.00
	2015	\$60.00
Polymer (Magna-Floc-25)	Atlantic Coast Polymers	
per lb.	2014	\$1.97
	2015	\$1.97
Polymer (Zetag 7879)	Coyne Chemical Co.	
	2014	\$1.4280
	2015	\$1.4967
Sulfur Dioxide	JCI Jones Chemicals, Inc.	
per cwt.	2014	\$58.50

	2015	\$60.00
Sodium Hypochlorite	JCI Jones Chemicals, Inc.	
Per gal	2014	\$0.83
	2015	\$0.88
Polyphosphate	Coyne Chemical Co.	
per lb	2014	\$0.7437
	2015	\$0.8219
PPG ACCU-TAB™	Coyne Chemical Co.	
per lb	2014	\$2.2134
	2015	\$2.2957

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15th day of January 2014 that:

1. Contracts be awarded to the following companies as the lowest, responsible bidders:

Geo. S. Coyne Chemical Co., Inc. for Polymer ZETAG 7879, two-year; Polyphosphate, two-year; and PPG Accu-Tab, two-year

**Atlantic Coast Polymers, Inc. for Polymer Magna Flocc LT25, two-year
Univar USA, Inc. for Hydrofluorosilicic Acid, two-year**

Jones Chemicals, Inc. for Sodium Hypochlorite, two-year and Sulfur Dioxide, two-year

Reed & Perrine Sales, Inc. for Hydrated Lime, two-year

2. The Executive Director is authorized to execute the necessary forms of contracts.
3. A copy of this resolution be spread upon the minutes of this public meeting.

Christopher P Walker, Chairman

ATTEST:

Joseph S Bateman, Assistant Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A: 4-57, N.J.A.C. 5:30-14.5, and any other applicable requirement, I, Joseph Jacobs, TREASURER of the Willingboro Municipal Utilities Authority have ascertained that there are now available sufficient funds to award contracts to GEO. S. COYNE CHEMICAL CO., INC., ATLANTIC COAST POLYMERS, INC., UNIVAR USA, INC, JONES CHEMICALS, INC. and REED & PERRINE SALES, INC. for various chemicals in the amount of \$551,336.05. Pursuant to N.J.A.C. 5:30-14.5(c)4, multi-year contracts entered into for periods in excess of twelve (12) months shall be certified and charged to the respective budgets in accordance with the time(s) at which the respective work or services are performed or liability for payment is otherwise incurred. Accordingly, commitments and payments required in excess of the initial twelve (12) months are contingent upon necessary funds being appropriated in future budgets by a subsequent governing body.

Contract Period: From January 15, 2014 through December 31, 2015

Total Amount of Contract: \$551,336.05

Amount Certified for Current Budget Year is \$269,932.20

Amount certified for the next budget year is \$281,403.85

Funds for certification are therefore being made available and certified against the appropriation for OPERATING FUND, CHEMICALS (WATER AND SEWER).

**Joseph Jacobs
Treasurer**

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, Alt.

Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Gray and seconded by Alt. Cmmr.

Jennings to approve a resolution authorizing the sale/disposal of old water meters.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2014 1 15

AUTHORIZING SALE OF SURPLUS PROPERTY

WHEREAS, the Willingboro Municipal Utilities Authority has determined that certain assets owned by this Authority are no longer needed, and

WHEREAS, NJSA 40A:11-36 provides for the manner and method of sale or other disposition of public property, and

WHEREAS, a Notice of Sale of Surplus Property will be advertised in the Burlington County Times and/or on GovDeals

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15th day of January 2014, that:

- 1. The following property shall be sold**
 - A. water meters**

- 2. The Executive Director is authorized take all steps necessary to sell this public property in accordance with NJSA 40A:11-36.**

- 3. The money so received shall be deposited in the Revenue Fund of the Authority**

- 4. A copy of this resolution be made a part of the minutes of this public meeting.**

Christopher P Walker, Chairman

ATTEST:

Joseph S Bateman, Assistant Secretary

Discussion: None.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, Alt.

Cmmr. Scott, AYE; Cmmr. Walker, AYE.

The Executive Director summarized the meeting held with Mr. Sills concerning the Green Team.

Motion: A motion to enter executive session was made by Alt. Cmmr. Jennings and seconded by Cmmr. Gray.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion to enter public session was made by Cmmr. Gray and seconded by Alt. Cmmr. Jennings.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Cmmr. Bateman received a Rice Notice because he changed an RFQ for Insurance Brokers without the Board's consent. Mr. Bateman requested that his employment be discussed in open session. The Chairman indicated that the Executive Director consistently changes RFQs and responses. The Chairman outlined several other issues with the Executive Director, including other issues related to his conduct.

Cmmr. Gray leaves the meeting at 6:42.

Motion: A motion was made by Alt. Cmmr. Jennings and seconded by Cmmr. Reiter to present the list of bills for payment.

DATE: 09-JAN-14 Willingboro M.U.A.
Bill List
January 15, 2014 Meeting

A/P PAID HISTORY BY CHECK NUMBER - SUMMARY
ALL FUNDS FOR CHECKS DATED 12/20/2013 TO 1/16/2014 ALL CHECK NUMBERS
-----CHECK----- -VENDOR-----
DATE # NAME CHECK AMOUNT

3199	12/31/2013	4640	CENTRAL JERSEY EQUIPMENT LLC	148.31-
3264	12/20/2013	872	CHARLEY'S OTHER BROTHER	2244.92
3348	12/20/2013	3620	STATE OF NJ-PWT	2028.12
3349	1/02/2014	1290	DELTA DENTAL PLAN OF NJ	4899.63
3353	1/16/2014	30	ABS ELECTRIC INC	951.49
3354	1/16/2014	160	ALL INDUSTRIAL SAFETY	185.76
3355	1/16/2014	1651	ALLMAX SOFTWARE INC.	1835.00
3356	1/16/2014	227	ANDERSON, KENNETH N	125.00
3357	1/16/2014	286	ATLANTIC TOMORROWS OFFICE	349.25
3358	1/16/2014	31	BARBER, ROBERT	86.00
3359	1/16/2014	380	BARBOUR, JOHN T	629.40
3360	1/16/2014	3159	BURLINGTON COUNTY BOARD OF CHO	7198.82
3361	1/16/2014	430	BURLINGTON COUNTY TIMES	2332.88
3362	1/16/2014	793	CBM	314.16
3363	1/16/2014	4640	CENTRAL JERSEY EQUIPMENT LLC	148.31
3364	1/16/2014	874	CHAMPION UNIFORM SUPPLY INC.	578.80
3365	1/16/2014	875	CHESTERTON METROPOLITAN	360.00
3366	1/16/2014	964	COMCAST	224.84
3367	1/16/2014	1020	CONTECH ASSOCIATES INC.	316.00
3368	1/16/2014	1111	CONTRACTOR SERVICE	3399.63
3369	1/16/2014	1130	COOPER LEVENSON ATTORNEYS AT L	3962.28
3370	1/16/2014	1048	CORPORATE EMPLOYEE BENEFITS LL	10238.94
3371	1/16/2014	1050	COURIER POST	705.54
3372	1/16/2014	1116	COYNE CHEMICAL CO. INC., GEORG	3890.85
3373	1/16/2014	1262	DELUCA, TRACEY	200.00
3374	1/16/2014	1311	DIAMOND CONSTRUCTION	59220.00
3375	1/16/2014	1340	DOOLEY, FREDERICK	100.00
3376	1/16/2014	1415	EAST RIVER ENERGY INC.	3075.72
3377	1/16/2014	285	ENERGY RESOURCES INC.	20.00
3378	1/16/2014	1550	EVANS, ROBERT	314.70
3379	1/16/2014	1126	FELDMAN, ROBERT J.	2385.00
3380	1/16/2014	1710	FOXCROFT EQUIPMENT & SERVICE C	2055.00
3381	1/16/2014	1897	G.P. JAGER & ASSOCIATES INC	5184.00
3382	1/16/2014	1960	GRAINGER INC, W W	173.70
3383	1/16/2014	1971	GRAY, JAMES	99.75
3384	1/16/2014	2040	HACH COMPANY	3209.88
3385	1/16/2014	2042	HALE, ALEXANDRA	146.34
3386	1/16/2014	4194	HARRIS COMPUTER CORPORATION	216.08
3387	1/16/2014	3211	HD SUPPLY FACILITIES MAINTENAN	226.10
3388	1/16/2014	2324	HOME DEPOT CREDIT SERVICES	193.33
3389	1/16/2014	2511	JC CONTROLS INC.	4255.93
3390	1/16/2014	2269	JCI JONES CHEMICALS INC	12288.60
3391	1/16/2014	4489	JOSEPH JACOBS	435.00
3392	1/16/2014	4490	JOSEPH JACOBS	131.99
3393	1/16/2014	2430	KILLIAN, HARRY F.	314.70
3394	1/16/2014	2421	KINGS JANITORIAL SERVICE	320.00
3395	1/16/2014	2385	L & L REDI-MIX INC.	325.50
3396	1/16/2014	2388	LANCE ELECTRIC INC.	9750.00
3397	1/16/2014	2740	MAGELLAN HILL TECHNOLOGIES	2231.65
3398	1/16/2014	2759	MASON, VERONICA	314.70
3399	1/16/2014	2951	MIDDLESEX WELDING SALES	13.90
3400	1/16/2014	2950	MILLER FORD	185.72
3401	1/16/2014	3003	MORE POWER ELECTRIC	3385.00
3402	1/16/2014	3080	MYERS, BARBARA	629.40

3403	1/16/2014	2762	NETWORK MANAGEMENT CONSULTANTS	1192.50
3404	1/16/2014	3168	NEW JERSEY MANUFACTURERS INSUR	9132.29
3405	1/16/2014	3152	NEWTOWN OFFICE & COMPUTER SUPP	766.35
3406	1/16/2014	3029	NJBIA	440.00
3407	1/16/2014	4999	ONE CALL CONCEPTS	196.08
3408	1/16/2014	3610	P S E & G	68981.53
3409	1/16/2014	3340	PARKER, LLOYD	125.00
3410	1/16/2014	2340	PETROLEUM TRADERS CORP	806.56
3411	1/16/2014	3640	Q.C. LABORATORIES	3245.00
3412	1/16/2014	3802	RIO SUPPLY INC.	877.00
3413	1/16/2014	3940	SAM'S CLUB	337.56
3414	1/16/2014	2021	SHARP, GARY	211.00
3415	1/16/2014	4162	SKOW, SANDRA	629.40
3416	1/16/2014	4180	SNELL JR., JAMES	79.40
3417	1/16/2014	730	STEVENSON & SON INC., C.	595.00
3418	1/16/2014	4340	STEVENSON SUPPLY CO INC	1245.54
3419	1/16/2014	3197	STRATEGIC PRODUCTS & SERVICES	1472.52
3420	1/16/2014	3881	TAPPER, SHARON	314.70
3421	1/16/2014	4431	THOMAS SCIENTIFIC	490.32
3422	1/16/2014	4460	TRAP ROCK INDUSTRIES LLC	269.10
3423	1/16/2014	3195	TREASURER STATE OF NJ	18455.00
3424	1/16/2014	2730	UNIVAR USA INC.	6021.00
3425	1/16/2014	3213	USA MOBILITY WIRELESS INC.	59.00
3426	1/16/2014	3186	VERIZON WIRELESS	828.69
3427	1/16/2014	4650	WALKER PROCESS EQUIPMENT	1891.00
3428	1/16/2014	2260	WASTE MANAGEMENT OF	342.82
3429	1/16/2014	4720	WAWA FLEET	56.76
3430	1/16/2014	4780	WEST GROUP	449.00
3431	1/16/2014	4535	WILLIAMS SCOTSMAN	329.23
3432	1/16/2014	4543	WILLIER ELECTRIC MOTOR REPAIR	642.00
3433	1/16/2014	4605	WOOLSTON COMPANY INC.	1089.00
3434	1/16/2014	4880	ZEE MEDICAL SERVICE CO.	75.90
8052	1/02/2014	2150	STATE OF NJ HEALTH BENEFITS PR	20616.50
8053	1/02/2014	2030	STATE OF NJ HEALTH BENEFITS PR	54288.44
TOTALS:				354810.19

Discussion: None.

Roll Call: Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, Alt. Cmmr. Scott, AYE;

Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Alt. Cmmr. Jennings to present the list of 4th quarter 2013 Water and Sewer Billing Adjustments for approval.

Discussion: None.

Roll Call: Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE;
Cmmr. Walker, AYE.

Motion: A motion was made by Alt. Cmmr. Jennings and seconded by Cmmr. Reiter to resubmit the RFQ for insurance broker consistent with the Board's prior authority and to allow the current broker to continue the policy of insurance on a month to month basis until a broker has been selected. The Solicitor requested additional time to research this issue and report back to the Board.

Motion to Table: A motion was made by Alt. Cmmr. Scott and seconded by Cmmr. Reiter to table this motion until the next meeting in order to allow the solicitor time to research this issue.

Motion: A motion to adjourn was made by Alt. Cmmr. Jennings and seconded by Alt. Cmmr. Scott and the meeting adjourned at 7 p.m.

Roll Call: Cmmr. Gray, AYE; Cmmr. Reiter, AYE; Alt. Cmmr. Jennings, AYE; Alt. Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the January 15, 2014, Regular Meeting of the Willingboro Municipal Utilities Authority.

Michael A. Armstrong, Secretary